

# St. Mary's Catholic School Parent Association (SPA)

December 14, 2018 Monthly Meeting Minutes

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## INTRODUCTION:

Meeting started with an opening prayer led by Charlie Jordan. A friendly reminder that we need to make sure to stay on schedule at our meetings. Last month we ran a half an hour. If you have any topics or items for discussion that are not listed on the agenda, please forward to the SPA Presidents prior to the meeting. All questions and concerns are important and we want to address them appropriately. We just need to plan accordingly.

## PAST EVENT UPDATES:

**Santa's Workshop-** Last week SPA had over 90 students attend. The largest by far at SMCS craft event. The event was well organized with tons of parent volunteers and the kids had a blast. A snowman glow jar was created and well liked by the students. Pictures have gone up on the website (Facebook page) . A couple elf hats were left behind by students. They are located now in the lost and found. The huge turnout was attributed to the new Google forms we believe. It made it easier for the parents to pay and submit RSVP's. The only recommendation was to include a PDF link in the future for event details on how to access the Google form just in case the link is missed by some parents. Revenue made from the event will be included in next SPA meeting from the holiday event by Charlie.

**Catholic School's Week** will take place the last week of January. We have decided to utilize one vendor for the event vs. two this time. During Teacher Appreciation Day in the Spring we will book another vendor sponsored by SPA to allow teachers more time to enjoy their luncheon. A contract was submitted and once reviewed and signed by the DIOCESE the SPA sponsored check will be sent out. Wiggle Kids is the vendor that we will use for CSW. They will customize the event to meet the ages of their audience. Catholic School Week will consist of 5 days of events including Mass/ The Rosary, Heritage Day, Student Celebration Day, Vocations and Pancake Breakfast. More information will come shortly about each day and information for volunteers and ways to donate goods/time. Students will dress down in different themes every day except on MONDAY due to mass.

**Winter Dance will take place Friday Feb. 8<sup>th</sup>. 7-9pm.** We will have a Sign up Genius shortly after the holiday break for volunteers to help with treat donations, photo booth coverage. Usually shifts are in 30 min. Intervals to allow families to enjoy the event. Dress – Sunday Best. The Middle School students will have a dance the same night 7:30-9:30 at the Rose Garden.

## BUDGET:

Charlie handed out the revised budget including updated Hallowed Halls event, Programming expenses that were paid out, Teacher staff requests were all paid out from last meeting. Additional expenses were reviewed including winter dance DJ, science fair awards, CSW PJ breakfast expected costs, CSW entertainment, Parish Social donations, Program ad for musical , Grade 8 class night, Field Day , Spa board expenses, Student Council Clothing drive and contribution toward bleacher/gym project for summer 2019. No new requests came in.

## ADDITIONAL DISCUSSION:

**SPA Growing Responsibility Manual-** Currently Kim and Kerri are working on a manual including a responsibility and policy and procedure guide for SPA members. Community Service Project- We will be looking into a Spring project (maybe Earth Day) cleaning up the school –beautification or another local event. Stay tuned.

**Basketball Season began Dec. 1<sup>st</sup> and will continue to run until end of Feb.** Sue C. will still need volunteers to help with concessions and score board. Home schedule will go out shortly. Games run 11-4pm so if you can pitch in contact Sue ASAP.

**The New School Advisory Committee** was created with the St. Mary's Church. Two meetings have taken place with bylaws. Members were sent out in a memo recently and are listed on the website. The Diocese and other group relationships were discussed and reasoning for this Advisory developed. Father Mike approved the committee members and voted on the parent that will represent the school. This will include marketing, advancement, development of future School and Church partnerships. For more information see the Bylaws and or Mr. B.

Discussion on the Church Advisory Council were briefly discussed regarding minutes and if SPA members/member could be included in future meetings or if the council could attend some of our events /meetings in the future to increase communication between two groups.

**Do you want to see other items on the agenda?** Please email Kim or Kerri prior to the SPA meeting to have questions/items addressed. Your feedback matters.