

SEAS Commitment to Service

What is commitment to service?

This year we will be tracking all volunteer hours. We are asking that you volunteer at least 30** hours (**per family**) of your time over the course of the school year. The time requirement is 30 hours or \$300. We would love for you to volunteer as much time as your schedule allows. We have valued each of your hours at \$10 per hour. Your completed volunteer hours will be deducted from the \$300 fee. For example, if you find you are only able to volunteer for 20 hours (deducting \$200 from your \$300), then you will owe \$100. At the completion of the school year you will be notified of outstanding hours/fees. You will receive an update at the completion of the second trimester, so you are aware of your hours met. An hour value has been placed upon all chair positions.

- The time you volunteer is the time you earn, hour for hour, minute for minute. For example, if you volunteer to help set up for Bingo and you are there for 1.5 hours that is how much time you will log in. Be sure to log in AFTER your service is complete.
- Only bakers, recess duty, hot lunch, coaches and chairperson of events receive an allotted amount of hours.
- Any *Virtus trained adult with a Volunteer Badge* may volunteer as credit toward your hours. Grandparents, aunts and uncles are all welcome to help you out. Students' volunteerism does not count toward the family's commitment to service.
- Create an opportunity for yourself! Have an idea for a club, fundraiser, sport or event. Share your idea with the Spirit board members and/or Ms. Graziose. Upon approval you can get started!

****Nursery requires only 10 hours or \$100**

**** Pre K 3 day requires only 15 hours or \$150**

**** Pre K 5 day - 8th grade requires 30 hours or \$300**

Required hours based on your OLDEST child's grade

Google Forms

Once you have read through this catalog of events and committees you will go on to our google forms link and sign up for each committee or event you wish to be a part of. The Google Forms link will be sent out in a Wednesday weekly happenings email. This is how the chairperson will receive your information to open communication up with the volunteers regarding important dates and times. If you skip this step you will **NOT** receive important information about services needed. Once the chairperson receives your information, they will send you confirmation of your placement as a volunteer.

Track it Forward - (TIF) - (ONLY used to “track” your hours)
Information to download app will be emailed, on our website and spoken about at Back to School Night on Thursday, September 12th at 7:00PM

At the completion of your volunteering you will log your hours into the TIF app. In order for your time to count **IT MUST BE LOGGED** into your account. This account will keep track of all your hours. Please make sure you SIGN IN (signature) on an attendance sheet at any event you are volunteering for.

Events and Committees

Hot Lunch - *Day- Monday, Wednesday, Thursday, Friday*

TEAM Coordinator - Debra Weber 516-317-5195

Hot lunch is very important to SEAS and this program's success completely depends upon the service of the volunteers. Volunteers are needed to hand out hot lunch to the students during all lunch periods. You must report to the school by 11:15 am. **All volunteers must be VIRTUS trained and have a Volunteer Badge.**

Hot lunch = 2 hours (Commit to a TEAM and fulfill ALL 30 hours)

Recess - *Day - Monday - Friday*

Coordinator - Laura Holms 516-724-0292

Volunteers are needed for 1 hour every day to supervise students during their recess time, 11:30 a.m. - 12:30 p.m. **All volunteers must be VIRTUS trained and have a Volunteer Badge.**

Recess duty = 1 hour

Bakers - *Day, evening & weekend*

Coordinator - Danielle Clarity 516-459-1459

If you know your way around the kitchen and enjoy baking, then this is the committee for you. Several times a year members of the committee have the opportunity to volunteer to bake something for one of our events (Breakfast with Santa, Open House, Bingo). You do not need to attend the event in order to bake, just drop off your item at a predetermined time. Bakers receive 3 hours of credit for each event they bake for. (Note: The number of events varies by year – there are approximately 5 events that require bakers.)

Baker = 3 hours per event

Christmas Card Raffle - *Day, evening & weekend*

Coordinator - Silvia Ribortone 516-603-5146

Volunteers are needed to help sell Christmas card raffle tickets at various events on weekends or evenings. For example, you can sell tickets at the school the night of Parent Teacher Conferences, or at your church at one of the weekend masses. These opportunities occur September - December.

