

# *ST. PHILIP CATHOLIC CHURCH*

## Associate Director for Youth and Young Adult Ministry

St. Philip Church, located in historic downtown Franklin, TN, about 20 miles south of Nashville, is a well-established parish of over 1,500 families (English and Spanish speaking) with a talented and energetic staff and volunteer base. We are seeking candidates to fill the position of Associate Director of Youth and Young Adult Ministry. This position is full-time with a regular but flexible schedule to accommodate weekend and evening work.

Reporting to the Director of Youth and Young Adult Ministry, the Associate Director will help to develop and implement programs and provide opportunities for the youth and young adults to allow them to continue to grow in their faith and service toward the goal of becoming into faithful and active members of the Church.

With the focus on evangelization and the call to holiness, the Youth and Young Adult Ministry provides opportunities to encounter Jesus Christ. The Associate Director will work with volunteer catechists and group leaders to plan discipleship programs, as well as promote participation in a number of parish, diocesan and national opportunities. This position will help providing team training, formational opportunities and community building

This position will continue to enhance and grow the social media platform for this ministry

### Education/Experience:

- A degree in education/youth ministry/theology or a degree in another field with a certification in youth ministry or willingness to complete certification.
- Prior youth ministry experience in a multi-cultural parish setting.
- Ability to speak both English and Spanish is a plus.

### Other Skills or Requirements:

- Roman Catholic in good standing and a willingness to become an active registered member of Saint Philip Church.
- Appropriate self-knowledge and ability to share the Catholic faith.
- Commitment to the mission of the Church.
- Effective communication skills.
- Ability to work within parish structures and policies.
- Ability to work collaboratively with staff, volunteers, parents, and students.
- Ability to guide and direct volunteers, both catechists and group leaders.
- Self- motivated.
- Good organizational skills with ability to prioritize and be flexible.
- Proficient computer skills and demonstrated ability to work with social media.

Competitive salary based upon qualifications and experience with excellent benefits package. All candidates must satisfactorily complete a criminal background screen and comply with Diocesan Safe Environment policies. Email resume with cover letter to: [employment@stphilipfranklin.com](mailto:employment@stphilipfranklin.com). No phone calls please.

POSTING DATE: July 8