

ADVISORY COUNCIL MEETING MINUTES

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PASTORAL COUNCIL MINUTES			
PARISH NAME(S)	St. John's, St. Joe's, St. Mary's	GROUPING	439
ADMINISTRATOR	Fr. Ward Stakem	DATE	05 MARCH 2019
FACILITATOR	Dave Lis	SCRIBE	HOLLY COLLINS
ATTENDEES: NAME/PARISH	<p> <input checked="" type="checkbox"/> LINDA BIRCH – ST JOHN'S <input checked="" type="checkbox"/> DAN MENNOR – ST JOHN'S <input checked="" type="checkbox"/> JOHN GEIBEL – ST JOHN'S <input checked="" type="checkbox"/> SHIRLEY KENNEDY-KELLER – ST. JOHN'S <input checked="" type="checkbox"/> TONY GAGLIARDI – ST. JOHN'S <input checked="" type="checkbox"/> JERRY HARRISON – ST. JOHN'S <input checked="" type="checkbox"/> JOYCE MENNOR – ST. JOHN'S <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> STEVE VOJTILLA – ST JOE'S <input type="checkbox"/> PJ DUFFY – ST JOE'S <input type="checkbox"/> MICHELLE BLAKE-ST JOE'S <input checked="" type="checkbox"/> DEBORA DAWSON – ST. JOES <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> JOANN LINDSTROM – ST MARY'S <input checked="" type="checkbox"/> CHRIS KRILEY – ST MARY'S <input type="checkbox"/> JOHN GREEN – ST MARY'S <input checked="" type="checkbox"/> HOLLY COLLINS – ST. MARY'S <input checked="" type="checkbox"/> PATTY JACKMAN – ST. MARY'S <input checked="" type="checkbox"/> DAVE LIS – ST MARY'S <input checked="" type="checkbox"/> DOUG JACKMAN – ST. MARY'S <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> FR. WARD <input checked="" type="checkbox"/> FR. JIM </p>		
ATTACHMENTS:			
AGENDA	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	BULLETINS PERTINENT TO MEETING	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
HANDOUTS: PLEASE LIST	<p> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO </p> <ol style="list-style-type: none"> 1) Jan 2019 - Combined Council Meeting Minutes 2) On Mission and Implementation Prayer 3) Interim Pastoral Plan 4) Resource - Contact Information for Pastoral Council Members_REV.doc 5) Resource - Sample Parish Survey.doc 6) Ministry Contacts 		

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ON MISSION FOR THE CHURCH ALIVE! BLUEPRINT RESOURCE

AUGUST 28, 2018

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AGENDA ITEM #1	Opening Prayer	Prayer Leader	Fr Ward
AGENDA ITEM #2	Approval of minutes from last meeting	Facilitator	Dave Lis
CORRECTIONS TO MINUTES	<p>Minutes were accepted as provided.</p> <p>Formal review of meeting minutes was not conducted as so many of tonight's attendees were not present at the last Council meeting.</p> <p>Additional time was spent providing background and orientation to the Blueprint for new Council members.</p>		
MINUTES APPROVED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> YES, WITH ABOVE CORRECTIONS		
AGENDA ITEM #3	Review of Handouts	Presenter	Dave Lis
MAJOR DISCUSSION POINTS	<ol style="list-style-type: none"> 1) Councils and Ministries at a Glance – Need updates from list compiled last November. St. John's has some info missing, so other info is probably missing too. 2) Upon reflection sample survey is too long to hold interest. Need to shorten it. Maybe go a different direction with more broad questions. How do we get more people to take it? Put info in bulletin/Facebook/website. Concern that Facebook is too public. 3) Circulated Council member contact list to obtain phone numbers and e-mail addresses for new Council members. 		
CONCLUSION	We need to update Councils and Ministries list and further discuss how best to implement a Parish Survey.		
NEXT STEPS:	Action Item(s)	Person responsible	Deadline
	<ol style="list-style-type: none"> 1) Update list of Councils and Ministries for each parish. Ensure all ministries listed are active and have a point-of-contact. 2) Discuss at next meeting how to shorten survey 	<p>Parish secretaries in coordination with active POCs</p> <p>Open</p>	<p>4/7/19</p> <p>TBD</p>

