

# VASHON PARK DISTRICT BOARD OF COMMISSIONERS

## MEETING MINUTES

Ober Park Evergreen Room, 7:00 pm  
DATE: Tuesday, May 23, 2017

**Commissioners attending:** Lu-Ann Branch, Scott Harvey, Bob McMahon, Doug Ostrom. (Karen Gardner was absent).  
**Staff attending:** Jason Acosta, Elaine Ott, Robin Thomas

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
Call to order & agenda review	The meeting was called to order by Doug Ostrom at 7:00 PM. Doug reviewed the agenda.	
Public Comment	Capt. Joe: We had a wonderful Kite Day last weekend at Pt. Robinson. Lots of people attended.	
Approve May 9, 2017 Minutes, Preliminary Vouchers 5.5.17 – 5.18.17. April Vouchers.	Lu-Ann: I move that we accept the minutes, vouchers and preliminaries as presented. Bob: Second VOTE: 4-0 in favor.	
Financial Report April 2017	Elaine: Admin is ahead 12k, mostly due to Business Manager wages. Maintenance at budget. Commons over \$2900 – odds and ends. Pool - Seals bubble in cash flow; under budget by 3,700k. Pt. Robinson is over by 7,900k -- all revenue. Fern Cove will take a 14k loss in revenue due to the septic situation. My contact at Enduris is no longer there. I have to refile the claim. We put out the RFQ, and there were three responses. We will hire in the next couple of days. RFA/Other is under budget \$8100 - donations. The TAN was paid off in April. Note the change to Operating Reserve due to FC and the bubble. September is tight. We have projected into 2018 – it assumes all things are equal to 2017. Lu-Ann: Could we renew the TAN if we wanted? Elaine: Yes, if necessary. Doug: Is there regular maintenance here? Elaine: There is no deferred maintenance in the budget.	

<p><b>Staff Reports</b></p>	<p>1) <i>Pool Boiler</i>  <b>Elaine:</b> We are looking at to fix or to replace the boiler at the pool. It was found to be leaking and it was red-tagged.</p> <p>2) <i>Tideland Property Sale</i>  <b>Elaine:</b> The Tideland sale is closing tomorrow. We had three offers. Two got funky and we had to call attorneys in. 99% certain will go through tomorrow. 78k.  <b>Scott:</b> TANs are relatively inexpensive. It is the principal here. We need this for cash flow.  <b>Lu-Ann:</b> We could put it towards the reserve.  <b>Elaine:</b> I think it is premature. We have to look at the pool boiler.  <b>Robin:</b> Where is the property?  <b>Elaine:</b> Off the Burton Peninsula. It is all tideland.</p> <p>3) <i>Pool Update: Status of Bubble Project, Fall Grant Project</i>  <b>Elaine:</b> The pool opens Saturday. As I said, the boiler inspector came yesterday and red-tagged it. Scott is using solar to heat the pool. I have been talking with King County (KC) on the fall grant. I completed the RFQ for the boiler. We have to have a diagnostic at 2k – it is part of the grant. In the best case scenario, it will cost 10k to fix the heat exchanger. In the worst-case scenario, we will have to replace the boiler with a new one at a cost of 153k. The grant would bring in 75k + the sale of the tideland property equals 153k. It will be diagnosed tomorrow.  <b>Doug:</b> How quickly can it be done?  <b>Elaine:</b> We don't know yet. Regarding the bubble, Scott, myself, Bob and the Seals met with Vashon School District (VSC) members. The Department of Health is comfortable with the shower and toilets. On Thursday, Scott Bonney will meet with the school board.  <b>Bob:</b> We need to know the boundaries for the bubble.  <b>Elaine:</b> When we move the fence out, the boundary issues come into play.  <b>Scott:</b> Read a statement into the record regarding his opposition to the pool vote at the last meeting.  <b>*****TO COME – COPY MISSING</b></p> <p>4) <i>Business Manager</i>  <b>Elaine:</b> We have a new person on board and it will work out well.</p>	
-----------------------------	---	--

5) *Foundation MOU*

**Elaine:** Kelly has stepped down as President but will continue on as ex-officio like me. ½ the Board is filled and still recruiting others. We had our first meeting Sunday. There is much passion and enthusiasm around making this work, so stay tuned for more information going forward. At Sunday's meeting, the Foundation passed its by-laws and worked on a draft MOU for the VPD Board. That shall be forthcoming in time. I tell you this to keep you apprised, as you will start seeing PR surrounding the Foundation potentially before you see the MOU.

**Bob:** How does it compare with the foundation for the school district?

**Elaine:** These members were recruited.

**Bob:** How do you maintain arms-length distance.

**Unidentified Man:** At the school district, they are administration, non-parents, etc.

**Capt. Joe:** Foundations can be tricky. I have experience with the Community Care Foundation. You must be careful.

**Elaine:** I will take the MOU to our attorneys.

**Capt. Joe:** Everyone must follow the rules.

6) *Strawberry Festival*

**Elaine:** Capt. Joe and I worked Strawberry Festival last year. Since I will have two music commitments during the festival, it is a question how involved I can be in the booth this year.

**Capt. Joe:** I will be there.

**Bob:** Send us a schedule.

**Capt. Joe:** When does Kelly start?

**Elaine:** I am not sure. I had a schedule, but now that won't work for Kit. Sue does the bookkeeping. Kelly does reports and will manage the office. She used to be in aquatics management.

**Robin:** What programs will be offered at Ober?

**Scott:** The survey was specific, they want more programs.

**Doug:** People want one-stop shopping.

**Elaine:** VPD used to own programs.

**Robin:** They would call VPD to register people.

**Lu-Ann:** We had three people doing programming. We now farm it out to the clubs.

**Scott:** We could talk to Susan (McCabe).

**Robin:** She could tell us what she did.

**Elaine:** Camps are missing.

	<p><b>Robin: NBC camp will be this summer. Challenger camps used to occur.</b></p> <p><b>Lu-Ann: Now camps are run privately. They could register here, but be run separately.</b></p> <p><b>Unidentified woman: I did the survey. It did not list programs.</b></p> <p><b>Scott: No – the top item was for the high school pool.</b></p> <p><b>Unidentified Woman: The survey did not ask what programs were desired.</b></p>	
<b>Adjourn</b>	<p><b>Scott: I move that we adjourn.</b></p> <p><b>Bob: Second.</b></p> <p><b>Vote: 4-0 in favor of adjourning.</b></p>	
<b>Next Meeting</b>	<b>June 13, 2017, 7:00 PM</b>	

Respectfully submitted by:  
Mary Reeves