

CALENDAR 2019 TRADITIONAL FALL SESSIONS

	2019 FALL SEMESTER	2020 SPRING SEMESTER
16-Week Session	<u>Monday, August 26 - Friday, December 13, 2019</u>	<u>Monday, January 13-Thursday, May 7, 2020</u>
Open Registration	March 20	
Final tuition payment/payment plan due	August 15	
Last day to add semester classes	August 30	January 17
Last day to drop semester classes (100% refund)	August 30	January 17
Labor Day Weekend (no classes)	August 31 - September 2	
Filing deadline for Application for Degree for 2019 fall graduates	September 27	
Fall Break (no classes)	October 18	
Filing deadline for Application for Degree for 2020 spring/summer graduates		February 1
Cardinal Newman Day		February 21
Mid-Term	October 18	March 8
Spring Break (no classes)		March 16 - 22
Last day to withdraw from semester classes	November 15	April 10
Easter Break (no classes till 6pm on Monday, April 13)		April 10 -13
Thanksgiving Break	November 27 - December 1	
Scholars Day (no classes for semester day courses)	December 9	May 1
Final Exams	December 10 - 13	May 4 -7
Baccalaureate		May 7
Commencement		May 8, 3pm
Conferral Date	December 18	May 13

	<u>2019 FALL SEMESTER</u>	<u>2020 SPRING SEMESTER</u>
<u>1st 8-Week Session</u>	<u>Monday, August 26 - Thursday, October 17, 2019</u>	<u>Monday, January 13-Friday, March 7, 2020</u>
Open Registration	Same as 16-week session	Same as 16-week session
Last day to add 1st 8-week classes	August 30	January 17
Last day to drop 1st 8-week classes (100% refund)	August 30	January 17
Labor Day Weekend (no classes)	August 31 - September 2	
Last day to withdraw from 1st 8-week classes	October 4	
<u>2nd 8-Week Session</u>	<u>Monday, October 21 - Friday, December 13, 2019</u>	<u>Monday, March 9 - Thursday, May 7, 2020</u>
Last day to add 2nd 8-week classes	October 25	March 13
Last day to drop 2nd 8-week classes (100% refund)	October 25	March 13
Easter Break (no classes till 6pm on Monday, April 13)		April 10 - 13
Last day to withdraw from 2nd 8-week classes	November 26	April 24

CALENDAR 2019 CONTINUOUS ENROLLMENT PROGRAM FALL SESSIONS

	<u>2019 FALL SEMESTER</u>	<u>2020 SPRING SEMESTER</u>
<u>8-Week Session 1</u>	<u>Monday, August 26 - Sunday, October 20, 2019</u>	<u>Monday, January 13-Sunday, March 8, 2020</u>
Last day to add classes	August 30	January 17
Last day to drop classes (100% refund)	August 30	January 17
Filing deadline for Application for Degree for 2019 fall graduates	September 27	
Filing deadline for Application for Degree for 2020 spring/summer graduates		February 1
Last day to withdraw from classes	October 4	February 21

	<u>2019 FALL SEMESTER</u>	<u>2020 SPRING SEMESTER</u>
<u>8-Week Session 2</u>	<u>Monday, October 21 - Sunday, December 15, 2019</u>	<u>Monday, March 9 -Sunday, May 3, 2020</u>
Last day to add classes	October 25	March 13
Last day to drop classes (100% refund)	October 25	March 13
Last day to withdraw from classes	December 6	April 17
Conferral Date	December 18	May 13

STUDENT RESPONSIBILITY:

I acknowledge that enrolling for courses at Newman University constitutes a financial obligation to the University. I understand and agree that I have personal financial responsibility for the payment of all tuition, fees, and other Newman University charges on my student account relating to my enrollment and/or attendance. I understand that, regardless of any expected reliance on any third-party resources, including but not limited to financial aid, family resources, employer reimbursement, government assistance or any other external resources, I remain personally and solely responsible for paying any and all outstanding balances.

