



Saint Lawrence Catholic School

Tuition and Registration Fee Policy

Tuition:

- You can save \$50 by paying your full tuition balance at the time of registration. If you cannot do this, tuition will be divided into ten monthly SmartTuition payments.
- Tuition is due to SmartTuition on the 1st or 15th day of each month (you can choose). This begins with the August payment and ends with the May payment. Be advised that SmartTuition charges substantial late fees for payments not made on time.
- Tuition must be paid via automatic withdrawal payments through the SmartTuition system. You may not make ongoing monthly payments to the school or church.
- All monies must be paid before the beginning of the next school year in order for the family to re-enroll.
- If a student is withdrawn from school for any reason, the balance of the account must be paid in full. Accounts left with unpaid balances may be submitted to a collection agency ten days after the withdrawal date.
- Students who have pre-paid tuition that withdraw from school will receive refunds for the remaining school days paid at the time of withdrawal.
- If two monthly payments are missed, the family will meet with the principal. The family will be provided a written balance and due date for all money owed. If payment is not received by the due date, the balance may be submitted to a collection agency. If a collection agency is used, you will be required to pay reasonable collection agency fees equal to thirty (30%) percent of the delinquent balance, as well as reasonable attorney fees. These amounts shall be added to the amount due on the account, plus any applicable court costs.

Registration Fee:

- An annual \$50 per family Registration Fee is due at registration. This amount must be paid promptly in order for a spot to be reserved. This is a non-refundable fee. If a child does not ultimately attend Saint Lawrence, the deposit will not be refunded.