

St. Emile Parish Pastoral Council (PPC)

Executive:

- Pastor: Father Gerry Sembrano(204-253-4176)
pastorstemile@shawlink.ca
- Deacon: Stepan Bilynskyy
- Chairperson: Paulette Dupuis:(204-253-2912)
c: (204-794-2153)
pvdupuis@shaw.ca
- Vice-Chairperson: WilmarChopyk (204-223-9714)
wrcchopyk@mymts.net
- Secretary: Vacant

Ministry Chairpersons & Liaisons:

- Liturgical Ministry: Zorina Chang (204-781-1065)
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Godwin Nwabuko (204-914-5054)
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- Liturgical Hosting (Greeters)Ministry &Website: Shirley Gillespie (204-489-0824)
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- Sacristy Ministry: Nelly Trinidad
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- Music Ministry: Meycee Kalaw (204-330-0186)
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Adaze Nwabuko (204-914-5052)
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- Religious Education Ministry: Marcel Matte (204-231-5337)

- mmatte@mts.net
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- Youth Ministry: Sylvester Oyamienlen(204-583-1665)
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- Gisele Evecsyn (204-694-2402)
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- Ella Santos (204-480-2784)
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- Faith & Spiritual Growth Ministry: Bonnie Cornwell (204-237-0540)
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- Hospitality Ministry: Christy Nnadi (204-255-2603)
christynnadi@outlook.com
- RCIA Ministry: Deacon Stepan Bilynskyy
- Gilbert & Paulette Dupuis (204-253-2912)
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- Food Bank/Funerals Liaison: Rollande Flockton (204-253-2483)
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- Knights of Columbus Liaison: Gilbert Dupuis (204-479-256)
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- Catholic Women's League Liaison: Natalia Bilynskyy
- Legion of Mary Liaison: Nellie Trinidad (204-230-3664)
- St. Emile School Liaison: Darren Witzany (204-235-1274)
dwitzany@gmail.com
- Syro- Malabar Liaison: Sabu Mathew spmathew@hotmail.com
- Ad Hoc Committees : Refugee Committee: Alfred Fillion
(204-414-5499)

fredandmadeleyne@gmail.com

Guidelines Committee : Wilmar Chopyk
(204- 223-9714) wrchopyk@mymts.net

Administrative/Finance Committee:

"This committee has distinct responsibilities from those of the Parish Pastoral Council (PPC) and functions independently of it. However, these two bodies work together closely and have members who serve on both bodies." (Diocesan Guidelines, Upper Room Document)

- Pastor: Father Gerry Sembrano (204-253-4176)
- Chairperson: Rose Marie Couture (204-253-6940) r.marie@shaw.ca
- Secretary: Charina Umagat
- Rentals: Myrna Mah (204- 254-4557)
- Maintenance: Gilbert Dupuis (204-479-2562) ghdupuis@shaw.ca
Vic St.Hilaire (204-233-2883) vicandnan@shaw.ca
- Treasurer: Wilf Yunik (204-253-4176)
- Members: Ed Clairemont
Iris Tymofychuk
Claudette Dorge
Wilmar Chopyk

Additional Volunteer Committees:

- Church & Parish Hall Decoration: Nancy St. Hilaire
vicandnan@shaw.ca
204-254-8991)
- Bulletin: Roxanne Couture-Michaud
roxnrich@gmail.com

Lynda Saelens
fredlyn@mymts.net
- Office volunteers: Eileen Olensky (204-770-2995)
Wilf Yunik (204-253-4176)

Pastor's Report Submitted by Fr. Gerry Sembrano

My first year at St. Emile started out really fast and busy. Thanks to the welcoming atmosphere and hardworking volunteers, I soon found a home at the parish. I cannot thank enough all the volunteers, especially Gilbert Dupuis who has always been available and tireless in working in our parish. I have seen and felt the responsible stewardship of volunteers in the care of our church and in the building of our community.

DAILY MASSES

- + Daily Masses have been regular at 9:30 a.m. from Monday to Saturday, even when there is a Mass at a Nursing home or a funeral Mass
- + Once a month, there is an extra Mass for Riverside Lions' Manor, Meadowood Manor, Riverpark Garden, and Knights' Villa. There is also a Mass for the CWL before their monthly meeting.
- + Once a month, the children from St. Emile School join us for morning Mass at the Church

BAPTISMAL PREPARATION CLASS

- + Every month, there is Baptismal Preparation Class for parents and godparents.
- + Baptisms are held during the Mass to highlight the communal aspect of the Sacrament. The family gets to meet the parishioners who are welcoming them into our parish family.

HEALING MASS

- + Every first Saturday, there is Mass with the Anointing of the Sick
- + There is now a jar of oil from which people can get "blessed oil" to take home (This is not the same as the oil of the Sacrament of the Sick).
- + For those who were unable to come to the healing Masses, sick visits with anointing and/or communion have been provided.

CONFESSIONS

- + Every Friday from 10 a.m. to 11 a.m. (during the Adoration of the Blessed Sacrament)
- + Every Saturday from 3:30 to 4:30 p.m.
- + Advent parish Reconciliation – an evening of celebration of the Sacrament of Confession. Five priests were invited to help.

SONG OF MARY

- + On September 9, 2017, a musical concert was held in honor of the Birth of the Blessed Virgin Mary, attended by various choirs from different parishes (and cultures).

WEDDING

- + On September 23, 2017, the Tumambing – Delos Santos Wedding

FUNERALS

- + We've had a few from our parish and from surrounding parishes

SANCTUARY

- + Thanks to many volunteers, we have arranged the Sanctuary, with the Blessed Sacrament in a more prominent place.
- + Someone from Steinbach donated the projector and Don Sul installed it.
- + Al O'Toole and Richard Cornwell facilitated the purchase of new equipment and the moving of the choir to the loft.
- + The area where the Tabernacle used to be located is now a prayer area where people can pray and light a candle for the dead.
- + Four statues were installed by Rene Couture by the foyer of the church.