Hours worked = hours earned

Christmas Boutique - *Day*

Volunteers are needed to help set up in the gym after dismissal the day before the boutique. Volunteers are also needed during the event (during the school day) to help the children shop, wrap gifts, and work the register. **All volunteers must be VIRTUS trained and have a Volunteer Badge.**

Hours worked = hours earned.

Class parents - Day, evening, weekend

The responsibilities of class parents are to assist the teacher with basic class needs, communication with families, and planning and preparing for classroom events. You will communicate important SEAS information regarding events and happenings to the families in your class, as well as distribute birthday, Christmas, and year-end POP gifts to your teacher(s) and other staff members. Class parents also assist with school-wide SEAS events.

*In the event a Class Parent cannot be present for an event, **VIRTUS trained** "substitutes" who have a Volunteer Badge are permitted to help out (with the teacher's approval).

Nursery - Grade 4 parents = 20 hours. Grades 5 - 8 = 10 hours.

Creative Arts - Day

4 Tuesday afternoons in March

Volunteers are asked to teach or assist an after school class for students. This class can be anything you would like to offer. If you have an interest you would like to share, or know of something the students would enjoy learning, you can create a class for it. All classes must receive approval before being added to the list of class offerings. In the past classes such as cooking, knitting, baking, sports, kickboxing, and twirling have been offered. This is a great opportunity to engage our students and teach them something new.

All volunteers must be VIRTUS trained and have a Volunteer Badge.

Each class taught = 2.5 hours X 4 classes = 10 hours

Faith Formation (Chair People needed) - day & evening

This committee is extremely important to SEAS. Faith Formation organizes several different events throughout the year.

Operation Christmas Child - day & evening in November

Volunteers are needed the evening of the event to help set up and work during the event to fill, stack and pack up the boxes to be shipped to those in need.

Prayer Day - One day during Holy Week

Volunteers are needed during the school day to assist the children with all the Prayer Day activities, followed by serving the Lenten Soup Lunch to the students. Volunteers do not have to be available to attend all the events; you can volunteer for whichever event fits into your schedule.

All volunteers for Prayer Day must be VIRTUS trained and have a Volunteer Badge.

There are several events run by Faith Formation throughout the year, so there are multiple opportunities to work. This is one of the most rewarding committees to be a part of. The work they do is so amazing!

Hours worked = hours earned.

Bingo - Day, evening & weekend

Coordinators - Candice Luca 516-652-5286 and Erin Guerriero 917-399-8623

Volunteers will be needed for various jobs in preparation for and the night of the event. You can volunteer for whatever fits into your schedule. Leading up to the event volunteers can solicit donations from various businesses, or help make prize baskets. Volunteers will be needed the day of the event to set up the space. Later that evening at the event volunteers will sell raffle tickets, check in families at the door, sell baked goods, and help distribute prizes to bingo winners.

Hours worked = hours earned.

Breakfast with Santa - Day, evening & weekend

Coordinators - Laura Rugen 516-220-7374 and Debra Schwan 646-996-2100

Leading up to the event volunteers will be given the opportunity to help the chair people with various jobs. The Saturday before the event volunteers will be needed to help set up the cafeteria and decorate for this extraordinary event. The chair people will assign jobs during the event and, at the conclusion, volunteers will be needed to help breakdown and clean up.

Hours worked = hours earned.

Goods & Services - Day & evening (Fall 2020)

Coordinators - Danielle Bacon 516-690-0241 and Michelle Wyrozemski

Volunteers will not be needed until spring/summer of 2020.

Volunteers will be needed for various jobs in preparation for and the night of the event. You can volunteer for whatever fits into your schedule. Hours worked during the summer will be applied to the 20/21 school year. Volunteers will be needed to solicit donations from various retailers, service providers, entertainment, etc. for the prize baskets. Prior to the event volunteers will help assemble prize baskets. The morning/afternoon of the event volunteers will help set up and decorate the event space. During the evening of the event, volunteers will sell raffle tickets, help set up food service, and give out prizes.

