

## INSTRUCTION TO SWITCH TO



**Go to Smile.Amazon.com.** Sign into your account just as you would sign into Amazon.com.

**Find “My Account” in the top right corner of the page and click on it.** Scroll to the Settings portion of the screen. Under account settings, select “Change Your Charity.”

**Choose one of the spotlight charities or use the search bar to find a local charity.** To be eligible, this charity must be a 501(c)3 (tax-deductible) charity that has signed up with Amazon Smile. If you don't know the name of a local charity, you can search by location.

**Click the “Select” button to the right of the charity you would like to support.** You should see a pop up that says, “Thank You. Now when you shop at smile.amazon.com, your purchases will support xyz charity.”

**Look for the small writing at the center top of the page that says, “Supporting xyz charity.”** You can also change your charity by clicking the drop down box next to this writing and choosing the “Change Your Charity” link.

**Bookmark Smile.Amazon.com on your browser.** Use this bookmark link whenever you want to use Amazon.

**Use Smile.Amazon.com just as you would Amazon.com.** When you add items to your cart and purchase them with a credit or debit card, a portion of the price of most goods will be donated to the charity of your choice.