



Executive Committee Meeting Minutes

January 10, 2019

Attendance: Andie Riley, Omo Ekhaese, Maria Mitchell, Candace Bearden, Mary Jo Ligori, Monica Cervantes, Lorraine Hancock, Maria Fraire, Cecelia Lalicata, Kenna Spozio, Al Varisco

Welcome	Opening Prayer
Principal's Report Dr. Al Varisco	<ul style="list-style-type: none"> • Is there an update on the Anti- Bully "Backpack" Training? Has the staff attended yet? Will there be a Parent Presentation? – The meeting is coming up in the next few weeks. It is a new speaker than the original one. Linda Toerner and Linh LeNguyen will be attending and report back. • Did we get approval for using Sign Gypsies for Catholic Schools Week – Dr. Al will be checking on approval. The Open House signs we have are already very big. • Linh will be organizing Open House and Catholic School's Week activities • Applications this year will be through RenWeb. This is the first time to use this application process so there may be a few glitches. Existing families will be open to apply in February and they it will be open to the public. • There is no Easter Monday holiday this year. In order for us to end the year before Memorial Day we had to give up some days.
General Chairs Monica Cervantes Susie Jacobs	<ul style="list-style-type: none"> ○ Next HSA Meeting – February 7th ○ Next HSA Event is Open House – January 27th – Cookies are 4 dozen for \$40, Susie will pick them up the Friday before. We will try to get DC students to volunteer for hours and hand them out. ○ Science Fair needs judges on February 20, 2019
<p>Notes:</p> <ul style="list-style-type: none"> • School needs volunteers for Romeo Lunch on Jan 29th to set up, serve, and clean up • HSA is asked to stay for announcements the Monday Jan 28th • Yearbook volunteers still need access to files and more direction from staff on the new system • Parents would like an email sent out on what events/activities will be happening during Catholic Schools Week. Last year there was miscommunications on the outdoor picnic and bringing something to sit on. 	
Finance Lorraine Hancock	<ul style="list-style-type: none"> ○ Status of Funds ○ New approval for buses was sent out to staff ○
<ul style="list-style-type: none"> ○ Mrs. Faget donated the funds for Opera to Go for the 2019-2020 school year ○ Still waiting on deposit for Quiz Bowl ○ Still waiting on invoice from Spirit Shirt items ○ We need to make sure we get invoiced the year of the event/sales to avoid paying taxes on the entire sales amount, instead of just what we were charged 	
Spirit Items Nancy Alvarez	<ul style="list-style-type: none"> ○ Liz can make the HSA shirts for new members that are interested for \$12, email Nancy if you are interested with your size ○ Spirit Shirt invoice had not been submitted, they are wanted to compensate for the misprinted shirts

Notes:

- o Spirit shirt company agreed to 10% off due to the misprint and should be getting an invoice soon

Student Activities

Cecilia Lalicata
 Lisa Sanchez
 Maria Freire
 Candace Bearden

 Kim Woodruff –
 Dances/Sports
 Banquet

- o Popcorn on the Plaza – January 10th
 - Let Cecilia know if you can help
- o Date for the School Carnival is May 10th- Where can you help?????!!
- o Carnival Subcommittees:
 - Food: Ideas Pizza, Cotton Candy, Food Trucks, Snow Cones
 - Game Vendor: NEED APPROVAL START SOON, types of games, game truck fund raiser, inflatables, etc.
 - Volunteers
- o Update Middle School Hollywood Dance – Jan 25th

Notes:

- Began discussing time and ideas for the school carnival and after some discussion and a vote, we decided to contact the church and combine efforts at the church picnic. Will discuss how this process will work and when the meetings are for HSA members to attend.
- Can we have raffle baskets, game truck,???
- If a vender was approved last year, do we need to get approval again this year?

