

Saint Francis of Assisi Church

Parish Pastoral Council Meeting – February 2019

Building and Grounds Committee Report

Chairperson: Joe Schurger, Vice–Chairperson: Mike Byrd

Completed Projects – December / January

1. Sheehan Hall Completion: A detailed, final report on the Building and Grounds and outside contractor work done in the hall and restrooms will be issued by Fred Holts in a separate report. A summary of the work done is listed below:
 - Four new electrical circuits and outlets added
 - 37 new LED light panels were added in the offices and restrooms replacing the fluorescent fixtures.
 - Old, abandoned, electrical and speaker wiring was removed from the ceiling.
 - All electrical switches were replaced and, in some cases, re-tasked.
 - Electrical and plumbing issues were corrected.
 - A new audio/visual system was installed.
 - New insulation was installed in Hall main room, offices, restrooms, and the kitchen.
 - New vanities, mirrors, stools (where necessary), and plumbing fixtures were installed in the north restrooms. Privacy panels were removed and re-installed after being painted.
 - New floor, retaining bracket strips were added to repair the table closet doors.
 - The major work in Sheehan Hall is complete except for the installation of the new, collapsible wall between the hall and the sacristy. That project is being done by an outside contractor and is now scheduled for March.
2. New utility shed: A new utility shed was purchased and installed in December. B & G cleared the location and had gravel delivered for the base. B & G personnel also added lighting and electric outlets. The interior was covered in liner board to meet codes covering any exposed wiring.
3. Pressure Washing: The sidewalks and stairs leading to the church from the office were pressure cleaned.
4. Leaf Cleanup: Leaves along the front parking lot on the street side were raked and removed.
5. Landscaping: Work was started to improve the appearance of the front, left entrance of the church. New river rock was added but this project had to be halted due to weather. It is scheduled for completion in March.
6. Rectory Water Heater: A new water and accompanying expansion tank was installed in the rectory basement to replace the previous unit that was leaking.
7. Sheehan Hall Landscaping: New shrubbery, river rock, and a low stacked wall was completed in January.

Continued Page 2.....

Work in Progress:

1. New Utility shed: To make the two out buildings less noticeable it's planned to repaint them in a darker color and add some tall shrubbery on the street side as the weather permits.
2. Rectory Basement Lighting: New lighting will be installed in both the front and the rear of the room to make it easier to use both for storage and the rummage sale.
3. Sheehan Hall Basement: All landscaping tools and materials will be moved to the new utility shed. The surplus Columbarium materials are to be moved to the rectory basement. The walls of the basement will be cleaned and painted in preparation for the "Class B" storage planned. New shelving will be installed.
4. Church Roof: A project was approved last to repair the church roof above the Narthex but was not completed due to weather. That project is to be completed as soon as possible.
5. Landscaping – Church Front: As soon as weather permits additional river rock and shrubbery will be added to finish the area to left of the front entrance.
6. Pending Budget Approval: Rectory landscaping renovation including a privacy berm along the back side with trees, addition of concrete steps to improve the ingress/egress off the back deck, and overall perimeter, tree and shrubbery renovation.
7. Exterior Lighting – Stations of the Cross: A number of the exterior lights illuminating the stations of the cross on either side of the altar are not working. They will be replaced with exterior LED bulbs. There are 56 lights in total. Also, the remote controls are no longer functional. After discussing this with Fr. Woods we learned that he intends to use the interior stations during Lent. He decided all we need is a simple on/off control.

Joe Schurger