We are a Catholic university named after John Henry Cardinal Newman and founded by the Adores of the Blood of Christ for the purpose of empowering graduates to transform society. Newman does not discriminate on the basis of age, sex, race, creed, handicap, national or ethnic origin. Accredited by the igh Learning Commission, 30 N. LaSalle St., Ste. 2400, Chicago IL, 60602-2504m 312-263-0456.

REGISTRATION FOR CLASSES

Note: Registration for the upcoming semester is permitted only if the student's account balance from the previous semester is paid in full.

ADVISING:

An advisor's authorization is required for registration, course changes, and the application for graduation. Each student is assigned a specific advisor who maintains information pertinent to offering him or her academic advising. For this reason, students are asked to refrain from seeking permission to enroll in courses from faculty or staff other than their advisor or the school director or division chair. Academic advising carries with it responsibilities for students. Each student must make sure to keep track of his or her progress toward a degree. Academic advising is a service offered by faculty and some professional staff, but it does not diminish the responsibility of the student to make sure that requirements for graduation and academic progress are met. A change in advisor is to be made as educational objectives change or a major is chosen. Forms are available in the Registrar's Office.

REGISTRATION:

Students are encouraged to complete registration online through JetStream once the academic advisor has granted authorization. Instructions for online registration can be found on the following page. Reminder: students must review and update their personal information at the time of registration. This includes information pertaining to address, phone number, major, minor, anticipated graduation date, etc.

TUITION AND FEES:

After enrolling, bills will be made available online and notification will be sent of its availability to my University (@newmanu.edu) email address. If I do not receive an email notification, I agree that I am still responsible for the required payment and it is my responsibility to log into JetStream to view and pay any and all charges by the due date. The current published tuition and fees schedules are available at <https://newmanu.edu/admissions/financial-aid/tuition-fees> Tuition and fees charges are subject to change every semester.

THIRD-PARTY SPONSORS OR FINANCIAL AID:

If I expect third party sources or financial aid to pay all or part of my financial obligation to the University, I understand that it is my responsibility to meet all requirements of grantors, lenders, employers, and other third parties on a timely basis to ensure disbursement of financial aid or sponsorships to my student account. I understand that if my financial aid or sponsorship is reduced or cancelled for any reason, I remain responsible for any outstanding balance and for reimbursing to the University any amounts that I am not eligible to receive. I also agree that Newman University may discuss my account with any third party sponsors.

ADMISSIONS

Students who have not attended Newman University previously are required to complete the admission process prior to registering for classes. For further information, new students on campus should contact our Admissions Office at 316-942-4291, ext. 2144, or 877-639-6268, ext. 2144.

GRADES AVAILABLE ON THE WEB:

Grades for students are available through the JetStream on Newman university's Web site at www.newmanu.edu.

For the 2019 fall term, grades will be requested from instructors and posted by the following dates:

- September 27 for classes completed by September 21
- October 25 for classes completed by October 19
- November 22 for classes completed by November 16
- December 20 for classes completed by December 15

Transcript service for completed courses will be available after the grades are posted. Newman University utilizes the transcript ordering process available through the National student Clearinghouse. Information is available at <http://newmanu.edu/attend-nu/registrar/transcripts>. (From Newman's homepage click on Current Students, click on Registrar under Student Quick Links, click Transcripts, and a link on that web page takes you directly to the Clearinghouse site.) The Clearinghouse site will walk you through placing your order, including delivery options and fees. Please allow three working days to process a transcript.

Student Online Enrollment Instructions

1. Contact your advisor to receive permission for online enrollment.
2. Log into Jetstream - <https://jetstream.newmanu.edu/fusebox.cfm>.
3. Check your account for holds. If you have an SC, SX, LB, RL, AD, or RA hold, you will not be able to enroll online. An SB hold will not prevent enrollment. Please contact the following offices to resolve these holds:
 - *SC, SX holds – Student Accounts (SH230, 316-942-4291, ext. 2420 or ext. 2168)
 - *LB hold – Library (316-942-4291, ext. 2210)
 - *RL hold – Scott Mudloff (3220 W. McCormick St., 316-942-4291 ext. 2824 or ext. 2425)
 - *AD, RA holds – Registrar's Office (SH230, 316-942-4291, ext. 2121)

Under Current Filter Settings, click Change.

