



Catholic Community of New Bedford North

St. Joseph-St. Therese

St. Mary

Our Lady of Fatima

Employment Opportunity Director of Youth Faith Formation and Youth/ Young Adult Ministry

I. JOB SUMMARY

This full-time position has the responsibility to successfully engage, direct, and grow the gift of faith and passion for Christ and the Catholic faith within our students grades 1-9 and serving their families. Working closely with the parish staff, the Director of Youth Formation and Ministry should be an excellent communicator to youth and their parents, demonstrating competency in social media, and demonstrating relevance in all areas of Catholic Education and youth social issues and concerns.

This position will also have the responsibility of creating and maintaining a new Young Adult Ministry group at the Catholic Community of New Bedford North.

II. ESSENTIAL JOB RESPONSIBILITIES

1. Create, design, maintain and evaluate areas of pastoral ministry to youth and young adults.
2. Create, design, maintain and evaluate areas of faith formation (Catechesis) to youth grades 1-9.
3. Work closely with Coordinators of Faith Formation Grades 1-4 and 5-7 and the Confirmation Team Leader.
4. Work closely with Volunteer Youth Ministers to coordinate events with youth, when applicable.
5. Recruit, supervise and develop leadership of adult volunteer leaders.
6. Coordinate and attend annual service opportunities, retreats and special event trips.
7. Foster teen involvement in liturgical ministries. Work closely with school students participating in Liturgical Ministries for weekly Masses.
8. Must be able to work flexible hours with evening and weekend programs.
9. Act as liaison between the parish and the Diocese and the Collaborative Pastoral Associate (Supervisor).
10. Prepare and manage the Faith Formation/Youth Ministry Budget.

III. POSITION QUALIFICATIONS

Required: Candidate should be a fully initiated Catholic who demonstrates faithfulness to Church teaching in their own life. Position is contingent on the successful passing of the mandatory background screening and completion of the “Protecting God’s Children” course.

Education: BS or BA in a relevant degree in theology or religious education or education, or working towards this degree, is preferred.

Experience: 3 to 5 years Teaching/Coordinating Faith Formation/Religious Education in Parishes or Catholic Schools or similar experience is preferred; familiarity with Catholic youth ministry principles and dimensions of young adult and youth ministry is preferred; proven administrative skills including interpersonal relations, conflict resolution, management and supervision, budget preparation and collaborative minister.

Job Related Skills: A solid understanding of Catholic youth ministry principles as outlined by the United States Council of Catholic Bishops in “Renewing the Vision” and practices along with youth ministry experience on the parish and diocesan level are mandatory. Strong writing skills, excellent speaking and teaching skills, along with the ability to speak to a diverse audience from priests, to parents, to young people is required. Computer, audio/visual, social media and video production skills are all necessary in creating youth ministry programs on large scale.

Compensation is commensurate with candidate’s education and experience.

Please send resumes, with references, to Very Rev. Daniel W. Lacroix, VF Moderator at pastor@ccnbn.org.