

MINISTRY POSITION DESCRIPTION

PARISH	OUR LADY OF THE ANGELS
Name of Group / Ministry	Lector/Reader
Accountability	Pastor or Liturgical Ministry Coordinator
Purpose of Ministry	The reader serves the liturgical assembly by proclaiming the sacred scripture during the Liturgy of the Word. The worthy exercise of this role enables the Church to hear the Word of God more clearly and receive it with more open hearts. Such regular public nourishment with the biblical Word helps to sustain the community and contributes to its ongoing conversion and mission.
Participant Group	<ul style="list-style-type: none"> ▪ Parish congregation during Mass ▪ collaboration with the parish liturgical planning team
Activities and Responsibilities	<ul style="list-style-type: none"> ▪ Prepares for her/his role by rehearsing, praying over and coming to understand the biblical text assigned her/him for a particular liturgical celebration. ▪ Participates fully in the liturgy as an exemplary member of the assembly. ▪ Proclaims the biblical text with clarity, conviction, dignity and understanding. ▪ Expresses reverence and decorum in carrying out this and other aspects of her/his role according to the general liturgical norms (procession, handling the book, etc). ▪ Is faithful to the schedule of assignments and helpful in assuring that all the local community's liturgical assemblies are adequately served with this ministry.
Skills and Qualifications	<ul style="list-style-type: none"> ▪ Is a baptized member of the Catholic Church who has been duly prepared and appropriately commissioned for this role. ▪ May be any age, as long as she/he has sufficient skill and maturity to serve the liturgical assembly in the way outlined here. The community's need for a clear and thoughtful proclamation of the Word is always the guiding principle. ▪ Is devoted to and understands the importance of the liturgical celebrations of the Church community. ▪ Possesses the natural and spiritual ability to speak the biblical Word intelligibly and comfortably in the midst of the assembly. ▪ Has participated in a training process on reflecting on the theology of the Liturgy of the Word as found in the Lectionary. ▪ Has participated in examining the structure of the Lectionary for Liturgy. ▪ Has participated in a training process on examining the varied styles of biblical text and the implications for liturgical proclamation. ▪ Has participated in rehearsals of ceremonial procedures in the local community. ▪ Has participated in vocal coaching as required (use of microphone, volume, pacing, posture, etc.). ▪ Possesses a love for the Bible and a desire to share this Word with others as well as a willingness to grow in understanding the scriptures through study, prayer and reflections. ▪ Committed to prayer, gospel values and growth in personal holiness. ▪ Needs to be flexible, enthusiastic and good public speaking skills. ▪ A spirit of generosity.

Time Commitment	<ul style="list-style-type: none"> ▪ This is a volunteer position requiring 2 to 3 hours each week ▪ Must be able to attend the orientation session and the training sessions
Duration	1-3 year term, renewable
Orientation and Training	<ul style="list-style-type: none"> ▪ Orientation - Guidelines for Volunteers ▪ Standard parish orientation programme ▪ Attendance at 1 workshop initially
Support /Supervision/ Evaluation	The Liturgical Coordinator is the first level of support, supervision and evaluation
Position Level	GENERAL TRUST
Screening Procedure	<ul style="list-style-type: none"> ▪ Receive a position description ▪ Complete form A ▪ Receive Volunteer Guidelines ▪ Sign Volunteer Covenant ▪ Orientation and training as required

Date approved: _____	Dates Reviewed: _____ / _____ / _____
Ministry Leader: _____	_____
Parish Screening Committee Member: _____	_____
Pastor: _____	_____

Updated: February 2019