1. On Term, use the drop-down box to select the term for enrollment. Click on Return to Previous Page.
2. Click on Student Records and then Online Registration.
3. Click on Continue under the desired semester.
4. Click on Add Courses.
5. From this page you can select search criteria from the Course Schedule (you do not need to select from every box). Click on the Search button.
6. Click on the box in front of the course you want to select. If there is no box, the class is not available. Be sure to add a lab if the course requires one. Click on Register.
7. The screen will display successful or pending registration. Click on See Detail to see the results of the addition.
8. Click on Add Courses to continue adding classes. If you want to drop a class, click on the drop button in front of the class.
9. Classes that are put in Pending Registration are unavailable for various reasons. An explanation is listed under the

course. Please contact your advisor with questions.

10. To complete online enrollment, delete any courses in Pending Registration and acknowledge payment obligation by checking the box after "I accept the terms:" and click on Complete.
11. Under Financials, click on Estimated Worksheet by Term.
12. Click on Get Estimated Invoice. Print a copy of this form, sign it, and bring it to the Student Accounts office, located on the second floor of Sacred Heart Hall.
13. To view/print your schedule, click on Student Records and then Schedule by Term.
14. Update personal information by clicking on Update Personal Information Box. Verify the name fields (NU uses legal name) and born field (date of birth). After making changes, click on Update Name.
****Name changes must be done in person in the Registrar's Office. Students are required to provide a Social Security card with the new name before changes will be made to the official student record.**
15. Verify and/or update the information on the following buttons by marking the action taken (e.g., Update, Remove, Add New), then click Submit and Return to Main Screen.
 - *Address – Must select Address Type.
 - *Phone - Must select Phone Type (numbers only; no dashes).
 - *Demographics – Must select EACH Demographic Category.
 - *Student Data – Degree, Projected Graduation Date, Majors, Minors, Specializations, or Concentrations.
16. Once your personal information is updated, please log out. Enrollment is complete.

ADDS, DROPS, AND WITH WITHDRAWALS

Add, drop and withdrawal dates are stated in the calendar section of this schedule. Simply attending class does not add the student to the class rolls. No credit will be given for classes in which the enrollment process has not been completed. Not attending classes does not constitute official withdrawal from the university. Failure to file the appropriate paperwork with the registrar will result in a failing grade.

A drop is when the student drops out of the course during the 100% tuition refund period. Dates for the 100% tuition refund can be found in the calendar section of this schedule. The general refund policy can be found elsewhere in the schedule of classes and also in the university catalog. Dropped courses never appear on the student's transcript. Because the student's financial aid may be affected by a dropped course, the student should see the Financial Aid office before completing the drop process.

A withdrawal is when the student withdraws from a course after the 100% tuition refund period. The course appears on the student's transcript with a grade of "WD." Dates for the last day to withdraw can be found in the calendar section of this schedule of classes. Refund amounts differ according to when a student withdraws - refer to the schedule of classes or the catalog for the correct refund. Because the student's financial aid may be affected by a withdrawal, the Financial Aid Office signature is required in addition to the advisor's signature.

Refunds may be available based on the refund schedule published elsewhere in the schedule. No withdrawals, drops or adds will be accepted after the designated dates. If students enrolled previously in an NBS payment plan, they are responsible for contacting the Student Accounts Office to modify their NBS agreements.

AUDIT COURSES

A student may audit a scheduled course by adding it to his/her registration as an "audit." Records are kept of audit courses and a special tuition is charged. Transfer from credit to audit or from audit to credit registration is not permitted after the add/drop period. Audit enrollment in cores is permitted only on a space available basis.

ACADEMIC LOAD

A full-time undergraduate student registers for 12 or more hours a semester, a part-time student for 11 or fewer. To register for more than 19 hours, a student must have a cumulative GPA of 3.5 or above and obtain approval of his/her advisor. If the student does not meet the GPA requirement, approval of the vice president for academic affairs is required.

