



KA Referral Bonus Form

INSTRUCTIONS

1. Identify a prospective family. Speak with them about their interest in Koinonia Academy.
2. If they are interested in visiting the school, please (you, not the prospective family) complete this form and submit it to the school office in person or via e-mail to Office@KoinoniaAcademy.org before they visit.
3. Instruct the prospective family to schedule a visit by contacting the office via email or at (908) 668-9002.
4. Follow-up with the family to confirm that they contacted/visited the school.
5. You will receive the referral bonus* if the new family enrolls one or more students in grades K-12, and confirms your referral.

PROSPECTIVE FAMILY INFORMATION

Family Name: _____

City: _____

Phone #: _____

Prospective Students: _____

YOUR INFORMATION

Your Name: _____

Your Phone Number: _____

Today's Date: _____

Your Signature: _____

*BONUS DETAILS:

The objective of this program is to introduce and enroll **new students and families to KA that would otherwise not enroll**. By enrolling new students, we improve the financial health and sustainability of the school. With these objectives in mind, the following details apply.

- A one-time \$1000 discount will be applied to your new school year's tuition, so long as the new K-12 student(s) stays at KA for at least 3 months.
- Referral bonuses are only valid for a single year. In other words, you will not receive a bonus for each year that the new family enrolls in KA.
- A referral form must be submitted prior to any new family contact with the school.
- KA reserves the right to review referral bonuses on a case by case basis. Some restrictions apply.

For questions, please contact the Principal via email at Principal@KoinoniaAcademy.org or (908) 668-9002.