Hours worked = hours earned.

Hospitality - Day - Coordinators - Kristen Campione and Marcela Calidonio - Medina

Volunteers on this committee will help to set up for several events that occur during the school year. For example, we have the Teacher Welcome Back Luncheon, the Parent Back to School Breakfast, and the Teacher Appreciation Luncheon. Some events require just setting up and serving light refreshments, and others a complete lunch service. Volunteers can also help the chairperson maintain organization of the hospitality closet in the school's kitchen. The chairperson will communicate the events and services needed.

Hours worked = hours earned.

Fast Athletics - Day

FAST Athletics is an after school sports program than runs for a few weeks (Mondays and Tuesdays only) in the fall and spring. Volunteers are asked to sign children in and make sure they get to the group they are assigned to, supervise in the lobby while the sports are going on, and dismissing the children to their parents. You are not needed to do any sports activities; there will be people hired to do that.

Hours worked = hours earned

KidsStuff Coupon Books Day & evening

Coordinator - Wanda Small 516-582 - 4427

SEAS families are given the opportunity to purchase this coupon book from the school. The book includes coupons from major retailers, local stores and entertainment venues. Volunteers are asked to help with the distribution and collection of the books. This is a fall fundraiser and only lasts a few weeks.

Hours worked = hours earned.

Mother & Son Event - Day, evening, & weekend (Spring 2021)

Coordinators - Susana Iannicelli 516-395-5185 and Pamela Rincon 516-567-2970

No volunteers needed this year. The mother/son event is a bi-annual event where SEAS boys and a special lady of their choice come together for a fun time. This event has taken place at different venues over the years and has always been a great opportunity for moms and sons to create long lasting memories together. Volunteers are needed to organize before and help during the event. Tasks and responsibilities may differ depending on the activity or venue.

Hours worked = hours earned.

Sweetheart Dance - Day, evening & weekend

Coordinators - Lana Manetto and Michelle Wyrozemski

The Sweetheart dance is a bi-annual event for SEAS girls and the special man in her life. This event takes place in February at Cure of Ars. Volunteers will be needed for various jobs in preparation for and the night of the event. You can volunteer for whatever fits into your schedule. Leading up to the event volunteers can solicit donations from various businesses, help make raffle baskets. Help will be needed the day of the event to set up and decorate the space. Later that evening volunteers can help during the event by selling raffles tickets, serving food, and cleaning up at the conclusion of the festivities.

Hours worked = hours earned.

Dance Chaperones - Evening - Coordinators - 7th & 8th Grade teachers

Chaperones will help assist teachers in supervising students during the 7th & 8th grade dance from 6 - 10 P.M. Dances usually take place one night in November and February. Parents of 7th & 8th graders are not permitted to be chaperones.

All volunteers must be VIRTUS trained and have a Volunteer Badge.

Hours worked = hours earned.

Walk - a - thon - Day - Coordinator - Kevin Walwyn 516 - 297 - 4985

SEAS students participate in a Walk-a-thon to raise money for the school. In the past the proceeds collected from the Walk-a-thon have gone to pay for the schools' religious education program, including books and materials. Materials for our faith based curriculum are not provided by school districts, therefore the cost falls upon the school. Volunteers are asked to work the day of the event to help organize and supervise the students participating in the event. Jobs may include maintaining student safety during the walk and handing out water.

The Walk-a-thon is held at the end of May.

All volunteers must be VIRTUS trained and have a Volunteer Badge.

Hours worked = hours earned.

Fathers' Club - *Evening & weekend* - *President - Patrick Iannotta - 516-551-6714*

Fathers' Club meetings are held once a month at various restaurants or at the school. Attendees earn hours. The Fathers' Club also hosts several events throughout the year such as the Wine Event, and the SEAS Bowling Event. Volunteers are needed to assist with these events. The Fathers' Club often completes different projects around the school. If you could be of any assistance, join the club. Any time volunteered will count toward your CTS hours.