Graduate students are considered full-time if they are enrolled for 6 or more hours.

INDEPENDENT STUDIES/CONFERENCE COURSES

Courses offered by independent study or by conference must fit into one of the regularly scheduled time frames listed in the Calendar section of this schedule. The published add, drop and withdrawal dates for each session will also apply to independent studies and conference courses.

GRADUATION RATE

As required by the Student Right-to-Know Act of 1990, Newman University hereby discloses that the graduation rate for degree-seeking, full-time freshmen at Newman for the six-year reporting period beginning with the 2012 fall semester is 53%.

Important Phone Numbers:

Wichita Campus 316-942-4291

Admissions (recruitment)

Undergraduate, ext. 2144

Graduate, ext. 2437

Bookstore, ext. 2102

Campus Ministry, ext. 2422

Career Services , ext. 2318

Financial Aid, ext. 2103

Learning lab, ext. 2235

Library, ext. 2107

Registrar (registration/transcripts), ext 2121

Residence Life, ext. 2209

Student Accounts, ext. 2168

Newman University Fax 316-942-4483

Regular Hours for the Admissions Office, Financial Aid Office, Registrar's Office and Student Accounts Office are: 8 a.m. - 5 p.m. Monday through Friday.

The Bookstore, Learning Lab and the Library have hours that vary and students are encouraged to contact these offices concerning their hours of operation.

SEMESTER TUITION AND FEES

Undergraduate tuition for each credit hour 1 to 11 hours.....	\$1,014
Undergraduate flat rate tuition rate if enrolled in 12-19 hours	\$15,193
Undergraduate tuition for each credit hour over 19 hours	\$1,014
Graduate Education tuition per credit hour	\$581
Graduate Nurse Anesthetist tuition per credit hour	\$1,117
Graduate Social Work tuition per credit hour	\$595
MBA Program tuition per credit hour	\$664
Graduate Theology/Theological Studies tuition per credit hour	\$482
Each audit hour (Undergraduate and Graduate)	\$106

Miscellaneous Fees

Late payment fee	\$160
Graduation fee	\$100
Institutional technology fee per credit hour	\$22
Student activity fee (undergraduate students enrolled in 6 or more credit hours on campus	\$355
New undergraduate orientation fee per student (new freshmen and transfer)	\$160
Facility fee (students enrolled in 6 or more hours on campus	\$75

Tuition, fees and charges are subject to change without notice.

Registration for classes incurs a financial responsibility whether or not classes are attended. Charges must be paid by the end of the due date whether or not a billing statement is received. Student information concerning billing is available on JETSTREAM on Newman University's website at www.newmanu.edu.

ROOM RATES AND MEAL PLANS

Please see Newman University website (www.newmanu.edu) for updated room rates and meal plans.

FINAL TUITION PAYMENT

Tuition balances for the 2019 fall semester are due no later than **August 15, 2019**. Students who enroll after August 15 will have 30 days to pay their balance.

Students who have account balances in excess of financial aid or other guaranteed payment support must pay their personal obligations in full at the time of registration or enroll in the NBS payment program to finalize their enrollment. Students failing to pay their balance in full or enroll in the online payment plan will be assessed a \$160 administrative fee plus interest of 1.5% per month until finalization is completed.

INTEREST FREE PAYMENT PLAN

Monthly Tuition Payments

Newman University is pleased to offer the NBS monthly payment plan to enable you to more easily afford your educational expenses. NBS is a payment management plan that provides you with a low cost option for payment of tuition and other educational expenses. It is not a loan program therefore, you have no debt, there are no interest or finance charges assessed and there is no credit check. The NBS plan provides students with flexibility in meeting their financial obligations to Newman University. With early registration and enrollment in the NBS plan, students have the opportunity to eliminate down payments and extend monthly payments up to 5 months for a semester plan or 10 months for an annual plan

