

VASHON PARK DISTRICT BOARD OF COMMISSIONERS

MEETING MINUTES

Ober Park, Performance Room, 7:00 pm

DATE: Tuesday, December 12, 2017

Commissioners attending: Bob McMahon, Doug Ostrom, Scott Harvey, Karen Gardner. LuAnn Branch was absent.

Staff attending: Elaine Ott-Rocheford.

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
Call to order & agenda review	The meeting was called to order by Karen. Karen reviewed the agenda.	
Public Comment	<p>Captain Joe: I tried to get others to attend the Budget meeting this evening. I saw Elaine’s Beachcomber posting. I noted public apathy on my radio show this morning. I feel we have done our best. It would be appropriate to approve the budget this evening, as the public has been given ample notice to participate in the discussion.</p> <p>We had a wonderful turn-out for the Open House on Sunday. The Lighthouse Santa’s photo was taken with Kelly’s child. I will try to get it in the Beachcomber. I made more chili than ever before.</p>	
11.28.17 Minutes; 11.21.17 – 12.8.17 Preliminary Vouchers; October Vouchers	<p>Doug: What was the extraordinary maintenance payment toward the Jensen Boathouse?</p> <p>Elaine: We have budgeted \$10,000 for the past two years for maintenance reimbursement to VIRC. They received a grant and fundraised for the boathouse expansion project, and in return, we have committed to reimbursing them for extra maintenance. That charge was just over \$2,000.</p> <p>Doug: Where does that fit in the budget? What is the agreement?</p> <p>Elaine: It is in the “Other” category. The user agreement stipulates that they pay \$4,000 annually toward maintenance in exchange for use of the boathouse at no fee other than more than 4 events per year. They paint, replace rotten boards, weed the flower beds, etc.</p> <p>Doug: They are the only ones who use the Boathouse?</p> <p>Elaine: VIRC and the Vashon Watersports, who also pay for use via a percent of their revenue.</p> <p>Scott: I move we accept the minutes and vouchers as presented.</p> <p>Doug: Second</p> <p>Passed 4 – 0.</p>	Motion to accept the minutes and vouchers as presented. Passed 4 – 0.
October Financial Report	<p>Elaine:</p> <p><u>Levy</u> – levy dollars are \$24,000 over projected.</p> <p><u>Admin</u> - \$33k under budget</p> <ul style="list-style-type: none"> a) \$22k due to Kit’s departure. b) IT will be under by \$4k – we were going to have some wiring upgraded but switched to Comcast instead – not sure if that was the right move. 	

	<p>c) Printing – under by \$4k due to new printer lease. d) All else odds and ends. <u>Maint</u> – under by \$15k. a) Revenue down \$5k. b) Offset by Materials down \$21k due to just one topdressing. c) Vehicle Maintenance – over by \$6k due to lots of repairs to aging vehicles. <u>Commons</u> – ahead \$25k due to the new Interlocal arrangement. <u>Programs</u> – ahead \$2k due to taking on Ski School. <u>Pool Summer</u> – ahead \$6k; down \$6k in revenue due to the boiler closure offset by being ahead in wages, supplies, and utilities. <u>Pool Winter</u> – ahead \$6300 but only because the season hasn’t started yet. No revenue yet, but wages, supplies, and utilities have started adding up. <u>Pool CIP</u> – Will be about \$28k over budget due to extra engineering, pool lighting, acid wash, new front doors. Scott: Where is that money coming from? Elaine: The sale of the tidelands property. <u>Pt Robinson</u> – Should be about \$5300 under budget. a) Eric had a killer November, putting his revenue \$9k ahead. b) Offset by payroll \$7k over budget due to more time at Pt Rob than Fern Cove. c) All else is odds and ends. <u>Fern Cove</u> - \$56k over budget. Bob: Mostly lost revenue? Elaine: About \$33k in lost revenue along with costs. <u>RFA/Other</u> - \$85k under budget due to the sale of the property + donations.</p>	
<p>Board Votes</p>	<p><u>Board Votes:</u> Scott: I move that the 2019 Park District budget increase spending to support recreational programs by no less than \$100,000, with users to contribute to the additional cost at a level consistent with the information received from the 2016 Community Survey. Doug: Second. Bob: It surprised me that we would commit 2019 budget dollars at this point when we don’t know what will be going on then. I don’t see any reason to do this. Even though the survey says something, we need to use our knowledge to decide for ourselves, certainly influenced by the survey. I’m having trouble understanding why we would do this. Scott: Because of the pool. This should have happened before the pool. Rec Programming was a high priority; the pool was not a high priority. As I see it, this is a mandate for 2018 working all year long to figure out what the community wants for rec programming. The most important thing is something should have been done in this budget for 2018. It should be a priority for 2019, and everything else will work around it. We have not responded to the survey. At the end of the day, if nobody wants programs, that’s fine. But at least we went</p>	<p>I move that the 2019 Park District budget increase spending to support recreational programs by no less than \$100,000, with users to contribute to the additional cost at a level consistent with the information received from the 2016 Community Survey. Passed 3 – 1. Bob voted against.</p>