FAMILY FAITH FORMATION

- + Together with Marcel Matte and Donna O'Toole, I take part in the Catechetical Instruction of children and parents.

SACRAMENTAL PREPARATION

- + Together with Regina, Marcel, Donna, and a few young volunteers, I take part in the preparation for First Reconciliation, First Holy Communion, Confirmation, and even Baptism for some candidates.

BOOK OF THE DEAD

- + We started the Book of the Dead for the month of November. Later on, it was revived and placed permanently in the Prayer area for the Deceased.
- + All Souls' Day is celebrated with a candlelight Mass, to remember and to pray for our deceased relatives and friends.

BLESSING OF SACRAMENTALS

- + Blessings of religious articles, cars, etc. are encouraged. No donations are accepted. If people want to donate, they are told to bring their donations when they come to Mass.
- + Blessings of homes are popular. It is a way to reach out to our new parishioners, to get to meet the new priest, and to ask their questions. No donations are accepted for blessings.

PARISH ADVENT RETREAT

- + A 3-day retreat with Fr. Joshua Gundrum, Bishop Noel Delaquis, and King's chorus – very positive feedback.

PARISH CHRISTMAS PARTY

- + Well attended and fun-filled.
- + Much positive feedback
- + Great talents and great food

DANCE LESSONS

- + Eva De Jesus, a new parishioner, has initiated a dance class every Friday (now moved to Thursday). This is open to everybody and attendance is growing.

KING'S CHORUS

- + A choir from Steinbach sings 3 Saturdays a month (5pm Mass). I almost always prepare supper for them after Mass but there were times when our parishioners have cooked for or invited them for supper. Often, I feed them with the "take outs" from house blessings. They truly appreciate your generosity.
- + They have received many praises from our parishioners and they are truly grateful for the warm reception and appreciation.

ST. EMILE SCHOOL

- + The school board meets once a month
- + For some time, the school used the board room and the library as classrooms while waiting for their permit to use the portable classrooms
- + Music classes are still held at the parish board room and hall.
- + The school is very grateful for their use of our rooms and facilities. They have been instrumental in setting up and maintaining our network.

CHALET LOUIS RIEL

- + Our parish continues to be a part of the Chalet & representatives serve on its board.

SYRO MALABAR

- + We have been in good relations with St. Jude parish and Fr. Tomy. We have agreed to continue to assist them as they build their parish.
- + They constantly express their gratitude for our hospitality and generosity in welcoming them into our parish community.

LENT

- + Way of the Cross on Fridays and Outdoor Stations on Good Friday
- + Parish Lenten Retreat with Melvin De Paz - March 18 and 19
- + Parish Lenten Reconciliation – March 23
- + Seven – March 28 (Holy Wednesday)

CONCERNS

- + There is a need for ongoing formation. I have expressed our need for formation teachers for both Adult and Youth programs. So far, nobody has come up to express interest or commitment to help.

CHAIRPERSON'S REPORT Submitted by Paulette Dupuis pvdupuis@shaw.ca

St. Emile Parish Pastoral Council (PPC) has welcomed our new Pastor, Fr. Gerry

Sembrano, as a member of the PPC.

Our Parish Pastoral Council consists of:

4 Executive members

9 ministries

2 Ad Hoc Committees: Refugee Committee and PPC Guidelines

Ministries are formed in response to the needs of our Parish community. Each Ministry consists of a Chairperson and committee members.

The positions of Secretary and Sacristy chairperson are vacant at the moment. We welcome anyone who wishes to serve in that capacity.

Each Ministry has formulated an Action Plan, comprised of a Description of the ministry, On-going actions/activities, and Future plans with specific time lines by which these actions are to be accomplished. These Action Plans are used by each ministry to guide them & make adjustments if necessary. They are reviewed regularly and provide an evaluation of our work as well as what still needs to be accomplished. These Plans also provide all necessary information to be passed on to eventual successors. Once reviewed, they also provided the information contained in the Year-End Reports included in this Annual Report.

Ministries:

- Liturgical Ministry
- Liturgical Hosting Ministry
- Sacristy Ministry
- Music Ministry
- Religious Education Ministry
- Communion to the Sick & Shut-ins Ministry
- Faith & Spiritual Growth Ministry (including the RCIA Ministry)
- Hospitality Ministry
- RCIA

Liaisons: (existing organizations in our Parish)

- Food Bank
- Knights of Columbus
- Catholic Women's League (CWL)
- Legion of Mary
- St. Emile School
- St. Jude Syro-Malabar

REPORT specific to Chairperson:

- Parish Pastoral Council (PPC) met monthly (with two exceptions)
- Chairperson met with Fr. Gerry on a regular basis
- Prepared agenda for PPC meetings
- Facilitated Parish Pastoral Council (PPC) meetings
- Presented a Chairperson's report and additional pertinent information at PPC meetings
- Included information about the PPC in our bulletins and website
- Included minutes of PPC minutes on Parish website
- Attended the Archdiocese Diocesan Council meetings as representative of the Parish Pastoral Councils (PPC) in the Diocese
- Attended Diocesan workshops.
- Met with Co-Chair, Wilmar Chopyk, on a regular basis.
- Attended Ad Hoc Guidelines meetings. T
- Met with and assisted PPC ministry Chairpersons when needed
- Met with new Chairpersons of the Music ministry

Over the last 6 years, our PPC members of worked diligently in response to the Pastoral needs of our parish.

As requested by the Diocese, our Council has established a booklet of Guidelines to ensure that future members have a solid and clear direction as to the organization and operation of our PPC. The final draft will be approved at our next PPC meeting.

Also in response to the recommendations of the Diocese, the PPC has formulated Mission/Vision statements which will be presented to the parishioners for feedback and possible suggestions.