How NBS Works

Using NBS is simple. Complete and sign an Automatic Tuition Payment Agreement form, which is available in the Student Accounts Office, or register online at www.newmanu.edu. Click on Current Students, Financial Aid, Payment Plans and then the e-cashier link at the bottom of the page. You may pay your tuition and fees one of three ways:

- A. **Automatic Bank Payment (ACH)** - ACH payments are those payments you have authorized NBS to process directly from your financial institution. It is simply a bank-to-bank transfer of funds that you have preapproved for your expenses at Newman University. Payments may be made from either your checking or savings account. Payments are processed on the fifth (5th) of each month and will continue until the balance due the university is paid in full.
- B. **Credit Card Option** - If you elect to pay your educational expenses by using VISA or MasterCard, your credit card will automatically be charged on the fifth (5th) of each month. The payment amount is specified on the NBS Agreement Form and will continue until the balance due the university is paid in full.

NOTE: Should an ACH or credit card payment be missed, a \$30 missed payment fee will automatically be assessed to your account. You will be notified by NBS of the missed payment via mail. Your missed payment from the fifth (5th) will be immediately rescheduled for the 20th of the same month.

NBS charges a minimal **\$30 per semester or \$50 annual, non-refundable enrollment fee**. All NBS fees are processed directly from the account listed on the NBS Agreement Form by either automatic bank payment (ACH) or charged to your credit card depending upon the payment option you have selected.

Completing the NBS Agreement

When completing the NBS Agreement, you will need the following information.

Be sure you have this information available as you begin the process.

- The name and address of the person responsible for making the payments.
- Account information for the responsible person.
 - (1) If paying by automatic bank payments, you will need bank name, telephone number, account number, bank routing number and a voided check.
 - (2) If paying by credit card, you will need the credit card number and expiration date.

OTHER TERMS AND CONDITIONS

Dropping or Withdrawing from courses or Room & Board

- Refund of tuition and room and board is based on the refund schedule published in the current class schedule. Tuition is refunded based on the refund schedule when a student officially drops or withdraws from the class by notifying the registrar in writing. Fees are nonrefundable when a student withdraws from a class. Not attending classes does not constitute office

withdrawal from the university. A student who leaves the university without an official withdrawal or who is suspended or dismissed from the university is not entitled to a refund except as is required by federal financial aid regulations.

Late Enrollment

- A late registration fee may be added to a student's account if registration is completed after the first day of classes.
- No reduction in tuition or fees is made in the even that a student begins classes after the start of the semester.

Past Due Balance

- Students having past-due account balances or outstanding charges will will have a hold placed on all records until all charges and balances have been paid. Students on hold are not eligible to receive transcripts or diplomas and they will not be permitted to enroll in additional courses.
- All Financial obligations incurred including refund checks owed from loan returns and bookstore purchases will remain due even though the student may be:
 - Canceled from courses through official dropping, for exception committee decision.
 - Administratively withdrawn from the university for non-payment of account balance.
 - Suspended or dismissed
 - Officially withdrawn
- The University will seek to collect funds due to it through all appropriate means, internally and externally. The student will be subject to additional charges and/or finance charges. In addition, should the account become delinquent, the student agrees to reimburse Newman University the fees of any collection agency, which may be based on the percentage of the debt, and all costs and expenses, including reasonable attorneys' fees, Newman University may incur in such collection efforts in accordance to Kansas statutes.

REFUND POLICY

Students with credit balances, after the posting of all charges and financial aid, are entitled to a refund. Refunds for the summer semester will be mailed to the student at the current address on file with the registrar. Refunds will be issued only after verification of enrollment and class attendance. Refund checks will be mailed 14 days after the credit balance is generated. Students with credit balances may choose to leave all or any part of their credit balance on account with the university. Students must complete the credit balance hold authorization form available in the Student Accounts office.

REFUND SCHEDULE FOR TUITION, ROOM AND BOARD

Upon withdrawal from the university or from individual classes after the drop period, a student may be eligible for a refund. The amount of any refund due is subject to the official withdrawal date. The refund schedule is applied to tuition and room and board only and does not include fees and other charges. Room and Board refunds are for withdrawal from the university only and are subject to forfeiture of the housing deposit and release from the house contract by the direct of the residence hall.

