



DIOCESE OF STOCKTON

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1105 North Lincoln Street
Stockton, CA 95203
www.stocktondiocese.org

EMPLOYMENT APPLICATION

It is the purpose of the Catholic Diocese of Stockton, its parishes, schools and other institutions, to continue the mission and ministry of the Roman Catholic Church.

All those who associate themselves with us, whether as employees or as volunteers, commit themselves to the following principles:

- ❖ To respect the dignity of each person made in God's image and likeness;
- ❖ To maintain standards of professional and personal conduct which reflects the values, principles and teachings of the Catholic Church;
- ❖ To contribute by personal example to a Christian work environment;
- ❖ To support the mission of the Roman Catholic Church and the Roman Catholic Diocese of Stockton.

PLEASE PRINT

Date of Application _____

Position Applied for _____

Name _____

Business Telephone () _____ Home Telephone () _____

Address _____

City, State, Zip Code _____

Social Security No. _____

Name known by (if different than present name) _____

If the position requires membership in a Catholic Parish, please identify your parish

How did you hear about this position? _____

(e.g. newspaper/parish bulletin, job posting/friend etc.)

EDUCATION:

School	Name & Address	No. of years completed	Did you graduate?	Degree or Diploma
High School				
College/University				
College/University				
Vocational/Business				
Other				

PERSONAL INFORMATION

1. Have you ever applied to or worked for the Catholic Church? Yes___ No___
If yes, when and where?_____

2. Do you have any relatives working for the Diocese of Stockton? Yes___ No___
If yes, state name(s) and relationship_____

3. Are you at least 18 years old? Yes___ No___
If under 18, hire is subject to verification that you are of minimum legal age to have been granted a student work permit, if applicable.

4. If hired, can you present proof of your legal right to live and work in the United States? Yes___ No___

5. Are you able to perform the essential functions of the job for which you are applying either with or without reasonable accommodations? Yes___ No___
If no, describe the functions that cannot be performed._____

(Note: We comply with ADA and consider reasonable accommodations measures that may be necessary for employees to perform essential functions).

6. Have you ever been convicted of or pleaded no contest to a criminal offense, felony or serious misdemeanor? Yes___ No___
If yes, state nature of the crime(s), when and where convicted and disposition of the case._____

EMPLOYMENT HISTORY (Begin with current or most recent employment)

Name of Employer _____
Address _____
Type of Business _____
Telephone No. () _____ Your Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From: _____ To: _____ Salary: _____
Status: Full-time paid _____ Part-time paid _____ Volunteer _____
Reason for leaving: _____

May we contact this employer for a reference? Yes ___ No ___

Name of Employer _____
Address _____
Type of Business _____
Telephone No. () _____ Your Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From: _____ To: _____ Salary: _____
Status: Full-time paid _____ Part-time paid _____ Volunteer _____
Reason for leaving: _____

May we contact this employer for a reference? Yes ___ No ___

Name of Employer _____
Address _____
Type of Business _____
Telephone No. () _____ Your Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From: _____ To: _____ Salary: _____
Status: Full-time paid _____ Part-time paid _____ Volunteer _____
Reason for leaving: _____

May we contact this employer for a reference? Yes ___ No ___

PROFESSIONAL REFERENCES

List below three (3) persons, other than a supervisor and someone not related to you who have knowledge of your work abilities within the last five years.

Name _____
Address _____
City, State, Zip Code _____
Occupation _____
Daytime Telephone () _____ Years known _____

Name _____
Address _____
City, State, Zip Code _____
Occupation _____
Daytime Telephone () _____ Years known _____

Name _____
Address _____
City, State, Zip Code _____
Occupation _____
Daytime Telephone () _____ Years known _____

APPLICANT'S STATEMENT

Please read carefully and sign below.

I hereby certify that I have not knowingly withheld any information that might affect my employment and I understand that false or misleading information provided in my application or interview(s) may result in discharge.

I hereby authorize the Roman Catholic Bishop of Stockton, or his delegate, to investigate my references, work record, education and other matters related to my suitability for employment. In addition, I hereby release the Diocese of Stockton, my former employers, and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

If hired I understand and consent to submit fingerprint cards for a Criminal Record Summary if my position will have contact with minors (children under the age of 18).

Applicant's Signature

Date