

**AUTHORIZATION TO RELEASE CONFIDENTIAL INFORMATION
ABOUT A STUDENT**

Catholic Schools Office
Archdiocese of Galveston-Houston

AUTHORIZATION IS HEREBY GRANTED TO:

Name of Agency sending information or records to St. Francis de Sales School

To release information from the Social and Educational records of:

Name of Student Current Grade

Please send the following to St. Francis de Sales School (address below):

1. Complete transcript of grades
2. Current year grades
3. Attendance records
4. Conduct grades
5. Achievement and ability test results
6. Key to grading system

Authorized signature of parent/guardian

Date

Printed name of parent/guardian

ST FRANCIS DE SALES SCHOOL
ATTN: ADMISSIONS
8100 ROOS RD
HOUSTON, TX 77036

Phone: 713-774-4447 Fax: 713-271-6744 Website: www.sfdsschool.org

Psychological and Medical records should be obtained from their original source.