

**Lumen Christi Catholic School
School Commission Meeting Minutes
Tuesday, March 19, 2019,/ 6:30 pm**

Attendees: Joe Russell, Beth Crowley, Megan DeGuire, Kelly Fyfe, Julie McCarragher, Dave Sortino, Paul Manning, Kim Althaus, Craig Miller, Steve Sewart

Absent: Patrick Harvey, John Germano, Angie Lenzen.

- 1) January minutes approved with a motion by Beth, all in favor.
- 2) No guests for open session.
- 3) "Word on the Street" - no items.
- 4) Shamrock report
 - a) The group discussed the event. Great feedback!
 - b) No grand total is available for the event.
 - c) We have volunteers interested in chairing for next year.
- 5) Grading System update
 - a) Kelly updated that we're continuing down the same path, writing the "power standards".
 - b) The deanery has decided that nothing will be implemented in 2019-20 school year.
 - c) Transition to the grade + power standards system will be in the 2020-21 school year.
 - d) Planning a parent session for the Deanery in Fall 2019.
- 6) Parish-based athletics
 - a) Kim updated that a task force has been formed to address the transition to parish-based athletics. A parent info session is planned for 4/7 at 9:45am for the Catholic Formation parents.
 - b) Craig asked if the revised policies have been written. Kelly answered that the Athletic Board is working on a section at a time as they meet.
- 7) Enrollment update
 - a) Megan updated that 264 students have re-enrolled, 11 current students haven't yet re-enrolled, 4 withdrawals, 44 new students, and 9 active prospective students.
 - b) Megan explained that although we continue to see 5-6 withdrawals from 4K to 5K, the impact is less now that we have bigger 3K classes.
 - c) We have added 4 new students to our school in the last 2 weeks. Beth suggested that a welcome message is sent out to the grade for mid year adds.
- 8) Budget update
 - a) Kim updated that the timeline for submitting the budget is May, which is good as it allows more time for enrollment to be known, Shamrock numbers to be in, etc. We currently have 308 budgeted for enrollment, and the only expense change is salaries and benefits. At 308, our budget would drive a higher parish subsidy. We're continuing to work through the iterations.

- b) Steve asked how we are doing on teacher salaries vs public. Kelly answered that we are good, based on recent hires from the public schools. Our salaries are competitive.
- 9) Volunteering
- a) See attachment
 - b) We discussed current state of volunteering at LC and the need for a more formal program / expectation to engage volunteers.
 - a) We discussed that the biggest need is volunteers willing to take on leadership roles that see it from start to finish. Discussed that maybe we need to show a path to leadership and may need more introductory roles.
 - b) Reviewed models at St Roberts and St Francis Borgia. Feedback:
 - i) Maybe there is a multiplier for attending meetings and leading. For example, 1 hour for working concessions, 1.5X for attending PA and 2X for leading concessions.
 - ii) Generally the group didn't like the buyout option; felt it should be more punitive. Could we raise tuition and do a credit back if do your volunteer hours?
 - iii) Is it per family or per student? Why not per student as if have 3 kids, shouldn't you do more?
 - iv) Are expectations for 3K and 4K less? SFB model's does.
 - v) Feels like we need someone that can be on point to align people to the volunteer opportunities. Is there a parent night that's mandatory similar to athletics meeting? Are there 1-on-1 discussions with new families going into 5K? Maybe the timing is Spring, as the Fall is so busy.
- 10) Policy Committee update
- a) Dave updated that he, Beth and Kelly met with the principal from St John XIII in Port Washington regarding the Wisconsin Choice grant. They have a positive feeling about what's available to students with special needs, and that we could take advantage of. We can define the parameters of our program (e.g. we can take 10 students with speech needs). The deadline to submit is March 1, so we'd be looking at the 2020-21 school year. There is more of an administrative burden with the program. The group is continuing to look into the options and how we'd set it up at LC.
- 11) Adjourned 8:22pm.

ATTACHMENTS

2018-2019 Meeting Dates: Sept 11, Nov 13, Jan 8, Mar 12, May 14

Commission Members / Committees

- a) Secretary – John Germano
- b) Finance – Paul Manning
- c) Development – Steve Sewart, Angie Lenzen
- d) Evaluation – Robin Handal
- e) Technology – John Germano, Craig Miller

f) Policy – Dave Sortino, Patrick Harvey, Beth Crowley
Pastoral Council liaison – Joe Russell