

NEWMAN INSTITUTE

FOR CATHOLIC THOUGHT & CULTURE

QUICK NOTES

1. All courses will transfer guaranteed as listed on the UNL equivalency page
2. If you desire a different credit transfer from the equivalency page follow the steps on this sheet

QUESTIONS?

For more specific help or to view sample emails, please stop by our Newman Institute office during business hours! We are more than happy to help you with this process!

CONTACT US

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Requesting UNL Transfer Credit Guide

Students have transferred Newman Institute credit to cover ACE and/or elective credits. To do so, you will need to approach your adviser and request the credit transfer.

Identify Applicable ACE Requirements

Given the subject matter of Institute courses, students have had success transferring credit for the ACE 5, ACE 8, or elective requirements. Other credit transfers can be attempted. Below are the ACE objectives that a course must address to count.

- **ACE 5 [Humanities]:** "Use knowledge, historical perspectives, analysis, interpretation, critical evaluation, and the standards of evidence appropriate to the humanities to address problems and issues."
- **ACE 8 [Ethics]:** "Use knowledge, theories, and analysis to explain ethical principles and their importance to society."
- **Elective Credit:** If you've completed your ACE requirements, you can request elective credit.

Emailing Your Adviser

In the Email Body, include:

- **The UNL Transfer Equivalency ID Number**
 - Course equivalents have been identified between UNL and St. Gregory the Great seminary (on behalf of the Newman Institute). This means that UNL recognizes Newman Institute courses as legitimate equivalents to 3-credit courses offered by UNL.
 - <https://admissions.unl.edu/nebraska/equivalency/>
- **Satisfaction of ACE Objective:** Explain that the course satisfies the objective of the applicable ACE requirement listed above.
- **The value & rigor of the course:** Your adviser will be interested in if this course is a legitimate substitute for a UNL course. Mention the challenge of a discussion-based and reading-intensive course. Include a list of the course texts in the email body as well.
- **Attach the course syllabus** (Contact us!)
- **Record all interaction with your adviser and if given approval for credit make sure your adviser documents it.**

Already taken the course, now need the credit? Fill out a transfer form. Instructions and form are at: <https://newmaninstitute.com/transfer-credit>