

**ST. BERNARD OF CLAIRVAUX CATHOLIC SCHOOL  
ADVISORY COUNCIL MEETING MINUTES  
December 13<sup>th</sup>, 2017**

| <u>Members Present</u>                 | <u>Absent</u>                 | <u>Guest</u>                   |
|--|-------------------------------|--------------------------------|
| Tom Jardine, Finance                   | Mark Vasquez, President       | Stephanie Burgess - Accountant |
| Marty Norris, Alumni/Marketing         | Robert Vasquez                |                                |
| Jeanne Clifford, Community Development | Martin Scott                  |                                |
| Michael Davies, Principal              | Gerry Ambrose, Vice President |                                |
| Fr. Gaston Giacinti                    | Ron Shell, Technology         |                                |
| Mike Rangel                            | Karen Hettrick                |                                |
| Velia Lara                             |                               |                                |
| Liz Boyce                              |                               |                                |
| Benjamin Sarpong, Secretary            |                               |                                |
|  |                               |                                |
|  |                               |                                |

**Call to Order**

The meeting of the Advisory Council was called to order  
(*A quorum was established for the purpose of conducting a business meeting*)

**Opening Prayer**

Fr. Gaston led the council in prayer.

**I. Approval of Minutes**

Last set of minutes approved from Dec 05<sup>th</sup> 2017

**II. Home & School**

Reviewed their support to teachers for the upcoming year

**III. Principal's Report**

The cafeteria management will move to E&E in 2018. This will save the school a significant amount and also reduce waste.

With a full time Spanish teacher on board, there was unanimous support to drop our Rosetta Stone subscription.

Mr. Davies presented the initial budget for review.

The council settled on the following:

- a) An enrollment of 190 students to set the budget for 2018.
- b) School tuition increases to support budget shortfalls.
- c) The Church will provide a subsidy to the school to support the budget.

All were encouraged to reach out to neighboring pre-schools to promote SBS.

#### **IV. Budget**

The preliminary budget was reviewed again at this meeting and comments (see principals report) provided on options to alleviate the budget shortfall and other plans moving forward.

#### **V. Committee Reports**

All Committees Reported

Meeting adjourned.

Fr. Gaston closed the meeting with prayer.

**The next meeting is Jan 16<sup>th</sup>, 2018.**


X



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Fr. Gaston Giacinti, IVE  
Pastor

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Benjamin Sarpong  
Secretary, SAC