



## Saints John and Paul Catholic Parish

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September 28, 2018

Dear Parishioners:

Our parish Finance Council has completed its *Annual Financial Report* for the Fiscal Year ending June 30, 2018 and the *Annual Budget* for the new fiscal year ending June 30, 2019.

Parishioners continue to share their talent, treasure and time with less fortunate people in our region and beyond. Stewardship, in terms of treasure donated to charitable organizations and individuals this past year, amounted to \$642,000 that supported causes outside our parish and exemplifies a true sharing parish community. This includes support to the diocesan operated charities, the seminary, the Christmas collection for children, diocesan aid to Catholic schools and for the retired religious. Many parishioners spend their time and talent in various Outreach activities of our parish, such as Senior Connections, Caring Connections, Meal Makers, Healthcare Ministry, Bereavement Care, Prison Ministry, just to name a few.

Parish Share assessment from the diocese for the new program year is \$267,000, which is 17.6% of our previous year's offertory. Using the beige monthly PSP envelope or electronic giving to PSP for your contribution reduces this assessment for the upcoming year.

The diocesan managed Church Alive Campaign has achieved \$3.4 million in pledges from SSJP parishioners. The parish's portion of the campaign collections is now being used for added staff for Outreach Ministry and funds have been used for capital projects, such as an outdoor pavilion/maintenance storage building and the planned upgrading of other parish facilities. **The Diocese portion has been fulfilled; now all Campaign monies stay in our Parish!**

This is a very active parish with over 60 ministries covering many programs for all parishioners which require staff administration and maintenance using all our facilities. Your continued financial contributions to Saints John & Paul are needed to support our annual operating expenses of over \$1 million.

God's blessings on you and your loved ones...now and always.

With gratitude and prayer,

Father Joseph R. McCaffrey  
Pastor/F.B.I. Chaplain

JM:ms  
Enclosures

# SAINTS JOHN & PAUL PARISH

(A Pennsylvania Charitable Trust)

FISCAL YEAR ENDING JUNE 30, 2018 ACTUAL  
AND  
FISCAL YEAR ENDING JUNE 30, 2019 BUDGET

Presented below are the actual financial results for the year ending June 30, 2018 and the annual operating budget for the fiscal year ending June 30, 2019 that has been submitted to the Diocese of Pittsburgh. The accompanying notes are an integral part of these statements and provide more detail.

...Father Joseph R. McCaffrey  
and The Finance Council

	Actual for Year Ended <u>June 30, 2018</u>	Budget for Year Ended <u>June 30, 2019</u>
<b>Operating Income</b>		
Offertory Collections	\$ 1,683,168	\$ 1,606,950
Other Income	<u>124,621</u>	<u>40,325</u>
Total Income	\$ 1,807,789	\$ 1,647,275
<b>Operating Expenses</b>		
Liturgical Expense	\$ 129,232	\$ 118,176
Administration Expense	541,614	579,362
Operation & Maintenance Expense	416,190	437,314
Rectory & Insurance Expense	52,839	52,920
Religious Education Program Expense	192,596	233,056
Youth Ministry Expense	58,302	72,346
All Other Expense	<u>(31,496)</u>	<u>(18,100)</u>
Total Operating Expenses	\$ 1,359,277	\$ 1,475,074
<b>Diocesan Education Fund Expense</b>	<u>165,918</u>	<u>171,092</u>
<b>Net Operating Surplus</b>	\$ 282,594	\$ 1,109
<b>Net Church Alive Contributions &amp; Interest Income</b>	327,082	173,848
<b>Parish Share Refund</b>	268,023	149,000
<b>Purchase/Improvement of Property</b>	(536,091)	(800,000)
<b>Extraordinary Maintenance</b>	(4,232)	0
<b>All Other</b>	<u>(1,375)</u>	<u>(600)</u>
<b>Increase/(Decrease) in Cash &amp; Savings</b>	\$ 336,001	\$ (476,643)

<u>Selected Balance Sheet Amounts (as of June 30th)</u>	<u>2018</u>	<u>2019</u>
<b>Cash &amp; Savings</b>		
Operating Checking & Savings Accounts	\$ 1,012,753	\$ 362,262
Church Alive Savings	<u>502,300</u>	<u>676,148</u>
Total Cash & Savings	\$ 1,515,053	\$ 1,038,410
<b>Parish Debt</b>	\$ -	\$ -

