

MINUTES  
ST. MARY SCHOOL FINANCE ADVISORY COUNCIL  
March 26, 2018

Attendees: Fr. Doug Halsema, Christine Carter, Matt Walker, Josh Reiker, Amy Akins, Anna Demkowicz

I. OPENING PRAYER

Fr Halsema opened the meeting with a prayer at 10:06 am.

II. APPROVAL OF MINUTES

Attendees reviewed the February 27, 2018 minutes. Motion made by Christine to approve the minutes, seconded by Josh, approved as presented.

Amy read over the school mission – The school board is going to be looking at the mission statement this month and making recommendations for an updated abbreviated mission statement.

III. REPORTS AND DISCUSSION

a. **Financial Reports**

Amy presented the Financial Reports ending as of February 28, 2018. A review of the Balance Sheet and P & L followed with discussions.

b. **Step Up For Students Audit**

Amy mentioned that she is working with the Diocese regarding the issues with balances in excess of \$250,000.00 in the Primary bank account as discussed at previous meeting. They are looking into options for addressing the concern for Step Up for Students Audits. Fr Doug said the he will speak with Mr. Godlewski - Chief Financial Officer for the Diocese as well to assist in getting advice on this concern.

c. **Cement Pillars**

A brief discussion on a company that came out to look at the cement pillars on campus and the status of the stability/longevity or need of repairs if necessary. More to follow up at a later date.

d. **Funds in Savings**

A request was made for Anna to get the figures of funds raised/donated in savings account for Bathrooms upgrade and Soccer Field upgrade for the next meeting.

A discussion followed on how to go about getting information for proper steps to getting the Soccer Field project rolling. Josh mentioned a General Contractor to start. A lengthy conversation followed with several suggestions. Josh is going to see if he can find some information on this.

IV. NEW BUSINESS

a. **Budget**

Amy explained that this is a preliminary Budget – At this time she has Budgeted for 325 students for the 2018-2019 school year. She is comfortable with this number. There was a question on how not to make Parish Subsidy be tied into Tuition on the budget. Amy is going to check with

Mr. Juhas – Superintendent if there was a way to adjust that in the budget. A few other questions on accounts were answered by Amy.

b. **New Books**

Amy explained a couple of learning tools for the new school year – Journeys & Saxon Math

After a lengthy review of the budget, the council agreed with what was presented. Matt made a motion to accept the budget – second by Josh. The Budget was signed by all required individuals for submission.

V. OTHER BUSINESS

- a. Matt brought up the concern that not all parishioners know or understand what Step Up for Student Scholarship is. Find a way to get people to learn what it is and be able to apply if they meet the requirements.

Calendar Set

2017-2018 Meeting Schedule Set – January 29, 2018, February 27, 2018, April 24, 2018, May 29, 2018.

VI. ADJOURNMENT: Being no further business, the meeting was adjourned at 11:25 am.

Next Meeting – April 24, 2018  
10:00 am Fr. Sherman Room

Dedicated to Catholic values, Saint Mary Catholic School is a Christ-centered educational community committed to academic excellence, spiritual growth, individual responsibility, and service to others.