“Welcome” and “Thank You” to our Pastor, Fr. Gerry, for your presence, enthusiasm, and encouragement.

Sincere thanks to our Secretary Toni Pakinggan-Ilas, who gives of her time and is always ready to assist when needed.

We are so very grateful to Wilmar Chopyk, Vice-Chairperson, for his tremendous contributions and support. Wilmar will continue to serve our parish on the Finance Committee.

“Thank you” to all the dedicated members of the PPC for your commitment of time and energy!

MINISTRY REPORTS:

FAITH AND SPIRITUAL GROWTH MINISTRY *Submitted by Bonnie Cornwell*
(204-237-0540) lynn_rc@hotmail.com

This ministry seeks to reach out to parishioners wherever they may be in their spiritual journey, to offer varied forms of informative gatherings where they may encounter Christ more fully. We pray that affirmation and healing will be the fruit of our gatherings.

Bonnie Cornwell serves as leader at this time.

In this past year we have:

- Continued our commitment to weekly prayer, interceding for the good of the parish, its ministries and seeking the guidance of the Holy Spirit. We have invited anyone who wishes to, to join us on Wednesdays at noon.
- Offered a Faith sharing group (Feb. & Mar. 2017) Held in a parishioner's home. They studied the book 'Rediscovering Catholicism'.
- Offered a screening of the film 'War Room', a powerful movie about the power of prayer. Since it was a Lenten presentation, we called it Fast and Film. We offered bread and water in a time of fellowship which followed.
- Lenten Scripture Study
- Distributed the Novena to the Holy Spirit a few weeks before Pentecost. It continues to be well received.
- Posted information for the recitation of the Novena of the Assumption of Our Lady in August.
- Organized and held the celebration of the Eve of Advent. This is not only a cause to gather for fun and fellowship but truly, with sacred songs and teaching on the traditions of the Church, it opened our hearts to Advent.
- Held Advent scripture studies
- Welcomed a men's faith sharing group, which is still in formation, to St. Emile.
- Celebrated a night of music, prayer and teaching (Fr. Vince Lusty) leading into Adoration and reconciliation. Led by 'Illuminate'.
- Communicated, in the bulletin, our desire for more participation and gave encouragement to parishioners regarding growth in spiritual life.
- Displayed posters inviting all to interesting, prayer filled events.
- Supported our pastors in their endeavors.

At this time we:

- Offer scripture study and a time of prayer on Wednesdays at noon
- Support the Praying of the Way of the Cross, which was a fruit of this ministry following Arise.

We aim to:

- add to our ministry, new members who will bring with them gifts and zeal for the Holy Spirit.
- hold a Life in the Spirit seminar and to develop a Prayer group.
- create a Healing team(s) to offer prayer for those who would request it.
- continue follow the leading of the Holy Spirit

This ministry is in existence because of the hard work and dedication of its, very busy members, myself least of all. We have also depended on the generosity of many other parishioners in other ministries. Thank you all.

HOSPITALITY MINISTRY *Submitted by Christy Nnadi* (204-255-2603)
christynnadi@outlook.com

The purpose of this ministry is:

- To present meaningful opportunities for interaction between parishioners, new comers and visitors to become better acquainted and for parishioners to get to know fellow parishioners by name
- To welcome new comers and visitors to St. Emile and to help them find friends and support groups in the Parish community.
- To build confidence and a sense of belonging in parishioners, new comers, and visitors, by encouraging them to get involved in Parish activities.

ACTIONS ACCOMPLISHED IN 2017

- The Hospitality Ministry held the “Coffee and Hospitality Sunday event” on the last Sunday of the following months: January, February, March, April, and May.
- It skipped the summer months – June, July and August, then resumed from September, October and November.
- The Ministry provided beverages (coffee, tea, juice) at the Parish Advent Wreath-making event and at the 3-day Parish retreat.
- The Ministry also worked well with Rolande and many Parishioners in receiving and setting food on the tables; providing coffee, tea and punch at the Parish Christmas party.
- We continue to get and welcome more volunteers and host coffee and fellowship Sundays.

LITURGICAL MINISTRY *Submitted by Zorina Marzan Chang*
zpm_chang@yahoo.com (204-781-1065)

Committee Name: Liturgical Ministries Committee

Comprised of

1. Liturgical Ministry (Lectors and/or Eucharistic Ministers) and
2. Liturgical Hosting Ministry (Greeters, Collection and Offertory Ministers)

Committee Members:

- Fr. Gerry Sembrano
- Liturgical Ministry Chairperson- Zorina Marzan Chang
- Liturgical Ministry Co-Chair- Godwin Nwabuko (as of November 2017)
- Liturgical Minister: Mayra Alejo
- Liturgical Ministry Schedulers: Nora Kalaw
- Liturgical Hosting Ministry Chairperson- Shirley Gillespie

Liturgical Ministry

The Liturgical Ministry is comprised of parishioners who have been called to serve God's people as Lectors and/or Eucharistic Ministers. The Ministry strives to strengthen, enrich, and nurture a positive culture of ministers who are engaging as Lectors or Eucharistic Ministers, in order to enhance the experience of the people of God as they come together to pray, to reflect, to learn, and celebrate.

- Total of **59** Ministers (Lectors and Eucharistic Ministers combined)

Person in charge: [Zorina Marzan](#)

Ongoing Projects:

1. Articulate the role and responsibilities of the ministries (twice a year).
2. Create a schedule of Lectors and Eucharistic Ministers (every two months).
3. Provide educational and training opportunities (formal orientation twice a year, individual as needed).
4. Promote theological reflection, learning, and appreciation of the liturgy.
5. Convene gatherings and develop networks amongst the ministers (twice a year).
6. Increase membership by recruiting parishioners for service opportunities that draw upon their interest and gifts (ongoing and actively twice per year).
7. Inform ministers about the work of the Committee.
8. Invite and encourage ministers to participate in the Committee.
9. Work alongside other committees of the Parish Pastoral Council.
10. Report to the Parish Pastoral Council.
11. To evaluate and engage in strategic planning and visioning related to involved ministries (annual).

