

**St. Emile Parish Council (PPC) Meeting
January 17th, 2018**

<p>PRESENT: Fr. Gerry, Wilmar Chopyk, Godwin Nwabuko, Adaeze Nwabuko, RoseMarie Coutu, Christi Nnadi, Sylvester Oyamienlen, Gisele Evecsyn, Zorina Chang, Paul VanLeewen, Bonnie Cornwell, Deacon Stepan Bilynskyy, Natalie Bilynskyy, Gilbert Dupuis, Paulette Dupuis</p>	<p style="text-align: center;">ACTION</p>
<p>1. CALL TO ORDER/WELCOME: Paulette, Chairperson</p>	
<p>2. PRAYER: Fr. Gerry</p>	
<p>3. Adoption of Agenda</p>	
<p>4. Adoption of Minutes of Last meeting (Nov 22nd 2017) Adopted as corrected</p>	
<p>5. Business arising from last meeting (Nov. 22nd)</p> <ul style="list-style-type: none"> • Wilmar, Vice-Chair, gave an update as to the review of our Guidelines. Ad Hoc committee has met & made revisions. ACTION: Guidelines committee will meet once more to finalize editing & will present document at first PPC meeting after the AGM. 	
<p>6. Chairperson's Report:</p> <ul style="list-style-type: none"> • Thank you to Father Gerry for Advent retreat, Reconciliation evening, Potluck luncheon, Choir , • Bonnie Jarf, Chairperson for Peace & Development Ministry, has resigned • Nelly Trinidad, Chairperson of Sacristy Ministry, has resigned • Wilmar will be leaving the PPC Vice-Chair position to join the Administration/Finance Committee • Chairperson has met with Guidelines Ad Hoc Committee • Edited new PPC Members list: Three new members added to the Administration/Finance Committee • Couples for Christ – discussion re: possibilities for our parish • Shirley, our Website coordinator, advises us that there is now a Documents page on the parish Web site. Anyone wishing to add a document, the link to send to Shirley is on the page. (http://stemileparish.com/?page_id=3049) <p>ACTIONS:</p> <ol style="list-style-type: none"> (a) Paulette, to meet with other PPC Chairpersons/ members who have Couples for Christ in their parish (b) Paulette will obtain more information re: Couples for Christ at the Diocesan level (c) Paulette, Fr. Gerry, & Wilmar will try to meet with Reps for Couples for Christ for more information/clarification (d) PPC suggested that Paulette set up a meeting with Fr. Gerry, Wilmar & RoseMarie and the Syro-Malabar Pastor and representative, to review St. Jude Parish's progress as well as address any issues that either group may wish to discuss. 	

7. Pastor's Report/Comments:

- Thank you for participation in all Advent activities, Reconciliation evening..etc..
- Easter Retreat: March 18, 19, 20 by Melvin DePaez
- Reconciliation March 23rd
- Holy Week: Fr. spoke of 7 last words of Jesus and an invitation to 7 parishioners to give a reflection on one of these words. Fr. will invite/approach these parishioners.
- Way of the Cross on Good Friday in the morning
- It was also suggested to hold a Saturday "Blessing of Baskets". Deacon Stepan & Fr. Gerry to discuss this in more detail.
- Fr. Gerry will be contacting a committee to assist with preparations.

8. Deacon's Report:

- Possibility of giving a workshop on the Process of Change (how to better engage, how to deal with change, how to use proper language....) as a learning opportunity
- It was suggested that the best time for this would be after our AGM (March 21st) This would bring us into April. Date to be determined at next PPC mtg.

9. New Business:

- PPC Annual General Mtg. (AGM) to be held on March 21st
- All Ministry reports to be sent to Wilmar by March 12th
- Nominations for Vice-Chair: Please consider nominating someone already a member of the PPC to take Wilmar's place as Vice Chair. Send your nomination to Wilmar.
- Paulette will send usual detailed instructions re: reports

10. MINISTRIES REPORTS:

HABITAT FOR HUMANITY: (Vic St. Hilaire)

- St. Vital Fundraising Project with Faith Lutheran Church, coordinated by Orly Friesen, 21 churches involved, including St. Emile Parish
- Vic recommends a Spaghetti Supper in mid April: \$10.00 each, all you can eat, no tickets sold

FINANCE: RoseMarie

- Kitchen Renovation Project on the go. Renovations to begin Feb. 2018

- follow up to 11 recommendations from Health Department
- budget close to \$50,000. 00, starting date Feb. 2018

MAINTENANCE: Gilbert

- Major project completed in 2017: Front office relocation, new furniture, repainted, new carpets...
- On-going major projects: Kitchen renovation in the parish centre. Renovation committee has met with the Health Inspector with the purpose of bringing our kitchen up to Provincial Health Guidelines. Projected date of completion: March
- Minor projects requiring consideration: Main bathroom in residence is high priority, carpet needed in part of residence.
- Volunteer teams continue to clean/vacuum the church, the chapel, & the Parish center, operating on a six-month schedule
- AED workshop given by Canadian First Aid on March 7th at 7h00 p.m. Invitation to all will be in bulletins as well as additional info. re sign-up procedures.

RELIGIOUS EDUCATION: (Marcel, Donna, Regena)

- 2 out of 3 members of Rel. Ed. Team completing terms & retiring
- Possibility of our children having to take Rel. Ed. in another parish if no teachers come forward from St. Emile
- Preparations for First Eucharist & Reconciliation are going on now.

