



STA BUILDING AND EQUIPMENT MAINTENANCE MINISTRY

MISSION STATEMENT

The Saint Thomas Aquinas Parish Building and Equipment Maintenance Ministry inspects, ascertains the needs for upkeep, repairs, renewals and/or changes for all parish plant facilities. This ministry incorporates the Safety Ministry and the Carbon Footprint Ministry within its responsibilities.

MINUTES OF MEETING OF FEBRUARY 26, 2014

**CALLED TO ORDER AT 9:32 AM BY SUBSTITUTE CHAIRMAN HELEN BAUMANN
AT THE PASTORAL CENTER.**

MEMBERS AND GUESTS PRESENT

MEMBERS

Helen Bauman, Substitute Chairman
Chuck Tully, STA Business Manager
Charles Guenzer, Secretary
Jim McLaughlin
Ted Baer
John Uebbing
Jerry Lucha

GUESTS

none

OPENING PRAYER

Prayer by Charles Guenzer from the New Testament

MEETING AGENDA REVIEWED

Draft agenda amended to include Ted Baer and Thomas House kitchen. Approved.

REVIEW AND APPROVAL OF MINUTES

Minutes were accepted without discussion.

REPORT FROM PSC REPRESENTATIVE

Jim McLaughlin absent but Jerry Lucha attended PSC meeting. Jerry distributed those minutes and briefly discussed portions.

SAFETY REPORT

No report

PASTORS REPORT

Father Matt did not attend.

OLD BUSINESS

OLR Trees

Katia was absent and discussion delayed till planting season.

STA-SESS passageway

Charles Guenzer distributed e-mail to SESS principal and response regarding locked gate. She seems to agree that school personnel will unlock gate at end of school days as well as before weekends. Charles report gate seems to be unlocked per agreement. However, Helen reported that at preceding Tuesday night for Hospitality Center event it remained locked.

Desultory discussion about need for lighting in SESS parking lot.

OLR Inspection Report

Tully presented results of OLR inspection report. Parish crew has been busy addressing identified issues.

OLR hall sign

The sign for movement of OLR hall wall seems to move around, apparently because it is needed in the midst of opening. It needs to be mounted on wall. Jim McLaughlin will mount if necessary when he returns to town. Alternative solution is to store multiple copies in rack.

Solar

No current report

OLR fans

Jerry Lucha reported that nothing has yet been decided. Main choice is between overhead ceiling fan or attic fan in eaves. They are needed only a few times a year. Attic fans are noisy but diocese and art directorate frown on ceiling fans despite their use in other parishes.

Jerry and Jim McLaughlin will present proposal to site committee and return with their response.

Utility and ISP financial data

Bill Morrison will present in March.

Thomas House Kitchen

Ted Baer will bring in contractor to inspect and bid on new cabinetry for tenants in kitchen area and in old laundry room.

NEW BUSINESS

PSC election

Need to select new representative to PSC for their next meeting in March. Katia Reeves, though absent, was suggested. Jerry Lucha will discuss with her.

B&EM elections

New officers need be elected in May. Need exists to recruit new members to committee.

FAITH SHARING AND PRAYER FOR NEXT MEETING

John Uebbing will provide prayer for next meeting.

NEXT MEETING DATE

March 26, 2014, 9:30 a.m. at the Pastoral Center.

MEETING ADJOURNED AT 10:32 A.M.

Minutes prepared by Charles Guenzer