Spirituality

Lisa Nava
 Omo Ekhaese

For Epiphany

the students will receive the following in a treat bag:

- a religious medal that is of the Holy Family on one side and the Holy Spirit on the other (it has a hole for a chain or cord)
- a prayer card relating to the Christmas season
- gold-foil covered chocolate coins (to represent gold given to the infant Jesus)

Since Christmas season actually continues thru next Sunday, Baptism of the Lord, the bags will be distributed either Thursday or Friday this week as I'm not able to pick up medals until Monday or Tuesday.

a note...last year we did Roscas de Reyes at Epiphany; I thought we'd save the King's Cake for Mardi Gras (room parents & teachers will be made aware so there aren't duplicates) in place of the Shrove Tuesday Pancake Lunch. I am not able to organize/plan/be present for the pancake lunch this year due to work. I can possibly do it next year. If someone else wants to take it on, I can speak with them-but I just won't be able to help.

We will still have the float parade, as Sandra can lead that-Omo, if you can help lead with that, it'd be great. Later, I will figure out which grade is due to have a turn with the float-making and Mardi Gras packet and talk with the teacher, as it is at her discretion for her class to take the project on.

8th Grade

As I was searching for medals that represented the Christmas season, I came across a Good Shepherd medal. I thought that it might be a nice tradition to start giving 8th graders a Good Shepherd medal on a cord or a chain as a graduation gift from HSA. The reason I chose the Good Shepherd is because the religion curriculum followed at St. Clare is the Catechesis of the Good Shepherd. The children come to know Jesus intimately as the Good Shepherd throughout their formation. The medal will be a visual and tactile reminder that the Good Shepherd is always with them no matter where their journey leads. Cost-wise, the medal is less than \$1.00. If this is approved, I'd like to research more versions of this medal, but the cost would be relatively minimal per piece.

Sunday, 1/27 @ 9:00 2nd Sunday Mass; choir will sing; coffee & donuts after Mass; need assistance with donuts, please

	<p>Wednesday, 1/30 Free Dress Day for 2nd Sunday Mass w/signed bulletin</p> <p>Saturday, 2/9 @ 4:30 2nd Sunday Mass; all children invited to sing (don't know yet if doing food treat-maybe do cookies) **last 2nd Sunday Mass**</p> <p>Wednesday, 2/13 Free Dress Day for 2nd Sunday Mass w/signed bulletin</p> <p>Tuesday, 3/5 Shrove Tuesday 9:30ish-Mardis Gras Parade; King's Cake during lunches</p> <p>Wednesday, 3/6 Ash Wednesday</p> <p>Thinking about St. Joseph Altar week of 3/4; Feast Day is 3/12 but will be on Spring Break</p> <p>**no plans yet for Easter Celebrations**</p> <p>Friday, 5/3 8:30 Mass-May Crowning</p>
	<ul style="list-style-type: none"> • Members voted and approved for funds to purchase medals for the 8th graders. It was also suggested that they be blessed and presented to them at graduation mass • For the Mardi Gras floats it was suggested that a grade just be chosen for this yearly event instead of jumping around. If a class has not yet got to participate then they can have that option this year and then just stick to the chosen grade for following years. Possibly make it a yearly 2nd grade project and let 4th grade optionally participate this year. Also keeping in mind 2-4th grade science fair is in the same time frame, it may be a lot of projects overlapping.
<p>Teacher Appreciation /Room Moms KennaLyn Spozio Andie Riley</p>	<ul style="list-style-type: none"> • Epiphany donations update • Epiphany Lunch, do you need help to set up or clean up? • Do we have a way to request donations for Special Teachers' birthday gifts?
<p>Notes:</p> <ul style="list-style-type: none"> ○ \$1,100 in donations for Epiphany specials and staff gifts. Restaurant and Amazon gift cards were purchased. ○ Epiphany lunch will be Olive Garden and Bundtini's ○ The next event will be Teacher Appreciation Week 	
<p>Extra-Curricular</p>	<ul style="list-style-type: none"> • Quiz Bowl – 3 tournaments coming up • Chess Club – there are tournaments every weekend, going to talk to parents to sign up students • Scouts are needed for Color Guard at morning announcements on Jan 31st for Catholic Schools week
<p>DC Trip 2019 Liz Filer</p>	<ul style="list-style-type: none"> ○ Washington D.C. Trip is coming up Spring Break during 2018-2019 school year. ○ Need events for students to earn up to 10 hours for HSA funding – Handing out cookies for Open House and helping at Steps for Students
<p>Steps for Students Liz Filer</p>	<ul style="list-style-type: none"> ○ February 16, 2019 – registration ends by February 1st