

Dear Parents,

To all parents interested in our Before and After School Care program for the fall, it's now time to register. Please fill out the attached envelope and registration form and send in the non-refundable registration fee ASAP.

The morning program is open daily from 7:30-8:00am during our regular schedule and 7:30-9:00am during the winter schedule. We will start next fall on the first day of school. The After School program runs 3:00-5:30pm during regular schedule and winter schedule. We will be open on ALL MINIMUM DAYS!!

Children not picked up by 5:30pm are charged a late fee of \$1.00 per child per minute.

The morning care will be \$2.00 per day per child paid in advance. During the winter schedule it will be open from 7:30am to 9:00am and will be \$4.00 per morning. The afternoon care will still be \$8.00 per day per child paid in advance. There is a monthly rate option available. The last Tuesday note of the month indicates the discounted amount. If you would like to take advantage of the monthly rate, you will need to turn in the monthly rate envelope by the 1<sup>st</sup> of the month. Each child will have a card with the amount of paid days marked (like our lunch tickets). When the card is nearing the end, a note is given to the parent advising them to purchase more days on their child's card. I use 2 different colored cards for Before-School and After-School records. Payment for both programs may be sent in the same envelope. Please mark if it's for morning or afternoon care. If you have any questions, please don't hesitate to ask.

I look forward to another exciting year with our program. My assistant Robbie Cardoza and myself have had a wonderful experience with your children and look forward to another great year in the fall.

Sincerely,

Colleen Rocha

Program Director