For 16 week session:

Prior to and including the 1st day of the term 100% Refund
After 1st day up to and including the 10th day of the term 90% Refund
After 10th day up to and including the 20th day of the term 75% Refund
After 20th day up to and including the 30th day of the term 50% Refund

After 30th day of the term, no refund will be given

For 8-Week Sessions and less (including continuous terms).

Prior to and including the 1st day of the term..... 100% Refund
After 1st day up to and including the 5th day of the term..... 75% Refund
After 5th day up to and including the 10th day of the term..... 50% Refund
After 10th day of the term, no refund will be given

Refund amounts will be determined by the amount of refund less any financial aid that must be repaid and any unpaid account balances. Any remaining credit for students receiving federal loans for the semester will be returned to the lender to reduce their loan debt. Refunds are determined according to the schedule listed in this document.

Tuition refunds for all other nonstandard sessions will have a refund schedule similar to the regular semester and the refund will be based on the withdrawal date.

Requests for an exception to the refund schedule must be made in writing to the Academic Exceptions Committee. A processing fee may be assessed to those students whose exceptions incur significant administrative costs.

Statements are emailed to students' Newman University email addresses. If you want our bill mailed to an alternate address, please notify the Student Accounts Office.

<u>Canceled Classes</u>	<u>Building Codes</u>
Newman University reserves the right to cancel any class or to change the day, time, location or instructor of any class without obligation. For up-to-date schedule information, visit www.newmanu.edu , click on "Current Students" then "Course Schedule".	Campus D = DeMattias Fine Arts Center BGSC = Bishop Gerber Science Center MN = McNeill hall E = Eck Hall OSH = O'Shaughnessy Hall SHH = Sacred Heart Hall (Administration Building) Off Campus VCSF = Via Christi St. Francis VCSJ = Via Christi St Joseph WMC = Wesley Medical Center

POLICY FOR FEDERAL FINANCIAL AID RECIPIENTS WHO WITHDRAW FROM NEWMAN UNIVERSITY

Recipients of Federal Student Financial Aid (student loans, Pell Grant, SEOG, TEACH) who completely withdraw from Newman University during a period of enrollment in which they began attending will have their financial aid reviewed to determine the amount of aid earned. Newman must calculate the amount of financial aid funds students have earned at the point of withdrawal.

Students must complete more than 60 percent of the enrollment period before their financial aid is not affected for the current term. The percentage of enrollment earned is the total number of calendar days completed divided by the total number of calendar days in the term.

Newman must return the unearned portion of financial aid to the proper Federal Financial Aid Programs. The order in which the university must return financial aid is as follows:

- Unsubsidized Direct Loan
- Subsidized Direct Loan
- Direct PLUS Loan
- Federal Pell Grant
- FSEOG
- TEACH Grant
- Iraq and Afghanistan Service Grant

Any unearned financial aid returned to the student loan program/programs will reduce the student's loan debt. Once Newman returns the unearned portion of financial aid to the proper entities, students may owe the unearned portion of financial aid to the university. Students must immediately contact Student Accounts to make payment arrangements if needed.

It is critical for students to speak with the financial aid staff regarding complete withdrawal before they decide to quit attending class.

For a copy of the Return of Title IV Funds Worksheet, please visit the Financial Aid Office.

Financial Aid: Federal, state, institutional aid is available for most classes for degree-seeking students. Exceptions are reduced-rate courses, as well as classes that are audited. Majority Institutional per term scholarships apply for the fall and spring semester only. For institutional scholarships, students must be enrolled full time (12 hours or more). Students must be making academic progress toward their degrees to keep their financial aid. Please see the satisfactory academic progress chart below. To view the complete satisfactory academic progress policy, go to the Financial Aid page on www.newmanu.edu.

