

# Welcome to Pre-K!



September 5, 2019

Dear Parents,

Welcome to the Pre-K I class at St. Mary School! Our goal is to engage your children as active learners. We will focus on their spiritual, academic, social, emotional, and physical development throughout the school year.

Please read the information below to help with your child's school year. In addition, please refer to our class website, school calendar, and handbook for information.

**\*Bathroom:** Please make sure that your child uses the bathroom before coming to school and can manage all types of clothing (belts, buttons, zippers). Also, please provide a change of clothing in a plastic bag to be kept in the backpack in case of an emergency. When the seasons change, please provide the appropriate clothing.

**\*Labels:** It is important to label all items such as lunchboxes, snacks, and backpacks.

**\*Birthday Celebrations:** We will celebrate each birthday with a special treat that you provide such as cupcakes or cookies. It is important to notify us of any allergies that your child has. Please remind us a few days before the special day. Drinks are not necessary, but napkins would be appreciated. Summer birthdays will be celebrated in June.

**\*Book Orders:** Scholastic forms will be sent home in order for you to purchase books and educational materials for your child. Please follow the directions on the order forms. If you like to order online, our class activation code is **TR9KN**. While there is no obligation to order, the class benefits by receiving points that I can use to purchase more books for our class library!

**\*Behavior:** Students will learn about making green choices throughout the school day. Some green choices are using a quiet voice, kind words, and walking feet. Making good choices will allow for a safe, and positive learning environment.

**\*Playground:** We will be going outside each day (weather permitting) to play. Sneakers are the best type of footwear. Please dress your child accordingly. As the weather gets cooler, jackets and long pants are recommended.

**\*Folders:** It is extremely important to check the contents of your child's folder each day. This will be a vital means of communication, especially with regard to any forms or notices that require your attention. If you have any questions or concerns, put a note in the folder. I will respond back via the folder. I will also be

able to answer emails or return phone calls after the children are dismissed for the day.

**\*Snack/Lunch:** Please provide a healthy snack and drink each day. If your child is going to aftercare, they need an additional snack. You may order lunch online for your child, or you may pack a lunch. Brains function better when they are hydrated, and water is the best type of liquid refreshment. Lunch should be in an insulated bag that is labeled. If you have a lunchbox, please use ice packs to keep cold items from spoiling. Please pack the appropriate utensils and napkins. Let's be kind to the environment and reuse plastic spoons and forks. We will make sure that it is wiped clean of any food and placed back in the bag or box. A cloth placemat makes the lunch area safer for food to be placed on. Please read the information on our new lunch program online, *My School Bucks*.

**\*Pictures:** Photos will be taken throughout the school year for projects, displays, and our website. If you do not want your child's picture displayed in the school or on the website, please notify me.

**\*Emergency Cards and Pick Up Information:** It is important that we have the correct information regarding the people you give permission to pick up your child from school. Please send in a dated note when someone is picking up your child. We will need to see a driver's license until I get to know the person(s). If we do not have written consent, I will not release your child to that person. Please send back the Health History form and both Emergency Information Cards in your child's folder.

**\*Drop Off and Pick Up:** Please use the doors by the playground area for drop off and pick up. You may park in the back parking lot. Doors open at 8:15am. If you arrive after that, please use the main entrance to drop off your child. Pick up is at 2:15pm at the same location. Any child not picked up by 2:30pm will be sent to the After Care Program.

**\*Absences:** For the safety of your child, please call the school nurse if your child will be absent from school that day. Upon returning to school, please provide an absence note in your child's folder.

Thank you for your support and cooperation. Together, we can make this year a special learning experience for your child.

Sincerely,

Miss O'Hara and Mrs. M