

Parish of the Precious Blood – Building & Grounds Minutes

Feb 21st, 2017 Meeting at Holy Rosary Parish Center, Caribou

The meeting of the Buildings & Grounds council for January was canceled due to winter storm. February Meeting was called to order at 6:30 pm by Council Chair Rodney Bourgoïn.

The following were in attendance:

- St. Catherine – Rodney Bourgoïn
- Michael Lagasse, Business Coordinator
- St. Marks / Our LOL – Ronnie Fournier
- Holy Rosary – Tom Goetz
- St. Josephs – Norm McPherson
- Parish Facilities Manager – David White
- St. Mary's – Dan Girardin
- St. Mary's – Peter Lajoie

Sites not in attendance were St. Louis, Sacred Heart, St. Theresa and St Joseph.

Opening prayer "Our Father" was said by the group.

The minutes from our last meeting of November 8th, were reviewed by council. Peter Lajoie motioned they be approved. Ronnie Fournier 2nd the motion. Minutes approved and accepted as written.

Old Business Reviewed:

The council was presented with the Report done by Environmental engineering on the Albert House. The property does have a small amount of ACM (Asbestos containing Materials). The next step was agreed upon that the report was given to Clinton St. Peter from County Abatement to look at the premise and give us an estimate of abatement cost to clean up to considered demolition.

Review of current and needed projects:

1. Update on the St Theresa Hall Floor, the hall floor and back wall have all been refurbished along with the installation of a new heat register for the room. Current cost was \$5600.00 for contractor have not received plumbing bill yet.
2. Site has requested a floor covering be placed on the finished area. Costs were supplied by the Facilities manager. Rolled Vinyl installed by Sullivan's Flooring \$10,356.00. Vinyl floating floor installed by Sullivan's \$8,740.00. Vinyl floating floor purchased and installed by us in-house \$5,300.00. After discussion it was the recommendation of the council that we ask finance to approve the \$5,300.00 option. Even though the church has a savings for maintenance we as good stewards need to insure spending is measured to insure a long term sustainability of site. Motioned by Tom Goetz to approve \$5,300.00 option, seconded by Ronnie Fournier, motion carried.

3. David White made a presentation to council for approval to repair or upgrade the alarm and door locking system at Holy Rosary. Over the years the system which is analog has been repaired many times and an upgrade to digital would allow us to have a better system with more control functions via smart phone for offsite access, then we can get now. The price to maintain the current system would be \$1,240.00. Upgrading to a newer system would be a cost of \$3,632.50. After discussion the council approved to ask finance to fund or allocate for next year's budget the cost of \$3,632.50 for the upgraded system. Motion to replace system was done by Norm McPherson and seconded by Tom Goetz. Motion carried.

Open Discussion:

Norm McPherson advised the council of a need to get some lights changed at the site St Joes and that they were finally seeing evidence of water seeping in from the old roof. David has scheduled a time to change the lights and Finance did approve a new roof for St. Joes for the spring of 2017 o the leaking will be resolved in a few months.

A discussion was had on the most effective way for sites to communicate problems to David to avoid unneeded maintenance calls that costs us money when not needed. The council all agreed sites/parishioners should be going to them so they are in the loop and they can help evaluate the problem to insure the proper response. Emergency calls should still be sent to David as soon as the problem is discovered but regular day to day issue need to go to the Buildings and Grounds representative for that site. If sites do not have a representative it was noted that Father Labrie could possible a catalyst in getting this resolved.

Next meeting was scheduled for April 18th, in Presque Isle St. Mary's conference room for 6:30 PM.

Meeting adjourned at 7:54 PM

Closing Prayer was a Hail Mary said by the group

Minutes submitted by Michael Lagasse, Parish Business Coordinator