Activities:

1. Scheduling: for the 3 mass times (Sat. 5 pm , Sun. 9 and 11 am) done by 2 members (Re: Project #2)
2. Making available Resources
 - a. 6Lector Workbook annually to be shared by all the Lectors.
 - b. Revised Lector and Eucharistic Ministers' Guide (developed in 2013) with updates from Orientation Session offered annually. Last updated December 2017 and January 2018 respectively.(Re: Project # 1, 3, 4, 5, 7)
3. Formal Orientation twice in 2017 (June and October) (Re: Project 1, 3, 4, 5, 6, 8) both held with "Meet and Greet". October 2017 Orientation combined both Liturgical and Hosting Ministry.
4. Work closely with Youth Ministry. (Re: Project #9) who serve as Lectors every 1st Sunday of the month.
5. Membership in the Parish Pastoral Council. (Re: Project #9,10)
6. Addition of Co-Chair to support leadership and promote overall growth of the Ministry (Re: Project 8).
7. Addition of Orientation Guides for Lectors and Eucharistic Ministers in the St. Emile Website.
(Re: Project 1).
8. Annual reporting for St. Emile Parish Annual General Meeting. (Re: Project 11)

Proposed Projects/Action Plan:

1. Establish a formal mentoring program (by June 2018).
2. Standing Active membership drive at least twice per year. Active membership drive will occur during the spring, (April and May) and fall (October and November). (by April 2018)
3. Ongoing membership drive by having a standing invitation to the Liturgical Ministry placed on the Parish Bulletin published every first Sunday of the month starting March 2018.
4. Formal Orientation at least twice per year to occur April or May and November each year.
(by May 2018)
5. Maintain "Meet and Greet" opportunities for all Ministers and volunteers. (Start April 2018)
6. Provide at least one opportunity for Ministers to engage in a collective activity that will promote theological reflection, learning, and appreciation of the liturgy (by June 2018).
7. Solicit Committee membership for each Ministry (Lectors and/or Eucharistic Ministers at bi-annual "Meet and Greet/Orientation Sessions". (ongoing)
8. Generate an active committee membership to identify needs of the ministry such as subcommittees- education, membership, communication, scheduling, and mentoring (before the end of 2018).

Communications: on going through emails, as need arises

LITURGICAL HOSTING

Submitted by Shirley Gillespie (204-489-0824)
svgill54@gmail.com

The Liturgical Hosting Ministry is a group of parishioners who serve as Greeters, Collectors, and who carry the Offertory Gifts at the three week-end Masses as well as Ash Wednesday, Easter, and Christmas Masses. This ministry works closely with the Liturgy Ministry to coordinate the schedule and the Orientation sessions held during the year.

Person in charge: Shirley Gillespie

History:

- Active membership drive took place in September 2017.
- Hosting orientation took place on October 5th, 2017 in conjunction with liturgical ministry.
- *A Hosting Ministry Information Sheet* was published in the fall and is available on the parish web site.

Ongoing actions:

- There are 82 liturgical hosts, several of whom also serve as Lectors and Eucharistic ministers.
- A blended Liturgical Ministers and Liturgical hosts schedule is created and posted on the bulletin board at the entrance of the church.
- Liturgical hosts are scheduled for two months at a time. Hosts receive their new schedule by e-mail or collect a printed copy in the church.
- Up-to-date volunteer lists are published as required and disseminated with the two-month schedules.
- The schedule for the following week is inserted into the parish bulletin by the Hosting scheduler as a reminder for both Liturgical Ministers and Hosts.
- The Youth Ministry fills all Liturgical Hosting roles at the first 11 a.m. Mass every month.
- Keep in close communication with the Chairperson of the Liturgy Ministry.
- Submit annual report for the AGM booklet.

Future Actions:

- Insert invitations to the Liturgical Hosting Ministry in the bulletin, with particular emphasis on those roles short of volunteers. There is a continuing severe shortage of volunteers to take up the collection, particularly at the vigil Mass.
- Hold a volunteer sign-up at least once per year to invite parishioners to

- participate in this ministry prior to the Liturgical Ministry Orientation session.
- Co-operate with the Liturgy Chairperson in providing Hosting Orientation as part of the Liturgical Ministry Orientation session.

COMMUNION TO THE SICK & SHUT-INS MINISTRY *Submitted by Paul van Leeuwen* (204-256-8466) apvanL@mts.net

This Ministry is based on identifying and meeting the needs of the sick, shut-ins and lonely of our Parish by providing visits, prayer and Holy Communion. Our goal is to share our faith by action and love and to bring a little extra joy into their lives.

- Members of the Ministry are :
 - Gilbert Dupuis
 - Laura Dacquay
 - Fred Fillion
 - Eva Haddad
 - Paul van Leeuwen
 - Chrystine Nnadi
 - Sylvester Oyamienlen
 - Geraldine Wilkinson

Accomplishments:

- Visited both private homes and the Meadows Manor Personal Care Home on Sundays to socialize, pray and distribute communion to parishioners who cannot attend mass on a regular basis due to health issues on a weekly basis
- Ministry has maintained its membership at 8 to 10 people.
- Indoctrinated new members to the Ministry, ensuring that they know the protocol to be followed and the need for confidentiality and the safeguards to be taken.
- At present we serve 7 people in the Meadows Manor Personal Care Home and 3 people in the private homes.

On Going Projects:

- Integration of the private homes and nursing home visits into one duty.

