



Welcome to CKS Early Education Center– September 2018 Easy Transition Schedule

We do a slow start to increase each child's potential for success at transitioning to a school setting. Students come for an abbreviated school day the first week of school to gradually introduce children to each other and to assist them in becoming familiar with the teacher and the room. You are encouraged to stay a while and then leave for a short time to help your child become accustomed to the separation process.

Research and our experience have shown that a gradual transition dramatically reduces separation anxiety in three and four year olds. We have found that most children look forward to coming to school when we “slow start” and that this positive experience sets the tone for their school life. These slow start days offer the perfect opportunity to clarify any concerns that you may have. It's important for you to feel positive about your relationship with us and your child's new learning environment.

2018 Easy Transition Schedule

EEC2 (3 Day Program):

Tuesday, September 4th: 8:30-9:30 (last names A-J) or 11:00-12:00 (last names K-Z), **with parent**

Wednesday, September 5th: 8:30-10:30 **with parent for first 30 minutes** (no lunch)

Monday, September 10th: Regular Schedule (Mon, Tue, Wed) 8:30-12:30

- **Bring lunch (12:20 doors open for pick-up)**

EEC3 (3 Day Program):

Tuesday, September 4th: 8:30-9:30 (last names A-J) or 11:00-12:00 (last names K-Z), **with parent**

Wednesday, September 5th: 8:30-10:30 **without parent** (no lunch)

Monday, September 10th: Regular Schedule (Mon, Tue, Wed) 8:30-12:30

- **Bring lunch (12:20 doors open for pick-up)**

EEC5 (5 Day Pre-K Program):

Tuesday, September 4th: 8:30-9:30 (last names A-K) or 11:00-12:00 (last names L-Z), **with parent first 15 minutes**

Wednesday, September 5th: 8:30-10:30 without parent (no lunch)

Thursday, September 6th: Regular Schedule Begins: Mon-Fri, 8:30-12:30

- **Bring lunch (12:20 doors open for pick-up)**

Key Information for the First Week of EEC

Where to wait before school: You may wait quietly with your child in the breezeway between the school office and the primary building or more actively on the school playground. Fire codes prohibit waiting inside the building or in front of doors. Our classroom doors open promptly at 8:30am.

What to wear: EEC 2, EEC3 & EEC5 follow CKS dress code as stated in the Parent-Student Handbook. We go outside twice a day, every day rain or shine, so having a coat at school is important.

What supplies to bring: See Separate Supplies List for EEC

What to bring for lunch: See Snack & Lunch Ideas on the CKS Website. Please use easy to open **reusable** containers for all food. Your child needs to be self-sufficient in opening all packaging.

How to volunteer in the classroom: We welcome parent volunteers in the class. Just let us know the day before and sign in at the school office on the day you are volunteering.

When to pick-up your child: Our classroom doors open at 12:20pm. This allows all students and their parents/caregivers to exit the building by 12:30pm. Children are not allowed in the classroom after 12:30pm due to State of Washington regulations. If you are not going to be able to pick-up your child prior to 12:30, please contact the school office. On early dismissal days, our doors open 10 minutes before scheduled dismissal time.

Absences: Please call the school office or email your child's teacher to let us know that your child will not be in school.