

# St. Monica LAC Minutes

February 14, 2019 | *Meeting called to order by* Sue Clyne at 5:00pm



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## In Attendance

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Sue Clyne, President  
Kate Redinger, Secretary  
Mike Willis (via phone)  
Lin Buck  
Ed Clifford  
Steve McNeill  
Fr. Farrell, Pastor  
Becky Reits, Principle  
Guests: Lauren McNeill, Jason Clyne,, Kelly Jo Homic (Finance Committee)

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## Opening Prayer

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Fr. Farrell led the meeting in prayer.

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## Approval of Minutes

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The minutes were reviewed from January. Mike Willis wrote an addition to the minutes. Lin motioned to approve the minutes with Michael's addition add a section 6 benchmarks. Ed Clifford seconded. Motion passed unanimously.

*"The principal, Becky Reits, brings decades of educational experience to the school in a continued quest to ensure fulfillment of the mission, to promote and facilitate education in the manner of Jesus Christ, with a goal of eternal life for each of the school's students. She is unanimously supported by her advisory board, given her qualifications, to pursue the integration and implementation of education in the style of Catholic Liberal Arts. She creates tremendous energy and synergy at the school due her mission-centered initiatives related to education in a form that lifts a student's mind towards beauty and wonder, and ultimately our Creator."*

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## Approval of Consent Agenda

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- I. Pastor Report
- II. Principal Report
- III. LAC President Report
- IV. Committee Reports
  - a. Finance
  - b. Enrollment/Retention
  - c. Academic Affairs
  - d. Building/Grounds
  - e. Marketing/Communications
  - f. Boosters/Social
- V. Announcements

Motion to approve, Mike Willis. Second, Sue Clyne. Approved.

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## Pastor's Report

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Fr. Farrell has nothing to report as the snow days have delayed many meetings that had been scheduled. He is hoping to reschedule with the Bishop's office for a meeting in the coming week.

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## Principal's Report

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- Principal Becky Reits presented her report. (see attached)
- Accreditation standards have been completed and submitted.
- March 18-19<sup>th</sup> would like face to face meetings with the LAC and Booster Members
- We were not able to close out the testing period with the snow days prior to parent teacher conferences.
- Thanks very much for the Large donation of laptops thanks to Ed Clifford and Consumers Energy
- Planning on continued professional development with trips planned for teachers from St. Monica to attend CLE conference in Marquette in June.

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## LAC Business

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### LAC President, Sue Clyne

- Catholic Liberal Education
  - 40 outstanding families were contacted regarding K-6 by Sue. 6 families have met with Mrs. Reits and Sue Clyne, all of whom came away with positive feelings toward CLE
  - 73% of families want this curriculum change. 20 families remain to answer either in the affirmative or negative.
  - There was a suggestion of hiring a third party to present to the office of schools.
- Sue discusses the tuition increase again this year. Sue stated that she was the only CSGK board member who voted against the tuition increase.

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## Committee Reports

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### Finance, Lin Buck

- Overall school budget is tracking 38.3%, which continues to track under par for the year of 42%
- CSGK Approval of restricted funds for St Monica flooring in Library and Computer Room.
- Boosters Treasurer Kelly Homic update on balance / expenses

### Enrollment/Retention Report, Sue Clyne

- Enrollment will open soon.

### Academic Affairs

- CLE discussion as above, Nothing new to report.

## **LAC Facilities Report, Kevin Kavanaugh**

- Michigan State Police grant approved, and our first update will be submitted by late February deadline. (Jason Clyne, Kevin, Clare)
- Michigan State Police Safety Grant for upcoming year deadline has been dramatically pushed forward this year to March 1, 2019. We are hoping to submit again this year – ideas and wish list for this grant are welcome at this point! (Jason Clyne, Becky, Kevin, Clare)
- Digital blueprints: Currently validating existing blueprints (circa 1962!) with existing building structure (Kelly Homic) with eventual goal to have digital mapping of all buildings and grounds, loaded into EMS software.
- Electronic entranceway locks: Final quotes received and approved for electronic security locks at multiple entry doors; consistency of equipment across all doors and campuses would be the goal. (Kevin). Wiring is almost complete. Final installation of locksets, badge readers, and instructing staff about proper use to occur in February.
- Intercom system: Upgrades to intercom system (repairs, new speakers) are mostly finished
- Security cameras: Working on selection of security cameras for external security and verification of available wiring at camera locations. (Lin)
- 7. 3M security film has been installed in classroom doorways adjacent to classroom door locksets. (Kevin, Kelly)
- Proceed with flooring upgrades per finance committee updates.
- Noted recent donation of 45 laptop computers from Consumers Energy.

## **LAC Marketing Report, Steve McNeill**

- Redefining Catholic Education through Faith, Character, and Virtue
- Post cards and Billboard quote
- We will wait to send but we acknowledge that we are missing a huge opportunity to wait as enrollment is now open
- We have the money independently raised and earmarked for marketing

## **Boosters/Social, Kelly Homic**

- We have brought in excess of \$50,000 with estimated \$10,000 in expenses. Numbers are still be finalized.
- Everything went very well
- Money earmarked for wish list items
- Booster Bash
  - \$4930.50 in income for ticket sales with an addition \$419 from trivet sales with a gross net of \$3367.95

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## **Next Meeting**

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March 14<sup>th</sup> at 5:30pm

Motion to close to executive session to discuss was made at 6:12pm and was passed unanimously. There Mrs. Reits announced her decision to resign as principal of St. Monica School effective at the end of the 2018-2019 school year.