MUSIC Ministry: Submitted by: *Meycee Kalaw, 204-330-0186*
meycee@hotmail.com

Adaeze Nwabuko, 204-914-5052
emmatasha@yahoo.com

The Music Ministry is a group of parishioners who come together to share their music talent and time to ensure the sequence of the Masses flow seamlessly. All elements of the Mass including the music form a complete and organic harmony, clearly expressive of the unity of the body of Christ (The Church). The functionality and beauty of the Mass and all the music foster devotion and show the holiness of the mysteries celebrated.

Persons in charge: Meycee Kalaw and Adaeze Nwabuko,
Music Ministry Committee Members:

- Fr. Gerry Sembrano
- Music Ministry Chairperson –Meycee Kalaw
- Music Ministry Co-Chair – Adaeze Nwabuko
- Arturo Galupe – 9a.m. Sunday Mass
- Corinne Brockman – 11a.m. Sunday Mass
- King’s Chorus – 5p.m. Saturday Mass

Accomplishments

- Maintained the Choir’s presence in all Masses (5p.m. Saturday, 9a.m. and 11a.m. Sunday Masses) and other functions/events in the parish.
- Actively participated in the Marian Week Concert.
- Actively participated in the Parish Christmas Party/Potluck.
- Actively participated in the Christmas masses.
- Successfully moving of the choir and equipment from the altar to the choir loft with the help of Richard Cornwell and Al O’Toole.
- Purchase of new equipment (keyboard, microphones, mixer, speakers, stands, etc.) with the help of Richard Cornwell and Al O’Toole.
- Constant weekly practice to improve the Music Ministry in the Church.
- Led the Music for our former Parish Priest, Fr. Carl Tarnopolski’s sendoff Mass
- Organizing the music shelf/library with the help of Gisele Balcaen.

Ongoing Projects/Activities

- Liaise with all choir leads to ensure all requirements (equipment, music, musicians, etc.) are met, and choristers are available for all Masses. Taking log of chorister’s availability to ensure a good representation for all Masses.

- Improving music and choir practices with a clear understanding of the meaning/lessons and expectation from the readings for the Mass.
- Selecting and planning our music ahead of time (for Sunday and special feasts and events).
- Schedule special music and rehearsals (of new music) ahead of time before selecting them for a particular Mass to ensure good flow during Mass.
- Liaise with the Parish Priest to ensure music is provided for all parish activities as needed.
- Liaising with the Parish Priest and the Liturgical Ministry to ensure that the Mass Liturgies (Psalms, Acclamation, Consecration, Communion, etc.) flow seamlessly.
- Change the numbers on the Hymn Board to reflect the Hymns to be sung in a Celebration.
 - We also strive to put together PowerPoint presentations for the songs to be sung at certain masses.
- Helping the music ministry to grow through:
 - Promotion for membership drive from the pulpit by the Parish Priest.
 - Increase invitation to parishioners through regular bulletin announcement.
 - Schedule music concerts and performances at least once a year (for example the Marian week Concert).
- Build/update our music library in order to make a spreadsheet or database so that we can pick special music easily.
- Keep record of all the special music we sing for sustaining and promoting a vibrant choir.
- Schedule periodic meetings with the Parish Priest to evaluate the music ministry and understand the pastor's heart and vision for the ministry.

Proposed Projects Plans:

- Liaise with Fr. Gerry on the timing of the use of the new upcoming music copyright and its use in anticipation for when we stop using the Breaking Bread books.
- Building up our music library for effectiveness, efficiency and the future.
- Increase active membership drive and orientation for new members. There is a continuous need for volunteers who have the gift or talent of music to join.
- Continuous auditing and evaluation of our music equipment (improvement, adjustment or additions as needed).
- Liaise with Fr. Gerry to organize a day retreat, workshop/seminar for music ministry members.

- Liaise with Fr. Gerry and Liturgical Ministry to establish a technical crew sub-committee for the projector.
- Liaise with Fr. Gerry and Liturgical Ministry and the different Choir leads for the different Masses to add the music selections for the week in the projector slides.
- Aim to build a graded choir program so the youth/younger students may strive for membership.
- Liaise with Fr. Gerry to prepare a written philosophy of music for the parish (to build, provide support and direction of our music ministry).

We continue to thank the King's Chorus for their continued support and assistance in the parish!

With Father Gerry's guidance and the lives of the saints to show us the way, we will grow and flourish.

RELIGIOUS EDUCATION MINISTRY submitted by Fr. Gerry and Marcel Matte
(204-231-5331) mmatte@mts.net

Rel. Educ. Team: Donna O'Toole (204-504-3049)
adot83@gmail.com
 Regena Witzany (204-253-1274)
rcwitzy@gmail.com

This ministry is in two parts:

1. **Family Faith Ministry**: *The purpose of this ministry is to offer religious education to children who do not receive this outside the home.*

The primary objective is to provide basic religious instruction to students while making them comfortable with asking questions about their faith.

The secondary objective is to prepare the parents to answer their children's questions comfortably on the subject of religion or, if they do not know the answer, to be comfortable asking for assistance.

- Family Faith Formation is on-going.
- We are using the Christ our Life program.
- The families who avail themselves of this opportunity appear to enjoy themselves very much, but there is still interference with other family activities.
- Children can understand complex concepts which is encouraging

2. **Sacramental Preparation**: *The purpose of this ministry is to provide instruction*

to children and their parents pertaining to the sacraments of Reconciliation, Communion, and Confirmation.

- Sacramental Preparation continues.
- These sessions provide both instruction as to each sacrament and preparation for the actual ceremony.
- Donna O'Toole

Actions Accomplished

- Both numbers in Sacramental Preparation and Family Faith increased
- We have two young volunteers for Sacramental Preparation.

On-going actions

- Continuing effort to communicate with parents more effectively and by different means
- On-going effort to recruit teachers and coordinator. We might have some in our team who will step down next year.

