



*Loving to learn and learning to grow at... St. Mary's Catholic School*  
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*Proudly accredited by the New England Association of Schools and Colleges*

## VOLUNTEER OPPORTUNITIES

We encourage parents, as primary educators of your children, to be involved in that part of your child's education that takes place here at St. Mary's. Your involvement is important to your child and assists our school and its programs. We also invite parishioners and members of the larger community to be involved in our school and welcome your partnership. **Thank you for your commitment and dedication. Someone will contact you regarding a schedule.**

Kindly indicate below your area of interest and availability.

### VOLUNTEER REGISTRATION

<b>Volunteer's Name:</b>		<b>Child's Name(s)</b>	<b>Grade(s)</b>
<b>Phone Number:</b>			
<b>Email:</b>			

√ **OFFICE**

		Mon	Tues	Wed	Thurs	Fri
1	Make copies in the office.					
2	Assist with collating/distributing special mailings, etc.					
3	Greeter - Screen visitors coming into the building					
4	Organize "Lost and Found"					
5	Assist with special projects.					

**LUNCH**

		Mon	Tues	Wed	Thurs	Fri
6	Supervise lunch. ( <b>need many</b> to serve, supervise, clean-up (no cooking))					
7	Track weekly milk order.					
8	Coordinate monthly menu / order forms.					
9	Coordinate lunch supervision schedule.					

**LIBRARY**

		Mon	Tues	Wed	Thurs	Fri
10	Coordinate library volunteer schedule.					
11	Facilitate book circulation for classes.					
12	Class library volunteer. Help teacher w/story hour, activity, etc.)					
13	Maintain inventory. (Cover books, catalog & re-shelve books.)					

**EXTENDED DAY / ENRICHMENT /SPORTS**

		Mon	Tues	Wed	Thurs	Fri
14	Track Extended Day usage.					
15	Share a Talent: Offer Enrichment Program: _____					
16	Coach or assist with XC, BBall, Volleyball, or Spring Track					

**CLASSROOM**

		Mon	Tues	Wed	Thurs	Fri
17	Substitute teach. (Bachelor's degree required.)					
18	Assist teacher in preparing classroom materials.					
19	Assist teacher in classroom: (Indicate preference: Grade __ )					
20	Assist specials class. ( <i>Circle preference: art, music, phys. ed., technology</i> )					

**HOSPITALITY**

		Mon	Tues	Wed	Thurs	Fri
21	Assist with meetings (arrange, set up, serve, clean up)					
22	Donate refreshments as needed					

**FUNDRAISING**

		Mon	Tues	Wed	Thurs	Fri
23	Assist with SCRIP fundraising program					
24	Assist with Campbell Soup Labels for Education.					
25	Assist with Box Tops for Education.					
26	Assist with Parish Social Live/Silent Auction					
27	Other: What can you offer? _____					

**SCHOOL/PARENT ASSOCIATION (SPA)**

*Meets monthly – All parents welcome!*

		Mon	Tues	Wed	Thurs	Fri
28	Assist with SPA funded projects.					
29	Coordinate parent volunteer scheduling.					
30	Coordinate/assist with Catholic Schools Week Activities.					
31	Coordinate/assist with Field Day					