

Risk Management

Policy #: 2780	
Date Approved:	Revision Date:

Risk refers to the probability of an event and potential consequences to an organization associated with that event's occurrence. Risks do not necessarily exist in isolation from other risks and so a broader view is necessary than just focusing on one risk. The Park District's insurance company shall give an opinion on major risks, when appropriate.

A risk is defined as **Major** when the combination of an event's probability and the potential consequences is likely to:

Impair the achievement of the Vashon Park District's strategic goal or objective;

Result in substantial financial costs either in excess of the Park District's ability to pay or in an amount that may jeopardize the Park District's core mission;

Result in safety and/or liability issues that could result in major injury or death;

Create significant damage to the Park District's reputation; or,

Require intervention by an external body.

A simple risk assessment methodology will be followed when a risk is defined as Major. Where appropriate, a project plan with a critical path will be formulated to help mitigate the risk.

Contracts with Community Services

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Without regard to competitive bidding laws for public works, a county, city, town, school district, metropolitan park district, park and recreation district, port district, or park and recreation service area may contract with a chamber of commerce, a service organization, a community, youth, or athletic association, or other similar association located and providing service in the immediate neighborhood, for drawing design plans, making improvements to a park, school playground, public square, or port habitat site, installing equipment or artworks, or providing maintenance services for a facility or facilities as a community or neighborhood project, or environmental stewardship project, and may reimburse the contracting association its expense. The contracting association may use volunteers in the project and provide the volunteers with clothing or tools; meals or refreshments; accident/injury insurance coverage; and reimbursement of their expenses. The consideration to be received by the public entity through the value of the improvements, artworks, equipment, or maintenance shall have a value at least equal to three times that of the payment to the contracting association. All payments made by a public entity under the authority of this section for all such contracts in any one year shall not exceed twenty-five thousand dollars or two dollars per resident within the boundaries of the public entity, whichever is greater.

Citizen Advisory Council

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The purpose of the Citizen Advisory Council Policy is to establish criteria and guidelines to provide quality programs and services to all its customers and residents by utilizing the input and expertise of a broad base of community members for guidance in the development of its programs and services.

It is deemed in the best interest of the Vashon Park District and its programs for the Board of Park Commissioners to adopt common guidelines and by-laws for its Citizen Advisory Council. Only that group formally appointed by the Board of Park Commissioners is to be named Citizen Advisory Council. The Citizen Advisory Council is a quasi-governmental entity whose membership is appointed for the purpose of aiding the Board of Park Commissioners by reviewing and recommending policy and program decisions that influence broader areas of mission-led interest instead of specific facilities or services.

The Citizen Advisory Council is charged with:

1. Identifying research data needed for effective decision-making related to advancing the organization's mission.
2. Aiding the Board of Park Commissioners in evaluating and recommending public opinion opportunities in order to engage the broadest and most representative voices in park district decision-making.
3. Investigating issues or projects of importance to the Board of Park Commissioners.
4. Evaluating programs and services provided by the Vashon Park District.
5. Advocating for support, involvement or funding as a representative of the agency in the community.
6. Contributing to the park district's program planning efforts.

The council will consist of no fewer than seven members and no more than thirteen members. Effort will be made to assure a diverse representation from the community. Advisory council members serve without compensation. The advisory council will review applications and

interview prospective members and forward recommendations to the Board for review and appointment.

Gifts to Vashon Park District

Policy #: 2820	
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It is the policy of the Vashon Park District to seek, encourage, and facilitate public and private gifts, donations, bequests, and contributions (collectively referred to as gifts) that enhance, beautify, improve, supplement, support, or otherwise benefit the District's park and recreation system consistent with the District's strategic plan, park master plan and program plans. This policy does not cover sponsorships or other similar agreements such as partnerships, joint ventures, cooperative agreements, etc. However, the District reserves the right to refuse any gift, at its sole discretion, including gifts of cash and/or other property, for any or no stated reason.

The District shall accept gifts when given with the full understanding that they become the property of the District, and are subject to the laws, policies and procedures that govern the District and its operations. The District, at its sole discretion, may dispose of such property if, or when, it becomes unfit for service or when the District determines the property is surplus to its needs. The District may solicit and accept gifts of cash from private individuals, for-profit corporations, not-for-profit organizations, and public entities, which are given with no contingencies. The District may accept gifts of cash or properties which are restricted by the donor for use for a particular purpose only after the District determines it can honor the donor's desires if the donation is accepted.