

## Volunteer Opportunities for Preschool/Elementary CCE and First Sacrament Preparation

There are many different ways that you can become involved in the CCE and First Sacrament Preparation programs. **All adult volunteers must complete the archdiocesan Safe Environment, or VIRTUS, training prior to commencing their service to the ministry in question.** Please see the listing of opportunities below.

### Current areas of need:

- **Catechists** - Serve as faith sharers to children. Catechists receive training and preparation beginning in August and are invited to additional workshops throughout the year. **Catechists prepare lessons from selected material/textbooks, and are responsible for teaching an hour and fifteen minutes hours weekly throughout the CCE year (mid-September through the first week of May).** For every class we highly encourage Team Teaching. This will help all of us comply with VIRTUS guidelines and allows each teacher to be supported. Please consider signing up with a friend to teach. All catechists must be Confirmed Catholics.
- **Assistants** – Assist the lead catechist weekly in implementing lessons, managing classroom and helping with activities. They are asked if comfortable to teach the class only when lead catechist is not available. *This is a great way to get started in the ministry of catechist and will help build your confidence to become a lead catechist in the future.* All assistants should be Confirmed Catholics.
- **Substitute Catechists** - Serve as faith sharers for a CCE class when the regular catechist is not available. A lesson plan is provided. Notice of the need for a substitute is given as soon as the information is available, ranging from a week's notice to a few hours before class time. *This is a great way to help out if you cannot commit to weekly classes.* Must be a Confirmed Catholic.
- **Desk Monitors** – Assist during our weekly CCE sessions by monitoring a desk positioned at a building entry or exit point, providing directions and information for parents and visitors dropping off /picking up their children or catechists needing minor assistance during class.
- **Office Help** - Assist in maintaining attendance book, stuffing letters, preparing folders, making copies, supply/book organization and various other office duties. **This support can occur during CCE class time or during the day at your convenience.**
- **Small Group Leaders** - To work with the children during a children's session at their retreats for First Reconciliation and First Communion. **It is a commitment twice a year for a total of four retreats. The session is for an hour at each retreat.** *This is a great way to share in this special time for the children as they prepare for their sacrament.*

**To get started volunteering, please fill out the RE Volunteer Form to let us know where you would like to get involved.  
Thank You for your prayerful consideration!**

**For more information on these opportunities, please feel free to contact the Preschool, Elementary and First Sacrament Preparation staff.**

- **Preschool Coordinator:** Cindy Martin [cindymartin@stlaurence.org](mailto:cindymartin@stlaurence.org)
- **Elementary CCE Coordinator:** Joan Hastreiter [jhastreiter@stlaurence.org](mailto:jhastreiter@stlaurence.org)
- **First Sacrament Preparation Coordinator:** Melissa Calcote [mcalcote@stlaurence.org](mailto:mcalcote@stlaurence.org)