**SAINTS JOHN & PAUL PARISH**  
**NOTES TO FINANCIAL STATEMENTS-FISCAL YEAR ENDING JUNE 30, 2018**

The parish staff consists of Reverend Joseph R. McCaffrey (Pastor and Trust Administrator), Thomas Lopus and James Olson (Permanent Deacons), Sister Annie Bremmer (Pastoral Associate), Marilyn Schroeder (Finance/HR/Payroll Manager), Scott Lieb (Director-Youth Ministry – End Date 6/2018) and Gregory Newmaster (Director-Youth Ministry - Start Date 8/2018), Adele Scherer (Music Minister), Jason Gawaldo (Director of Faith Formation), and Mark Garrity (Facilities Director). In addition, there are several full and part-time positions in Liturgical, Administrative, Maintenance, Youth Ministry and Religious Education.

1. There are 2,880 families and 9,088 members currently registered in the parish.
2. Operating Expenses for the fiscal year ending June 30, 2018, includes salary and benefits for the Priest and Parish staff of \$920,000. Other major items of expense, excluding salaries and benefits, include maintenance of facilities of \$142,000; office & administrative expenses of \$100,000; other liturgical expense of \$55,000; utilities & communication expense of \$103,000; Pittsburgh Catholic mailed to all parishioners totaled \$22,000; property, liability and vehicle insurance of \$44,000; and, real estate taxes of nearly \$8,000 on two parish houses.
3. The budget for the new fiscal year (July 1, 2018 to June 30, 2019) projects a Net Operating Surplus of \$1,109. Non-operating expenses include \$800,000 for capital expenditures primarily related to the planned roof replacement on the main Church building as well as upgrading other facilities on campus. The cost of these items will be funded by Operating savings and will require no new Parish Debt.
4. During the fiscal year ending June 30, 2018, \$325,000 was received as the Parish's share of the Church Alive contributions received through to date. Additional contributions to Church Alive will be distributed quarterly as received by the Diocese of Pittsburgh. For the fiscal year ending June 30, 2019, contributions plus earned interest of nearly \$174,000 are budgeted. Pledges by Parishioners for Church Alive have totaled over \$3.4 million.
5. Purchase/Improvement of Property for the fiscal year ending June 30, 2018, totaled \$536,000. This amount is primarily related to expense associated with completion of the new garage/pavilion. The Extraordinary Maintenance expenditure of \$4,000 represents repair of the Church boiler.
6. The Faith Formation Program covers all staffing and expenses for about 1043 children in pre-school through grade 8. It is a great credit to our parish that 105 catechists and 43 program aides are active in the religious education of our children.
7. The Youth Ministry Program continues to keep the commitment to our youth a priority. We still need the support of all parents to help guide your teens. Approximately 235 teens participated in Youth Ministry during the past year aided by 23 adult Core Team members that participate in Youth Group and /or service events.
8. The Parish Share Program Assessment is \$267,000 for the program year 2018-19, based upon 17.6% of offertory collections and other income. **Parishioners can benefit the Parish** by using the beige Parish Share monthly envelope as amounts exceeding the Diocesan assessment remain in the Parish for various building projects and parish share contributions are excluded from calculation of the following year's annual assessment.
9. The Education Fund is a little over \$171,000 for the 2019 fiscal year due to the Diocese. This assessment supports Catholic schools throughout the Pittsburgh Diocese and is based on 10% of parish offertory collections.

### SUPPORT TO CHARITIES

During the year ending June 30, 2018, the generosity of Saints John and Paul parishioners included many special charity collections in addition to the normal offertory collections. **In total these special collections amounted to nearly \$212,000.** The major charities included \$89,000 to Christmas Charities for Children and \$15,000 for the Retired Religious. In addition to these contributions, payment toward the Parish Share assessment totaled \$155,000 to support all Diocesan charities and the Diocesan Education payment totaled \$166,000. Also, nearly \$109,000 in expenses were incurred by the Parish to support activities and provide aid for various ministries. These items amounted to **nearly \$642,000 in total donations that supported causes outside our parish and exemplifies a true sharing community.**

### SUPPORT BY PARISHIONERS

Many of the parishioners of Saints John & Paul were very generous during the past year with contributions from all sources amounting to \$2.8 million. In addition to Offertory Collections and Parish Share, many charities were supported through special collections. The chart below identifies the distribution of the total contributions to Operating Expenses, Savings, and Diocesan Collections/Outside Charities.