Fathers' Club Meeting = 2 hours

Hours worked = hours earned (other Fathers' Club events)

Public Relations - *Day, evening & weekend* - *Colleen Garvey - 516-515-8519*

This committee is looking for team members who will help boost SEAS presence within the community. Public relations members will attend the schools' open houses, give tours, and provide information about the school to prospective families. Volunteers may be asked to help brainstorm and execute different options for publicizing the school, as well as attend other events as a SEAS representative.

Hours worked = hours earned.

SPIRIT Meeting - *Evening* - *SPIRIT Coordinators: Donna Gelish - 516-721-6209 and Rosalia Melaccio - 516-644-3286*

Spirit meetings are held 6 times a year in the evenings. Attendees earn hours. At the Spirit meetings updates are given on past and upcoming events. Information and ideas are shared and discussed. This is a great way to stay informed about various events happening within the school. It is also an excellent way to bring your ideas and share them. Remember, there is always room for you to create your own opportunity!

Spirit meeting = 2 hours

Comedy Night - *Day & evening*

Coordinators: *Candice Luca - 516-652-5286 and Laura Rugen - 516-220-7374*

Come and be a part of the funniest night at SEAS. This event is held one evening in the fall at a local comedy venue. Volunteers will be needed to help prepare for the event, collect donations, make prize baskets, or sell raffle tickets.

Hours worked = hours earned.

Photographer - *Day, evening & weekend*

This chairperson is required to photograph SEAS events, accomplishments, sports, daily activities, and more. The photos are to be shared with the faculty PR/marketing representative via a Google Drive provided by the school. If you are able to donate some time as a photograph please sign up as well.

All volunteers must be VIRTUS trained and have a Volunteer Badge.

Hours worked = hours earned.

NEW POSITION, SEAS Bellmore Fair Booth Day, evening & weekend

This chair position oversees the organization of the SEAS Booth at the Annual Bellmore Family Festival. The festival usually takes place on the 3rd weekend in September. It requires for you to be present on both Saturday and Sunday to supervise the setting up and breaking down of the booth, as well as returning the booth materials to the school in the evening.

Required tasks:

Coordinate the location of the booth.

Coordinate with the marketing materials that will be given out.

The materials include brochures, registration folders, SEAS totes, and more.

Purchase prizes/materials for the children's game that is offered at the booth.

Organize a raffle giveaway.

Organize clipboards to gather contact information.

Organize the displays that will be featured in the booth.

Organize volunteers to staff the booth. Parents and students are welcome.

Church Bulletins: Day, evening & weekend - Coordinator - Katie Sileo

This chair position creates a weekly bulletin submission for our (5) regional parishes. This is a year round commitment. Submissions feature our students' achievements, activities, and more. Upcoming school events and open houses are advertised as well. The chairperson is required to coordinate featured events and photographs with the faculty PR/marketing representative. The weekly submission is created using the Microsoft Program Publisher and is due on Monday afternoon for the following Sunday. During holidays there is a shortened time for submissions. This is coordinated directly with the regional parishes' bulletin contact person.

Uniform Closet - Day - Coordinator - Claire Scalice - 516-623-8720

Only a few volunteers are needed (1-2) to help organize and maintain inventory in the used uniform closet. You will sort/laundry/organize used uniform donations, schedule appointments throughout the year with parents who wish to browse, set up/break down a display table at Back to School Night, and collect monetary donations (\$10/bag). Feel free to come in during the summer months to reorganize and thin out the inventory, if needed.

****Keep a lookout in our SEAS Weekly Happenings for other volunteer opportunities as well. Very often new opportunities will pop up throughout the year! Do not hesitate to ask if you see a need and want to volunteer. Thank you for your continued support, and for showing our children that faith, teamwork and giving of yourself equals true success.**