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AGENDA ITEM #4	Discuss Interim Pastoral Plan & 4 Key Areas	PRESENTER	DAVE LIS/FR WARD
MAJOR DISCUSSION POINTS	<ol style="list-style-type: none"> 1) Merger of our parishes should occur between March and October of 2021. We have to petition our merger and the Pastoral Council must be on board for the Bishop to approve. It is important that all members commit for next two years on Pastoral Council. 2) We need to choose 3 to 4 key areas to focus on (pg. 2 of Framing the Mission) to implement in our Pastoral Plan. 3) Sharing of Ministries and Organizations Across the Parishes in the Grouping – Doug suggested that if we focus on these it may take care of other goals. Suggestion was made to think of others within our own parishes that have similar goals & reach out to them to support implementation. 4) St. Mary’s will no longer have Religious Ed. due to lack of teachers and our desire to adopt Catechesis of the Good Shepherd—specialized training is required. We need to focus on the youth as they are the future of the church. What about using old Convent House at St. Mary’s for youth house? 5) John Green - Still working on compiling required information to advertise for a music director position at St. Mary’s. Shirley Kennedy-Keller may be interested in helping John with this effort. 6) Interim Mass Schedule Survey coming out and will be available to all parishioners on the website. Fr. Ward would like to change St. Mary’s 9:30 AM Mass to 10AM. 7) Hospitality Among the Parishes in the Grouping – Patty suggested it would be nice to stream line all books/lecturing/ministering/jobs at all churches so people are not as hesitant to help out at other churches. Suggestion to visit all churches in our grouping/volunteer at them to find what they do well so we could see what our strengths as a grouping are. 8) Pastoral Care & Social Outreach p. 2 of 20 – Get a group together to take communion to homebound. Maybe partner with an organization already visiting the homebound such as Meal on Wheels? 9) Joint website. Add a Pastoral Council Page. Ask Karen @ St. Joes to do this. 		

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CONCLUSION	<p>Council adopted the following as Key areas of our combined Pastoral Plan:</p> <ol style="list-style-type: none"> 1) Prayer and Faith Sharing Opportunities Across the Parishes 2) Communication Among the Parishes 3) Hospitality Among the Parishes 4) Sharing of Ministries and Organizations <p>The Council will work to sub-categorize areas of concern into those 4 Key areas and get groups together to move forward with actions. We will meet monthly and rotate churches. St. Joes is the next meeting on Monday, April 8th at 7pm.</p>		
NEXT STEPS:	ACTION ITEM(S)	PERSON RESPONSIBLE	DEADLINE
	<ol style="list-style-type: none"> 1) Develop job description, advertise, and facilitate hiring of Music Director. 2) Look into using old Convent at St Mary's as Youth house. 3) Joint Website/Pastoral Council page. 4) Put together homebound communion group 5) Consider areas and ministries within our parishes that should be further explored and enhanced to strengthen our grouping and ministry. 	<p>John Green & Shirley Kennedy-Keller upon acceptance</p> <p>Fr. Ward</p> <p>Dave L. to contact Karen @ St. Joes</p> <p>Open</p> <p>All members</p>	<p>4-8-19 for update on progress</p> <p>TBD</p> <p>4-8-19 update on progress</p> <p>4-8-19 to revisit</p> <p>4-8-19 to revisit</p>

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AGENDA ITEM #5	Review of Action Items		PRESENTER	DAVE LIS
MAJOR DISCUSSION POINTS	<ol style="list-style-type: none"> 1) Consider the four key areas of our combined Pastoral Plan identified above in Agenda Item #4. In future meetings, we will discuss the means to implement/enhance ministries that support these areas. 2) John Green is still working on music director position and Shirley Kennedy-Keller may wish to help with this effort. Need to have John and Shirley discuss the progress to date and path forward. 3) Fr. Ward is considering options for use of the old Convent at St Mary's. Several suggestions have been given by parishioners. Fr. Ward will be exploring these options with members of the Temporalities Committee and Finance and Pastoral Councils. 4) Karen at St. Joe's is responsible for the joint website. She should be asked to make a Pastoral Council page on the joint website. 5) Homebound communion group is great idea. Need thoughts on who will put this together and will we partner with an organization already up and running? 			
CONCLUSION	The combined Council will meet monthly and rotate churches. St. Joes will be the location for the next meeting on Monday, April 8th at 7pm.			
NEXT STEPS:	ACTION ITEM(S)	PERSON RESPONSIBLE	DEADLINE	
	1) Develop job description, advertise, and facilitate hiring of Music Director.	John Green & Shirley Kennedy-Keller	4-8-19 update	
	2) Look into using old Convent House as Youth house.	Fr. Ward		
	3) Joint Website/Pastoral Council page.	Dave L to discuss this w/ Karen @ St. Joes	4-8-19 update	
	4) Put together homebound communion group	Open	4-8-19 to revisit	
	5) Consider which programs and committees currently in-place can be combined	All members	TBD	

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FINAL AGENDA ITEM	NEXT MEETING: DATE/TIME/LOCATION	7PM on April 8th, 2019 at St. Joseph's
CLOSING PRAYER	PRAYER LEADER: FR WARD	
OTHER INFORMATION/SPECIAL NOTES:		