If you received a Federal award listed below:	Your cum GPA requirement is:	You must complete:
Federal Pell Grant Supplemental Education Opportunity Grant	First Academic Year = 1.8 After Second Academic Year = 2.0	67% of all Attempted hours
Federal Stafford Loan		
Federal Unsubsidized Loan		
PLUS Loan for Graduate or Professional Students		
Federal Perkins Loan		
Federal College Work Study	Graduate = 3.0	
TEACH Grant	3.25 for all grade levels	
If you received a State award listed below:	Your cum GPA requirement is:	You must complete:
Kansas Comprehensive Grant	2.0 for all grade levels	67% of all Attempted hours
Kansas State Scholar	3.0 for all grade levels	12 hours or more

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. Students have the right to inspect and review their education records and to request the amendment of their records if they believe they are inaccurate or misleading. Students also have the right to file complaints with the Family Educational Rights and Privacy Act Office concerning alleged failures by the institution to comply with the Act.

Under FERPA, information other than “directory information” cannot be given to a third party without the expressed written consent of the student with the exception of Newman University officials and faculty for expressed educational interest. The university routinely publishes material classified as “directory information” which is acceptable within the act. Newman University Directory Information includes the following: name, address (campus, home, email), telephone numbers, Student ID number, class standing (freshman, sophomore, ect.), major field(s) of study, course load, status (full-time, half-time, etc.), dates of attendance, degree(s) conferred (including dates), awards, honors (including Dean’s List and graduation honors), past and present participation in officially recognized activities and sports, membership in campus organizations, physical factors (height, weight of athletes), and previous institutions(s) attended. An individual, however, may direct that his or her name may not appear in the directory information by notifying the registrar in writing at the time of registration.

Questions concerning the Family Educational rights and Privacy Act may be referred to the Registrar's Office.

2019 Fall Final Exam Schedule

For Semester-Length Classes

Tuesday, December 10	8 a.m.	All 8:00 classes on TTh
		8:00 classes on T
		and 9:00 classes on T
	10 a.m.	All 11:00 classes on MWF
		11:00 classes on MW
		11:00 classes on M
		11:45 classes on M
		and 9:00 classes on M
	1 p.m.	All 1:00 classes on TTh
		1:00 classes on T
		1:00 classes on R
		and 12:00 classes on T
	3 p.m.	All 4:00 classes on TTh
		3:00 classes on TTh
		and 3:00 classes on T
Wednesday, December 11	8 a.m.	All 8:00 classes on MWF
		8:00 classes on M
		and 8:00 classes on M-F
	10 a.m.	All 10:00 classes on MWF
		10:00 classes on MW

		10:00 classes on M
		and 10:00 classes on MT
	1 p.m.	All 1:00 classes on MWF
		1:00 classes on MW
		12:30 classes on M
		1:00 classes on MF
		1:00 classes on M
		and 1:30 classes on M
	3 p.m.	All 3:00 classes on MW
Thursday, December 12	8 a.m.	All 9:25 classes on TTh
		9:00 classes on TTh
		10:00 classes on Th
		9:00 classes on Th
		and 8:00 classes on Th
	10 a.m.	All 10:50 classes on TTh
		10:00 classes on T
		10:00 classes on TTh
		11:00 classes on TTh
		and 9:30 classes on TTh
	1 p.m.	All 2:00 classes on MW
		1:30 classes on W
		and 1:00 classes on W
	3 p.m.	All 3:00 classes on Th

		3:00 classes on TTh
		2:25 classes on TTh
		and 2:00 classes on Th
Friday, December 13	8 a.m.	All 9:00 classes on MWF
		9:00 classes on W
		9:00 classes on MW
		and 9:00 classes on M
	10 a.m.	All 12:00 classes on MWF
		12:00 classes on W
		12:00 classes on Th
		and 1:00 classes on Th
	1 p.m.	All 12:30 classes on W
		11:00 classes on W
All evening and day 8-week classes will		and 11:45 classes on W
take their final exams at their regular class	3 p.m.	All 4:00 classes on MW
time during final exam week.		and 4:45 classes on W