

FACTS Registration Instructions for a Returning Student

On Friday March 15, 2019, all pending agreements for returning students will be electronically re-enrolled and finalized. Parents with invalid tuition payment agreements, invalid financial bank account information or who owe returned payment fees to FACTS will receive from FACTS Management correspondence regarding their account and what needs to be done first to resolve this matter in order to finalize your tuition payment agreement. The Finance Manager will be sending you a confirmation correspondence via email regarding your FACTS tuition payment plan for the 2019-2020 school year.

If there are any corrections to be made such as address, email address, phone number or payment schedule (example: monthly to quarterly etc.), you must contact Arthur Pelletier, Finance Manager at (508)-755-3209.

Within ten (10) calendar days from the date of your confirmation letter (via email correspondence from FACTS, if you have elected this option with them), there will be a deduction of \$400.00 for the non-refundable Tuition down-payment from the financial the account you provided to FACTS Management. This down payment will be applied against your tuition balance and will reduce your remaining payments accordingly. Please note that the \$175.00 Non-refundable Registration/Processing Fee you previously paid is in addition to the tuition rate that is set by the school.

Tuition Assistance:

Please follow these steps on or after Monday, December 17, 2018, if you choose to apply for financial aid:

Visit www.st-stephen.net Click on Application / Tuition tab, Select Tuition Assistance Program, Click on the underlined website.

Sign In by entering your username and password

Please click on “Apply for Financial Aid with FACTS” (click on the green button) found at the top right hand corner of your dashboard. Please follow the online screen instructions provided to you by FACTS Grant & Aid Assessment. If you need assistance, please call 1-866-441-4637.

The deadline to complete and submit a verified financial aid application through FACTS Grant & Aid Assessment is on or before Friday, March 1, 2019.

Financial aid is contingent upon successful registration, completion and payment of the registration/processing fee, and an active and current tuition payment plan agreement with FACTS Management, and the submission of the verified financial aid application through FACTS Grant & Aid Assessment, prior to the financial aid deadline of on or before Friday, March 1, 2019. Applications or changes submitted after Friday, March 1, 2019 will not be processed or considered for Diocesan Catholic Schools Tuition Assistance.