RCIA: RITE OF CHRISTIAN INITIATION OF ADULTS MINISTRY Submitted by:

Deacon StepanBilynskyy

Paulette Dupuis (204-253-2912) pvdupuis@shaw.ca

Description:

'The Rite of Christian Initiation of Adults (RCIA) is a process developed by the Catholic Church for prospective converts to Catholicism who are above the age of infant baptism. It is the experience used to prepare adults to enter the Church either through Baptism or the Profession of Faith.'

- The RCIA ministry was established as part of the Ministries of the Parish Pastoral Council (PPC) in 2016 by Fr. Carl Tarnopolski.
- One family consisting of two parents and three teen-aged children were received into the Church last Easter and are now active members of St. Emile Parish
- Two other families are still in the process of discernment and sorting through personal matters
- Both co-chairs met with Lillian Ćulumović, Diocesan Coordinator of Evangelization. She advised them that there is a new process of RCIA and the team will explore it further.
- An Action Plan is to be developed before June and presented to the PPC.

SACRISTY MINISTRY Submitted by: Nelly Trinidad nellytrinidad65@yahoo.com

Purpose:

- To make the liturgical preparations for the weekday and weekend masses
- To prepare the linens for the mass
- To set up and clean up after mass
- To recruit members to join in the ministry
 - a) Through the Church bulletin
 - b) Personal one on one invitations
 - c) Meetings with interested parishioners

Accomplishments:

- Invited parishioners to the ministry
- Recruited additional parishioner for set up and clean up
- Cleaned and vacuumed chapel
- Changed linens in the chapel and church as needed
- Members of the Legion of Mary and interested parishioners have been doing the sacristy duties. Although I have submitted my resignation, I continue to help as a Legionary.

YOUTH MINISTRY Submitted by: Sylvester Oyamienle (204-694-2402)
michsylvester@yahoo.com,

Gisele Evecsyn (204-694-2402)

gb57@mymts.netgb57@mymts.net.

Ella Santos (204-480-2784) emts313@yahoo.com

Mission: St. Emile Parish Youth ministry is committed to forming intentional Disciples of Christ, through various ways, including evangelization, local community efforts/ outreach, and through fellowship and faith-sharing.

Vision: To provide a place for fellowship, guidance and faith formation for the young people of our parish. A place where each one can feel that they belong and are

welcome; where each person has a place to discover and use their individual gifts, learning to use them in the context of the church, for the greater good and the glory of God.

Accomplishments:

- Youth Ministered Mass takes place on the first Sunday of every month at 11am Mass, organized by Ella and her daughter Elisha, Sylvester and Gisele (On-going)
- There is an increase of youth volunteering to do the Readings at masses and we are expecting more to join in the coming weeks/months.
- Approximately 15 youths help on a regular basis, and we aim to increase in the coming weeks/months.
- A new poster was made to create awareness about the youth ministry, the PPC felt more work needed to be done on it (On-going)
- Fr Gerry at mass had helped to announce that youth volunteer for various ministry in the parish

Proposed Projects:

- Create a Data base for the Youth ministry
- Youth cleaning of the church every specified Saturday
- Create a Youth corner at the Coffee & Fellowship event to encourage bonding amongst youth.
- Make the First Sunday of every month a complete Youth mass (9am and 11am)
- Hoping that the poster would be approved to be displayed in church to create awareness on the activities of the ministry.
- Participate/nominate more youth for archdiocesan youth programs
- To reach out to Parents to allow their children volunteer for Youth mass by taking collections and greeting, that way they are exposed to the activities of the ministry.
- To embrace any idea from any group and persons on how to make the youth ministry more vibrant.

With Father Gerry's guidance and the lives of the saints to show us the way, we will grow and flourish.

AD HOC REFUGEE COMMITTEE Submitted by Chairperson Alfred
Fillion (204-414-5499) fredandmadeleyne@gmail.com

In 2016, St. Emile Parish entered into an understanding with the parishes in the La

Broquerie area in sponsoring a family of Syrian refugees.

All financial responsibility for the family to rest with the parishes in the La Broquerie area and the Federal governments with St Emile Parish agreeing to develop and implement a settlement plan for this family in Winnipeg area.

Highlights of the work performed by the Ad Hoc Committee:

- Many committee members involved in the implementation of the settlement plan
 - Address medical and dental needs of family members
 - English language training for parents supplemented private lessons by the spouse of a committee member
 - Children's schooling
 - Support the family in their integration into Canadian society
 - Assist head of family in finding employment
 - Encourage children's participation in local sports programs
 - Provide head of family with driver training etc
- Both the Sponsor (La Broquerie) and the family have expressed their gratitude for the effort put forth by St Emile Parish
- The Ad Hoc Committee discussed future endeavors:
 - There did not seem to be much of an appetite to take on additional refugee sponsorship activities at this time
 - The Committee might be open to new initiatives at some point in the future
 - The Committee focused on completing its mandate of assisting the this family with their integration into the Canadian society
- The mandate of the Ad Hoc Committee ended 30 November 2017 with the financial resources remaining returned to the parish of La Broquerie
- A small number of the Committee members continue to provide assistance to the family

As Chairman, I would like to:

- express sincere appreciation for those members of the Parish who provided the support required both prior to the arrival and after the arrival of the family, most notably Marcel and Brenda Matte who have devoted countless hours to the family
- Inform the AGM that the effort required to assist refugees in settling in Winnipeg and integrating in our Canadian society is significant

LIAISONS REPORTS (ESTABLISHED ORGANIZATIONS IN OUR PARISH)

- **CATHOLIC WOMEN'S LEAGUE LIAISON Submitted by Natalia Bilynskyy**

The Catholic Women's League of Canada is a national organization rooted in gospel values calling its members to holiness through service to the people of God

- St. Emile Parish CWL council has 15 members
- One of the members is the CWL St. Boniface Diocesan Council President
- One of the members is the Executive Secretary at the national office of The Catholic Women's League of Canada
- New members are always welcome and are invited to join this organization that does worthwhile charitable and social justice projects as well as fostering new friendships.

