

MINISTRY POSITION DESCRIPTION

PARISH	OUR LADY OF THE ANGELS
Name of Group / Ministry	Legion of Mary
Accountability	Parish Team and Legion of Mary Coordinator
Purpose of Ministry	To provide spiritual growth and evangelization and Marian devotion
Participant Group	Outreach to Parish members as directed by the pastor and their constitution
Activities and Responsibilities	<ul style="list-style-type: none"> ▪ Weekly meeting and outreach activities ▪ Outreach activities with 2 members ▪ Pay yearly dues
Skills and Qualifications	<ul style="list-style-type: none"> ▪ Baptized and practicing Catholic ▪ Good interpersonal skills
Time Commitment	<ul style="list-style-type: none"> • 2 hours per week for meeting • Time required for outreach activities
Duration	As decided by Parish team
Orientation & Training	Orientation as to Guidelines for Volunteers Other Provided by the Legion of Mary
Support	Parish team and Legion of Mary Coordinator
Supervision	Provide outreach activities in pairs
Evaluation	Not applicable
Position Level	INCREASED TO HIGH TRUST (if home visits are required)
Screening Procedure	<ul style="list-style-type: none"> ▪ Receive a position description ▪ Complete forms A, B and C ▪ Interview ▪ Reference checks (If personal home visits involved, required Police Records Check) ▪ Receive Volunteer Guidelines, Sign Ministry Covenant ▪ Orientation and Training ▪ Supervisory checks and evaluations

Date approved: _____	Dates Reviewed: _____ / _____ / _____
Ministry Leader: _____	
Parish Screening Committee Member: _____	
Pastor: _____	