YOUTH MINISTRY: Sylvester, Gisele, Ella

- Request for Fr. Gerry to announce an Organization Meeting to form a “Youth Group being led by Youth” at St. Emile. Date to be determined between Feb. 5th or Feb. 19th
- Youth, 25 yrs. and younger, along with parents are invited to attend.
- Fr. Gerry & interested PPC members are also invited to attend
- Committee presented a draft Registration Form to be made available at the entrance of the church
- Questions regarding Child Registry Checks & Waiver Forms, as well as Liability concerns are being looked into.
- Rose Marie informed us that costs for these safety checks will be covered by the parish

FAITH & SPIRITUAL GROWTH: Bonnie

- With the support of ministry members and a host of St. Emile volunteers, we celebrated the Advent/Christmas season in many ways.
- Eve of Advent was an evening of prayer, song and fellowship. We went home with wreaths and a deeper knowledge of the season.
- Scripture study was offered every Wed. throughout Advent. Those who participated learned much about the upcoming Sunday readings.
- Kingdom Stories Retreat, spear-headed by Fr. Gerry, was a great opportunity for all to come and listen as 3 witnesses shared how the Holy Spirit changed their lives.

- A Men's Faith Sharing group is attempting to meet on 2 Wednesdays a month. Scheduling and communication has been a struggle but is being worked out. The bulletin will post details soon.
- We will offer scripture study during Lent
- The "Illuminate" group is scheduled to be at St. Emile on Feb. 23. They lead a prayer and praise evening with Eucharistic Adoration and reconciliation. A time of fellowship will follow.

CWL LIAISON: Natalia

- Dec. 7th, 2017, ladies of the CWL held their annual Christmas dinner at Smitty's restaurant. Fr. Gerry was in attendance
- December 10th, A Cookie Exchange was successfully held in the parish hall with 18 people taking part, bringing their cookie items for exchange as well as for the sample table. Coffee, tea, juice, cookie decorating area & accoutrements were donated by the Bilynsky family. Remaining cookies & coffee were offered to the Hospitality ministry to use for the parish Advent retreat beginning later that evening
- No meeting held in January, 2018
- Preparing for the "Sock it to Me" campaign—to invite parishioners to donate warm socks for Siloam Mission. To be launched in Feb. 2018. Notice will be included in parish bulletin and posters will be placed on the bulletin boards at the church entrance.
- CWL Provincial Day of Celebration is being hosted by the St. Emile CWL Council in the parish hall on Saturday, Feb. 10th. With guest speaker Fr. Paul Bringleon from the Archdiocese of Keewatin-The Pas. Hot lunch will be served-registration required.

MUSIC MINISTRY: Meycee & Adaeze

- New Music Ministry Co-Chair – Adaeze Nwabuko.
- Christmas Party Music Ministry Group
 - Organized by Adaeze Nwabuko.
 - We thank everyone who participated in making it a success.
- Music Ministry planning for Ash Wednesday and Holy Week 2018 has started between Co-Chairs.
- New choir location – Choir loft
 - Ministry move to the choir loft was successful with the help of the Technical Specialists.
- Christmas Celebrations
 - Ministry was busy but successful in organizing the music for the various services.
- Organ disposal
 - Completed by Al O'Toole.
- Projector
 - A sub-ministry was suggested by PPC Committee. Still organizing to possibly establish sub-ministry. Currently, Father Gerry requests for volunteers to operate the projector prior to the masses.
 - Liaise with Fr. Gerry and Liturgical Ministry to establish a technical crew sub-

committee for the projector.

- All choirs should have members of this sub-committee.
 - All sub-committee members should be taught on how to operate the PowerPoint slides.
 - Schedule should be in place for members who can't come for Mass to be covered.
 - New pointer to be purchased (financial approval needed)
- Music Materials in Office
 - Recently recruited a volunteer to organize music materials – Gisele. This will start very soon.
 - Ongoing recruitment for new members.
 - Father to make an announcement to increase recruitment.
 - Thankful for the support from King's Chorus and other visiting choirs for sharing their talents and helping our Music Ministry.

HOSPITALITY: Christy

- The Hospitality Ministry enjoyed providing beverages (coffee, tea, juice) at the Parish Advent Wreath making, and at the 3 day Parish retreat.
- The Ministry participated along with many Parishioners, in preparing & setting up of the food for our Pot Luck Parish Christmas Lunch on Dec. 17th.
- The Ministry also provided coffee, tea and punch at the Pot Luck Parish Christmas Lunch. .
- We continue to welcome more volunteers.
- The next Coffee and Fellowship Sunday will on January 28th.

MINISTRY FOR THE SICK & SHUT-INS: Paul

- Our ministry consists of 9 people with one off on sick leave for 4 months.
- We always attend in teams of 2 people (1 woman and 1 man).
- One team goes to the private homes and one team goes to the Nursing home
- Our Ministry visits 7 clients in the Nursing home and 4 clients in private homes.
- Due to the Flu virus, we have been unable to attend to our Nursing home clients for a few weeks.
- One issue which has come up is that parishioners, who retire into a Nursing home far away from our area, should be contacting the church nearest to them. It is our suggestion that this could be discussed at a Deanery meeting and/or with the Archbishop during a priests gathering.

NEXT PPC MEETING: FEB. 28TH, 2018