

## **ADDENDUM TO POLICY #2600 – MAINTENANCE STANDARDS**

### **Minimum Standards – Level One Properties**

1. All open areas, shorelines, parking areas, roads, decks and structures will be kept free of debris. An adequate number of trash receptacles will be provided.
2. Athletic fields will be kept closely mowed, and open spaces will be kept neatly mowed or trimmed during the growing season, weather and ground conditions permitting.
3. Designated areas where plants and shrubs are planted (e.g. flower beds) will be kept free of weeds and debris.
4. Docks, bridges, decks and sidewalks will be kept free of moss or other slippery material to prevent slips and falls, and will be kept free of protruding fasteners and the like to prevent foot injuries and tripping/falling.
5. Designated trails will be kept accessible and free of encroaching branches, blackberry vines, stinging nettles, ivy and other unwanted vegetation at all times.
6. Edges of open fields will be kept free of the encroaching vegetation listed in 6, above.
7. Trails will be kept clear of fallen trees and branches that impede free access.
8. Trees and shrubs that are growing within open spaces, or bordering cleared areas and/or trails, will be kept free of blackberries and other unsightly or damaging plants.
9. Forested areas within these properties will be kept free of dangerously leaning or overhanging trees to eliminate the chance of personnel injury or death.
10. Structures within these properties (buildings, sheds, fences, pavilions, bleachers, backstops, etc.) will be kept in good repair and will be painted as needed to maintain good appearance.
11. Trail stairways will be kept in good repair to minimize the chance of personnel injury.
12. Designated picnic areas will be kept mowed and clear of encroaching blackberries and nettles, etc. Picnic tables will be kept in good repair or replaced if damaged beyond repair.
13. Beach access trails and open spaces will be kept free of blackberries and stinging nettles.
14. Subject to availability of funds, with level one properties having first priority for these funds, roads and parking areas will be kept free of pot holes and other damage. Barriers will be maintained in good order.
15. Restroom facilities will be kept clean, sanitary and in good working order, and will be kept properly stocked with supplies.
16. Mechanical and electrical systems will be kept in first-class running order.
17. Signage will be kept legible in good repair.
18. Playground equipment will be kept in first-class repair.
19. Athletic equipment and facilities (e.g. chinning bars, skate bowls, goals) will be kept in first-class repair.

### **Minimum standards for the pool, specifically – Level One Property**

20. Locker room facilities will be kept clean, sanitary and in good working order, and will be kept properly stocked with supplies.
21. Slides, diving boards, swim platforms, lane markers, thermal covers, fencing and security facilities, and other equipment specific to swimming pool operation will be kept in first-class repair.
22. All lifesaving, recreational, and communication equipment will be maintained in first-class condition.
23. The air temperature inside the dome and locker rooms in addition to the pool water will be kept at temperatures recommended by knowledgeable authorities for general use by young and old, swimmers and non-swimmers, lap swimmers and recreational swimmers. Dome ventilation will be kept to the highest standards.
24. Office spaces will be kept clean and orderly.
25. Mechanical spaces will be kept clean and orderly, and will not be allowed to become depositories for unneeded supplies, parts, or cleaning equipment.
26. The inflatable pool dome and all access facilities will be kept clean and orderly inside and out.
27. Operation/maintenance equipment and cleaning/chemical supplies will be stored and secured away from public access.
28. All hazardous materials and environments will be properly labeled.
29. Proper lighting will be maintained in the pool area and locker rooms.
30. Signage for pool use, conditions, and restrictions will be properly posted and maintained.
31. Deck tile and pool markings will be maintained to the highest standards.

### **Minimum Standards – Level Two Properties**

1. All open areas, shorelines, parking areas, roads and structures will be kept free of debris as time and funding allow. An adequate number of trash receptacles will be provided.
2. Athletic fields will be kept closely mowed and open spaces will be kept trimmed during the growing season as time, personnel availability, weather and ground conditions permit.
3. Docks and bridges will be kept free of moss or other slippery materials to prevent slips and falls.
4. All designated trails will be kept safe for use or will be closed.
5. Edges of open spaces will be kept reasonably free of encroaching vegetation as time and personnel availability permit.
6. As personnel schedules allow, designated trails will be kept free of fallen trees that impede free access.
7. Forested areas within these properties will be kept free of dangerously leaning or overhanging trees to eliminate the chance of personnel injury or death.
8. Trail stairways will be kept in good repair to minimize chance of personnel injury.
9. Structures within these properties (buildings, sheds, fences, pavilions, bleachers, etc.) will be kept in good repair and will be painted as schedules and funds allow to maintain good appearance.
10. Designated picnic areas will be kept mowed and clear of vegetation. Picnic tables will be kept in good repair. Picnic tables that are damaged beyond repair will be removed. If and when funds allow they will be replaced.
11. Roads and parking areas will be kept free of pot holes as funds allow.
12. Restroom facilities will be kept clean and in good working order, and will be kept properly stocked with supplies.
13. Mechanical and electrical systems will be maintained in running order or shut down and tagged out.
14. Signage will be kept legible in good repair.

### **Minimum Standards – Level Three Properties**

1. These properties will be maintained to provide safe access for VPD personnel and VPD vehicles only.
2. Signage will be present subject to the Executive Director and Maintenance Director's discretion to state that we are not maintaining this property at this time, and that those who enter do so at their own risk.
3. Safety hazards will be marked to advise those who enter.