Spiritual Life:

- Meetings are held following Eucharistic mass in the chapel.
- The Fellowship of the Least Coin prayer is prayed at each meeting.
- Meetings begin with the League prayer and end with a prayer of most need.
- Members are involved in the parish as Eucharistic ministers and lectors (readers).
- CWL Thoughts and Quotes are provided for the parish bulletin.
- Taize Prayer introduction will be given to the members at our April meeting.

Parish Life:

- Members volunteer in the parish office.
- Members volunteered for the Fall Supper fundraiser.
- St. Emile Parish was the host parish for the Manitoba CWL Provincial Day of Celebration - provided refreshments and organized lunch for 122 participants from across the province.
- Wrote letters to provincial MLA's with regards to Bill-34.
- Palliative Care prayer service, with participation from the Knights of Columbus.

Community Life:

- Organized the "Can-Aid-A" food drive in honor of Canada's 150th Birthday celebration. A target of 150 cans of soup, 150 boxes of cereal and 150 cans of protein/meat items was surpassed with a total of 594 items collected. Half was donated to the St. Emile Food Bank and half was donated to Winnipeg Harvest.
- Members organized the collection of signatures for a palliative care petition. This petition was presented to the House of Commons by Cathy McLeod, Member of Parliament for Kamloops-Thompson-Caribou.

- Held annual member Christmas social and invited Fr. Gerry to join the dinner.
- Organized and hosted the 1st annual St. Emile Parish Cookie Swap. 18 participants enjoyed the exchange of baked items and the social time that followed. Remaining items were donated to the Hospitality Ministry to use at the Advent mission. A variety of baked goods were given to Fr. Gerry.
- Funds were raised for the Marian Hour of prayer and the parish council of the CWL through the sale of angel ornaments at Christmas time.
- Representation of the parish and the CWL council occurred through attendance at:
 - 1) Diocesan Day of Reflection
 - 2) Manitoba Provincial Day of Celebration
 - 3) CWL Diocesan Convention
 - 4) CWL Provincial Convention
 - 5) CWL National Convention in Prince Edward Island
 - 6) Development and Peace Presentation
- Launched the “Sock-It-To-Me” sock drive for Siloam mission, inviting the community of St. Emile Parish to donate warm socks to help those in need.

CWL contact: Gladys Talaga Tele: 204-253-8143 Email: lettuce95@hotmail.com

FOOD BANK / FUNERALS LIAISON SUBMITTED by Rollande Flockton
 (204-253-2483) rollandeflockton@gmail.com

- The St. Emile Food Bank provides service from the Parish Centre
- The Food Bank operates in association with Winnipeg Harvest
- The Food Bank is open every two weeks from 9:00 to 1:30 PM
- 12 – 18 volunteers provide the service
- Approximately 60 to 85 families are served
- Food items provided by Winnipeg harvest and donations from parishioners
- Additional food supplies are purchased with donated monies.
- Requests for donations and volunteers appear in Church bulletin
- Up –coming Food Bank dates are published in Church bulletin.
- Christmas Hampers were put together

- Approximately 350 people received Christmas hampers which included turkeys, chickens, toys and candy for the children

**KNIGHTS of COLUMBUS LIAISON Submitted by Gilbert Dupuis, Grand Knight
(204-479-2562) ghdupuis@shaw.ca**

- St. Emile Knights of Columbus now has ninety two members. The majority are parishioners at St. Emile Parish.
- St. Emile Knights of Columbus is part of the largest brotherhood of catholic men in the world. Our main goal is support for our pastor and support for one another.
- Our St. Emile group meets on the second Wednesday of every month.
- St. Emile participates in a variety of Church programs, Community programs, Youth Programs and Council programs.
- St. Emile Knights are also involved with many parish activities such as Hospitality Sundays, annual Parish Supper, choir, ushers, Eucharistic ministers, lectors, Maintenance programs, renovations projects, finance, members of the PPC.
- The youth activities include: Basketball Free Throw, “Keep Christ in Christmas” coloring contest, Track & Field awards, and pancake breakfasts.
- Three members of our council sit on the board of directors of the St. Vital Inc. which is a senior’s housing project and three other members along with the parish priest sit on the board of directors for Chalet Louis Riel Inc., a low income housing project.
- One of our members is a Supreme Director with our International Knights of Columbus organization.
- This year, St. Emile Knights of Columbus have been active with the program “Building the Domestic Church”.
- We have participated in the program “5th Sunday Rosary” and “Pro- life programs”.
- The St. Emile Knights volunteer at the Festival du Voyageur’s annual festivities and the Keep Christ in Christmas Parade.
- We were also able to raise funds for our identified charities with our Grey Cup Raffle tickets sales.

St. Emile Knights of Columbus continue to be a driving force in our parish.

LEGION OF MARY LIASON Submitted by Caridad Rino

Purpose:

- To make its members better Catholics and to mobilize the Catholic Laity.

- To raise the spiritual level of the entire community through direct contact with and
- Interest in every member and potential member of the Mystical BODY OF CHRIST.
- TO accomplish this through Mary, Mother of souls and Mediatrix of all Graces.

