



# St. Gregory the Great Academy

A Ministry of the Church of St. Gregory the Great

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Rev. Michael T. McClane, Pastor

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Mrs. Michele L. Rivera, Assistant Principal

August 23, 2019

Dear St. Gregory the Great Academy Families,


Peace be with you! As the new school year commences, I would like to inform/remind you about our weekly electronic communication vehicle, the weekly "**CHIRP.**" (In case you are wondering, aside from the sound a bird makes, CHIRP stands for *Communication Home. Important. Read Please.*) As is our custom now, the CHIRP will be posted on the school website on the last day of each school week and will contain all of the various flyers and information for the upcoming weeks. As such, please note the following points:

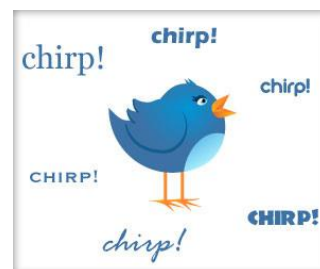
- The CHIRP will be posted on the last day of each school week, and an outline of its contents will be included in my weekly communication to the Academy community. We will use the email address that you provided on your 2019-2020 Parish-Family Partnership. If this address has changed, please send your updated email address to Mrs. O'Neill at [toneill@stgregorythegreat.org](mailto:toneill@stgregorythegreat.org) by August 29, 2019. Remember also to update Mrs. O'Neill if your email address changes throughout the year.
- Starting with the first week of school, any flyer being submitted for inclusion in the CHIRP is **required** to be submitted electronically; no hard copies will be accepted. We can accept Word (.doc or .docx) or Portable Document Format (.pdf) files. These submissions should be made to Mrs. Adams at [madams@stgregorythegreat.org](mailto:madams@stgregorythegreat.org). PLEASE DO NOT SEND Publisher files; they will NOT be included.
- The weekly deadline will be THURSDAY of the week that the CHIRP will be posted.
- All devices that will be used to view the CHIRP must have a PDF Reader installed. This free Adobe version of this program is available for download at the following address: <http://get.adobe.com/reader/>. The file generally opens on Apple and Android devices with no complications. Please note that PDF files do not open smoothly in the Microsoft Edge browser on occasion. If you experience an issue, please use another browser or select "Open with Internet Explorer."
- **NEW** - Flyers will be included no earlier than three weeks prior to an event.
- Flyers that do not originate from or occur in the Academy or Parish will not be included in the CHIRP. We will post such flyers as a service on our website, when appropriate.

**IT IS VERY IMPORTANT THAT YOU CHECK THE CHIRP EACH WEEK. THIS WILL BE THE ONLY WAY THAT YOU WILL LEARN OF CALENDAR CHANGES, IMPORTANT EVENTS, ETC.**

It is our hope that the weekly CHIRP will serve to make communication more environmentally friendly and convenient for each of our school families. As always, if you have any questions about the Weekly CHIRP, please do not hesitate to contact me.

May peace and every blessing be yours,

  
Jason C. Briggs, Ed.D.  
Principal



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