



Eastern Suffolk
BOCES

Educational Services That Transform Lives

**Verification of District Residency
to Request Textbooks**

Board of Cooperative Educational Services
First Supervisory District of Suffolk County
201 Sunrise Highway
Patchogue, NY 11772

INSTRUCTIONS FOR COMPLETING FORM

1. Parent/guardian completes top left side of form.
2. Parent/guardian brings form to appropriate school district, along with any documentation required for proof of residency.
3. Parent/guardian or authorizing school district mails or faxes completed form to the appropriate textbook center.
4. Please contact the appropriate textbook center if you have any questions.

Student's School District of Residence _____

Nonpublic School _____

Name of Student _____ Grade _____

Address _____

Telephone Number () - _____

The above-named student has requested textbooks from the Eastern Suffolk BOCES Nonpublic School Textbook Program for the 20-20 school year. Your signature below indicates (1) verification that the student has provided proof of residency to your district, (2) permission to distribute textbooks to the student, and (3) your understanding that you will be billed for these textbooks.

Print Name of Authorized District Personnel

Title of Authorized District Personnel

Signature of Authorized District Personnel

/ /20
Date Approved

Central Islip

Jim Schlageter, Challenger Hall - NYIT
300 Carleton Avenue, Central Islip, NY 11722
(631) 232-9215 Fax (631) 232-9216
jschlage@esboces.org

Commack

Thomas Tennant, Hubbs Administration Building
480 Clay Pitts Road, East Northport, NY 11731
(631) 368-5857 Fax (631) 368-4851
ttennant@esboces.org

Copiague

Mark Toepfer, Copiague High School
1100 Dixon Avenue, Copiague, NY 11726
(631) 789-0335 Fax (631) 789-0381
mtoepfer@esboces.org

Stony Brook

Steve Erickson, Stony Brook Textbook Center
100 Suffolk Avenue, Stony Brook, NY 11790
(631) 689-6860 Fax (631) 689-6862
serickso@esboces.org

Westhampton Beach

Dorothy Hickey, Raymond DeFeo Building
215 Old Riverhead Road, Westhampton Beach, NY 11978
(631) 288-2669 Fax (631) 288-2774
dhickey@esboces.org

NONPUBLIC SCHOOL TEXTBOOK PROGRAM

Maria Christ, Textbook Program Coordinator	(631) 687-3062	Fax (631) 289-2381	mchrist@esboces.org
Patricia McCabe, Senior Administrative Assistant	(631) 687-3116	Fax (631) 289-2381	pmccabe@esboces.org