

St. John the Baptist Parish Pastoral Council Meeting

August 6, 2018 7:00 PM – 9:00 PM

Facilitator:	Jim Klingensmith
Minutes:	Erin Mathia, Rich Myler
Council Members:	Jenny Collier, Pat Coto, Greg Dober, Jim Klingensmith, Lisa Koslosky, Erin Mathia, Brian Myler, Rich Myler, Dan Pietragallo,
Others in Attendance:	Father Kevin Poecking
Absent:	Greg Dober, Cindy Vento

1. Prayer

- The June August Pastoral Council Meeting began with prayer led by Jim Klingensmith using the following Gospel reading: *John 6: 41-51*

2. Opening Comments (Fr. Kevin)

Parish Staff

- A local Pittsburgh benefactor will be funding a Young Adult Minister position for 1 year (possibly 3) for our parish grouping beginning January 1
- Greg Callaghan (Our Lady of Joy) is working to rebuild up the Young Adult Ministry to hand off to the full-time minister; Greg has been hired part time to do this while he also works for Our Lady of Joy full time. Greg is also filling in for Steph Williams in the area of Baptism preparation for families with newborns.
- Steph Williams is still on maternity leave. Kristin Consuegra from Our Lady of Joy is covering Youth Ministry for her and Our Lady of Joy and St. John the Baptist Youth Groups will combine in the fall
- CCD programs will continue as they have in the past for this fall
- A new maintenance person was hired for the parish to replace the vacated position in April.

Parish News

- As announced during Mass the Miller Lane property was purchased by St. John the Baptist
 - o Currently an engineering company is working on designs to improve the parking lot and entrances and exits
- The Berg Estate dedication for the new library in the Annex is going to be scheduled for the near future
- Father Kevin is looking into investing in a new carillon system to replace the current one which is failing in operation and functionality.
- St. John the Baptist school is finalizing a 5-year strategic plan to be published within the next few weeks

3. Minutes from last meeting

- Minutes from the June 18, 2018 Pastoral Council Meeting were approved

4. On Mission

- A meeting with the Music Ministers for the parish groupings will be held next Monday
- Feedback on the job description for a communication/technology position has been completed
 - o The position entails overseeing all live streaming, communication, bulletin, and social media outreach for all parishes
 - o Posting of the position is moving forward
- All office staff will be having meeting together in mid-August.
- The new mass times for our parish grouping will be published in August with new times going into effect October 15, 2018 *Note this was later changed to September 8&9*
- Bulletins will be consolidated into one overall for all five parishes in our grouping starting 10/20/2018
- Pastoral and Finance Councils for all five parishes are scheduled to meet together on October 25, 2018 at St. Irenaeus
 - o Father Kevin introduced the Pastoral Council to a book that to help serve as a guide on transition for Parish Leaders (all council members will receive a copy)
 - o Rich Myler will work to establish a complete list of members of both the Finance and Pastoral Council members from all five parishes in order to establish open communication and to distribute books to all members

6. Update on Current Objectives / Strategies

Goal 1: To establish public outreach efforts to the local community (Social Outreach)

Objectives/Strategies	Completion Date	Costs Involved	Implementer(s)
1. Evaluate formation of a social committee that reaches out to the homebound 2. Assess needs and then report back	August 2018	Publicity; database development & maintenance	Brian Myler Jim Klingensmith
3. Evaluate formation of a Welcoming Committee 4. Establish a parish Welcoming Package	TBD Completed	Printing; packaging	Lisa Koslosky Karen
5. Gather information regarding donut socials 6. Determine viability of expanding to masses other than 9 AM	Completed Completed		Jenny Collier

Updates:

- Lisa Koslosky and Karen Kolenik attended the Hospitality Training provided by the Diocese
 - o Three goals of hospitality
 - 1. Welcoming people in the door
 - 2. Building trust

- 3. Helping people become open to the faith
 - There will be total of 10 people (2 from each parish) meeting together in the future to determine how to implement a hospitality committee for the parishes

Goal 2: To invite others to share in our faith in Jesus (Evangelization)

Objectives/Strategies	Completion Date	Costs Involved	Implementer(s)
1. Staff and parishioners to participate in the Diocesan School of Missionary Discipleship	TBD		SMD
2. Start to determine the strengths of willing parishioners, staff, and key parish leaders	TBD		Those who have participated in the SMD
3. Develop a committee to oversee personal testimonies for the parish	September 2018		Brian Myler Jenny Collier
4. Promote personal testimony through various means of media (print, electronic, social, in person, one-on-one)	October 2018		
5. Develop ideas for a job description for a staff position to coordinate media offerings, communications, and needs	June 2018		Pat Coto Brian Myler Dan Pietragallo
6. Explore the Legion of Mary as means to promote awareness and power of the rosary	TBD		Lisa Koslosky

Updates:

Goal 3: To grow our understanding of our relationship with Jesus Christ (Catechesis)

Objectives/Strategies	Completion Date	Costs Involved	Implementer(s)
1. Increase awareness of, participation in, and use of resources on the FORMED and SBJ websites			Brian Myler Eric Collier
2. Create an annual parish mission/theme 3. Investigate/evaluate programs to support the theme	2019		
4. Evaluate greater opportunity to enrich masses and mass awareness			Lisa Koslosky
5. Create a culture of vocational awareness (Vianney Vocations)			Jenny Collier

Updates:

- Lisa Koslosky is going to be meeting with a group of parishioners again to discuss implementation of the following two ideas to enrich masses and mass awareness
 - 1. Church Tours
 - 2. Meetings in the upper room during Mass where a facilitator discusses the different parts of the mass as they are happening

7. Closing Comments

- Fr. Kevin discussed the idea of hosting a “Fire Side Chat” to broadcast on the internet
 - o Weekly, Fr. Kevin or one of the other priests would answer questions from parishioners during a live stream event broadcast to the five parishes
 - o The tentative plan is putting this into an interview setting with a moderator asking the questions
- Lisa Koslosky is to extend an invitation to Ron Gatz from the Knights of Columbus or Suzie Adamonis from Vocation Chalice ministry to speak at the next meeting as part of our Parish Ministry Conversation.

8. Closing Prayer and Next Meeting

- The meeting closed with the ‘On Mission for the Church Alive” prayer
- Upcoming meetings

September 10, 2018 – 7PM
Facilitator: Lisa Koslosky

October 1, 2018 – 7PM
Facilitator: Erin Mathia

October 25, 2018
Parish Grouping Meeting