Accomplishments:

- Ten active members make up the Legion of Mary at St. Emile
- Members met every Tuesday at 1:00 p.m. in the Legion of Mary room.
- 65 praying members make up our auxiliary but do not all attend meetings.
- Visited the sick at homes, hospitals, nursing homes and Senior Citizen homes.
- Distributed religious articles, Pastoral and communion services in hospitals and nursing homes.
- Assisted with Parish clean up and vacuum the chapel.
- Members assisted with care of the linens and plants as needed.
- Gave Rosaries etc. to 2017 first communion and Confirmation children of the Parish.
- Held Holy (2 hours) on Feb.28, 2017 in the chapel.
- New on-going projects:
 - Seeking new President.
 - Bringing the Pilgrim statue of the Blessed Virgin Mary and the Enthronement of the Sacred Heart of Jesus to family homes.
 - Assist the family to pray the Rosary during these visits.
- **ST. EMILE SCHOOL LIAISON Submitted by: Darren Witzany** (204-235-1274)
dwitzany@gmail.com
- St. Emile School has a current enrollment of 297 students. This enrollment is higher than the historical average as we have added extra classes in some grades.

- St. Emile School is continuing to carefully consider a renovation/expansion to add to and upgrade the facilities and capacity of the school.
- Paula Dorsey, a long-time teacher in the school, has transitioned into a part-time Vice Principal position; this has been a positive move for her and the school.
- Principal Brian Hargrave continues to provide strong leadership for the school and we are fortunate to have an excellent |School Board supporting a strong Administrative staff. They have renewed the academic focus of the school, as they provide leadership for staff and students that strives to witness to Catholic values.
- The collaboration and cooperation between Parish and School that has been renewed over the past few years remains strong and positive. The proposed expansion presents both challenges and opportunities for further cooperation.
- We look forward to journeying with our new Pastor and looking at new ways o ministering together toward common objectives.

ADMINISTRATIVE/ FINANCE COMMITTEE

This committee has distinct responsibilities from those of the Parish Pastoral Council (PPC) and functions independently of it. However, these two bodies work together closely and have members who serve on both bodies.

FACILITIES: Submitted by Myrna Mah (204-4557) myrna.ma@gmail.com

- Hall rentals: 15
- Fundraisers
- Fall Supper by K.C.
- Line Dancing just started Jan.2018
- Regular Meetings:
 - Legion of Mary
 - Knight of Columbus
 - C.W.L
 - Family Faith Formation
 - First Communion/Reconciliation
 - Confirmation Prep.
 - Eucharistic Program
 - P.P.C. meetings
 - Finance Committee meetings
 - Syro Malabar Religious Educational Classes
 - Men's Faith Sharing group

St. Emile School Music classes
Hospitality Fellowship after 9:00 am.Sunday Mass on last Sunday of month.
Food Bank every 2nd Tuesday

- Other events:
Development and Peace
Retirement for Fr. Carl (Aug. 1st)
Cookie Exchange
Parish Christmas Gatherings
Advent Wreath Making
Fellowship Coffee after Advent Retreat x 3 days

MAINTENANCE submitted by Gilbert Dupuis (204-479-2562) ghdupuis@shaw.ca

- A group of volunteers do most of the regular maintenance projects for St. Emile Church, St. Emile parish center and the four-plex apartment building.
- The four-plex apartment building is a separate building on the parish lot. The four suites that are rented to local families.
- We continue to monitor potential issues with our sewer line from the four-plex apartment building to St. Anne's Road
- For major projects and/ or major renovations, estimates are presented to the St. Emile Parish Finance Committee. All major expenses must be approved by the St. Emile Parish Finance Committee.
- We now have a schedule of four teams of volunteers vacuuming the church; each team once per month. We also have four teams vacuuming the Chapel; each team once per month.
- We have started writing a job description for a part time caretaker for future reference if and when a part time caretaker may be required.
- A list of all contractors used by our St. Emile Parish is available at the front office.
- We have completed major renovations at our front office and are now updating our kitchen facilities as per recommendations from Provincial Health Inspectors.
- Some major projects requiring attention in the near future: repairs to outside brick work, replacing of four furnaces in the parish center, repairs to church pews, and monitoring of the three air conditioners for the Parish Center.
- A Red Cross course was given to 42 parishioners on the use of the AED

(Defibrillator) and administration of CPR. This AED machine was installed in the hallway, next to the Chapel doors, to be used in case of an emergency.

- Volunteering opportunities are always available: timetables are flexible, time commitments from one hour per month to two hours per week.
- If you would like to be part of the St. Emile Parish Maintenance program or be part of a Special Project team, please communicate with either Father Gerry, Wilf Yunik, Vic St. Hilaire 233-2883 or Gilbert Dupuis at 479-2562.

FINANCE REPORT: *Submitted by Wilf Yunik, Office Accountant, (204-253-4176) and Rose Marie Couture, Chairperson, Finance committee (204-253-6940)*
r.marie@shaw.ca

- We have completed the main part of the front office. We still need to complete the room for the catechism coordinator and the other small room (previous office). I wish to express appreciation and a big thank you to Gilbert Dupuis, Don Sul and René Comeault for all the work to bring this project to completion.
- The choir has been moved to the loft area. This required new sound equipment, a new piano, and speakers. Thank you to Richard Cornwell and AL O'Toole for looking after all the reconnections and installations. They also continue to oversee that the equipment is working well.
- The Parish Hall Kitchen Renovation has been designated as the next necessary project. Don Sul and AL O'Toole are overseers of this project. Vic St Hilaire is also offering support. This will be developed with stainless steel counters and new appliances to meet necessary codes.
- Maintenance work at the church and four-plex is managed by Gilbert Dupuis and several volunteers he recruits. Many areas have been updated and all areas are kept very clean because of this great team.
- The rental of the hall is very ably handled by Myrna Mah. She looks after rentals, set-up and making sure the hall is cleaned after the function.

We also meet with the St Emile School Board when necessary. We will be involved with the new development plans since the church owns all the land.

I wish to thank Father Gerry and Edward for being part of the Finance Committee and new members Claudette Dorge and Iris Tymofichuk for joining this year.

The backbone of our group is Wilf Yunik, our Treasurer. He looks after preparing and maintaining budget, paying all expenses and managing all moneys and expenditures.

Wilf does a superb job.