

ST. STEPHEN SCHOOL

355 Grafton Street, Worcester, MA 01604 - 508.755.3209
www.st-stephen.net



THIS WEEK'S BROWN ENVELOPE INSERTS...

November Calendar
December Lunch Order Form
Sweetheart Dance Tickets
Gingerbread Shop flyer



From the Principal's Desk

PARENT/TEACHER CONFERENCES will be held on Friday, November 2nd from 12:30 to 4 PM and 5PM to 8 PM. This will be a half day of school. Pre-K will dismiss at 11:15 and grades K-8 will dismiss at 11:30. Reminder; **THERE IS NO EXTENDED DAY.** Please be prompt with student pick-up so that teachers can prepare for conferences.

INCLEMENT WEATHER STUDENT DROP OFF:

If there is inclement, (snow/rain) or cold weather (32 degrees and below) in the morning, the parking lot gates will be open for parents/guardians to pull in and line up in the same manner as for afternoon pick-up. Students may stay in the car with their parent/guardian until the bell rings at 7:40 AM.

All cars must enter through the Hale Street Gate, line up as per The Parking System (*shown in the Parent/Student Handbook*) and exit **ONLY** through the Caroline Street gate.

Cars may NOT exit the parking area until students have entered the building after the bell.

Value of the Month: Gratitude

Our school community will focus on the value of gratitude during the month of November. Gratitude is the quality of being thankful and the readiness to show appreciation for someone or something.

*"To be grateful is to recognize the Love of God in everything
He has given us – and He has given us everything"*

Thomas Merton

Genevieve Fundraiser - Our school earned a profit of approximately \$1,908.10 from our first fundraiser. Thank you to all who participated!

REPORT CARDS - EDGE

St. Stephen School's attendance, progress reports and report cards are available 24/7 electronically.

- Parents of **returning students in grades 2-8** may use the log in information from last year; any siblings in Grade 1 will be added to your current log in.
- **New students in grades 2-8** should have received their log in information.
- **Students currently in grade 1** who do not have siblings in grades 2-8 will receive log in information at Parent Conferences on Friday. Grade 1 will not have a report card until January.
- **Kindergarten** students will receive a paper report card in January.

If there are any questions, please don't hesitate to contact Mrs. Mangaudis at the school. Thank you.

CONNECT ED: Our Connect Ed system is used to deliver important school information to you in a timely manner. This system is also used to reach you immediately in the event of an emergency, early dismissal, school cancellations, etc. If your contact information has changed or you are not receiving the messages, please contact Mrs. Mangaudis as soon as possible.

Children who are ill should not be sent to school. Children who have vomited within the last twenty-four hours must be kept at home. Children who have had a fever must be fever free for twenty-four hours before returning to school.

Parish Subsidy forms with the required information and signatures must be submitted to the school office as soon as possible. If you are an active and participating member of your parish, a subsidy of \$200 per child is available as a tuition credit. These credits cannot be applied to your FACS tuition account until the funds are received from your parish. If you need a Parish Subsidy form, please contact Mr. Pelletier at the School.

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the Page

COMING UP:

- **Thursday, November 1** – Report Cards available on line
- **Friday, November 2** – Parent Conferences 12:30-4 and 5-8 PM
 - **NO EXTENDED DAY**
 - ½ Day of School
 - Pre-K 11:15 Dismissal
 - K-8 11:30 Dismissal.
- **Saturday, November 3** – Sweetheart Dance
- **Sunday, November 4**, Daylight Savings Time Ends. Set clocks BACK 1 Hour.
- **Monday, November 5-9, New England Catholic Schools Week**
- **Monday, November 12** – NO SCHOOL
- **Thursday, November 15** – LifeTouch Picture Retakes
- **Monday, November 19** – Thanksgiving Mass, 8:30 AM
- **Wed.-Fri., November 21, 22 & 23** – NO SCHOOL

Coat Collection: We are collecting new and gently used coats, hats, gloves and scarves for men, women and children. The items collected will be given to those in need in the South Worcester area. You may place donations in the box in the front hallway of the school.

Thank you for helping us to keep our neighbors warm!



VOLUNTEERS NEEDED FOR GINGERBREAD/HOLIDAY GIFT SHOP:

We are looking for volunteers to help out with our Gingerbread/Holiday Gift Shop December 3rd, 4th and 5th from 7:45 – 1:00.

Please see the enclosed flyer and your help with this fun event for the children is greatly appreciated!



Thank you to everyone for helping St. Stephen's earn \$143.10 from our October Box Tops collection. Congratulations to GRADE 3 for sending in the most! They have earned a prize for their classroom! Please keep collecting those Box Tops...you will have another chance to win a prize during our February collection.

Contact Information: Please notify the school office if there is a change in your emergency contact information. It is critical that we have current phone numbers in the event that a student becomes ill or has an accident during the school day.

DEADLINES: Please note the deadlines on forms that are sent home such as Lunch Orders, Extra-curricular activity sign-ups, etc. These forms have deadlines that **must be strictly adhered to**. As we have deadlines to meet on our end, we are no longer able to accept forms returned past the due date.



PLEASE make out separate checks for lunch, milk, extended day, book orders, etc. We realize it is easier to write one check, but at school we have to separate the money in order to pay the different vendors who provide the services.

Also, please use the envelope provided or paperclip/staple the money to the form. It is very difficult to keep track of loose money in the brown envelopes or a child's backpack. Thank you so much for your understanding and attention to this matter.



As a reminder, our parish follows the guidelines of the national Charter for the Protection of Children and Young People approved by the US Bishops and the policies of the Diocese of Worcester in screening those who work with children in our care and in helping victims of abuse find healing. If you or someone you know has been sexually abused by a Church employee or volunteer in the past, please contact Judith Audette, Victim Services Coordinator for our diocese at 508-929-4363 (direct line and confidential voicemail). If you are concerned about a current case of abuse, please contact the local civil authorities immediately.