	<p>through the exercise. We should pay for as much as 75% of programs. It's a placeholder. At the end of the day, we can change this if we reach a different conclusion.</p> <p>Karen: Where are we getting the \$100k?</p> <p>Scott: \$75k from increased levy monies, and \$25k from retired debt. The money will be there. I am also really focusing on our bond to take care of deferred maintenance. This would help the bond by showing our commitment to following through on the public's interests.</p> <p>Doug: This is not a budget item. We may decide to budget zero; we may decide to budget more than \$100k. I don't think we are making a firm commitment.</p> <p>Bob: The wording says we WILL support rec programming at \$100k. It doesn't say we will try to.</p> <p>Scott: If the majority of the Board decides to change it, that is fine. I can't think of a higher priority for our activities through the first half of the next year. We need to really evaluate it and what we will appropriate.</p> <p>Karen: I like that it shows we have a definitive interest in responding to the survey.</p> <p>Bob: What we're really saying is next year's deliberations will override this.</p> <p>Scott: There will be \$100k.</p> <p>Bob: If our budget deliberations don't provide \$100k in programs, this will be fruitless.</p> <p>Scott: This is equivalent to what happened with the pool. We did not commit pool monies for 2017 in the original budget. I would think we would know what we're doing for 2019 for rec programming midway through 2018. We'll come to our own conclusion. Programming should be top of the food chain.</p> <p>Doug: The default is \$100k. We must positively decide to spend less or more. But if we don't make any decision, it defaults to \$100k.</p> <p>Scott: It is affirmation that we are listening.</p> <p>Passed 3 – 1. Bob voted against.</p>	
<p>Pool</p>	<p>Elaine:</p> <ol style="list-style-type: none"> 1) The electrical inspector supervisor determined that just more grounding of metal objects around the pool deck was necessary to meet requirements. They have a bit more to do to include hooking up the in-pool lights to the power source. Should be good to go. <p>Bob: Everything was actually grounded. The handles for the starting blocks needed grounding.</p> <p>Elaine: It was an unnecessary cause for alarm.</p> <ol style="list-style-type: none"> 2) Started erecting the dome today. Should be up by the end of the week. About 15 volunteers. 3) Once up, a bunch of things will need to be done, like setting up the blowers, radiant lights, air flow, etc., then we must pass another DOH inspection. Too, there are some creature comfort items that need to be completed, like heat in the locker room. 4) All infrastructure work done on the pool is working well. Scott very pleased with the boiler and the pump – believes there will be much greater efficiencies. 	

	<p>Bob: The boiler should take only 3 days to heat the pool. Elaine: Opening date will probably be after the new year.</p>	
<p>MOU – VPD and Foundation</p>	<p>Elaine: At long last, the Foundation has put together the attached MOU. It’s pretty vanilla. They are looking for approval from the Board. Captain Joe: Before we hasten to approve, it should be clear that the Keepers provide funding to the Park District dedicated solely to Pt Robinson. My experience with Foundations is absolutely terrible. I am issuing cautions. The MOU must be crafted so there are no misunderstandings. I would ask that the Keepers not be involved with the Foundation and deal directly with VPD. I would like the opportunity to look at this. Karen: Why wouldn’t the Keepers want to deal with the Foundation? Captain Joe: I don’t want Keepers money to have to go through the Foundation. Elaine: The MOU does not require that. Scott: We can make a motion and vote on it after the first of the year. We can look at it in the meantime. Elaine: There is no requirement that all funds go through the foundation. It is simply looking for a cooperative arrangement to fundraise for projects and grants. Doug: Could it go to maintenance? Captain Joe: Yes - Paragraph 1.1. Doug: I tried reading the Indemnity clause 4 times, and I don’t understand it. Scott: Obviously written by an attorney. Elaine: It indemnifies both parties. If you don’t like the working, you can always change it. Karen: We can make a motion and make changes after the first of January. Scott: I move that we accept the MOU as presented. Doug: Second.</p>	<p>Motion to accept the MOU as presented.</p>
<p>General Fee Schedule Policy</p>	<p>Elaine: Just a couple of little changes: a) “Per individual facility” added, because David Hackett says it is only one fee for all facilities. But what if we have 3 separate renters? Who pays? All should pay. b) Require club sports at \$15.75 per head. Lose money when go with hourly rate like what VISC tried. Too, is way too much work for Robin. Scott: I move to approve the changes to the General Fee Schedule Policy. Bob: Second. Robin: Are you going to vote on the new rates now? Scott: We could, but I think the users might want to weigh in. Elaine: I will let the user groups know about the new rate increase. Scott: I move to suspend the rules. Bob: second. Captain Joe: Can we tie this to the Access Fee Policy?</p>	<p>Motion to suspend the rules. 4 – 0</p> <p>Motion to approve the changes to the General Fee Schedule Policy. Pass 4 – 0.</p>

	<p>Elaine: It already is. The Access Fee Policy defines terms. This is an addendum. There won't be changes to the Access Fee Policy.</p> <p>Scott: If the users wish to discuss this, they need to understand it has already been voted on.</p> <p>Robin: I have 7 weeks worth of gym rentals, not paid, under the old fee schedule. Since they haven't paid, should they pay the new rates?</p> <p>Scott: Yes.</p> <p>Robin: Unless they paid already.</p> <p>Scott: If, as of today they have paid, if they want to prepay, it's under the new rate.</p> <p>Robin: This always comes up. What if they have already started registrations?</p> <p>Scott: No, it's the new rate. I know their budgets are significant. They'll have to suck it up. It's only increasing by less than 75 cents.</p> <p>Motion to suspend the rules. Pass 4 – 0.</p> <p>Motion to approve the changes to the General Fee Schedule Policy. Pass 4 – 0.</p>	
<p>2018 Budget – Draft 2</p>	<p>Scott: I move we accept the 2018 budget as presented. Bob: Second. Pass 4 – 0.</p> <p>Scott: I move we suspend the rules. Bob: Second. Pass 4 – 0.</p>	<p>Motion to suspend the rules. Pass 4 – 0</p> <p>Motion to accept the 2018 budget as presented. Pass 4 - 0</p>
<p>Abandoned Vehicle Tow Rule</p>	<p>Elaine: Jason would like this to be a new rule. You will need to vote on it. The new rule should be, "Any vehicle (to include boats) left on Park District properties for 48 hours will be towed at the owner's expense." This came about as a result of the boat that was abandoned at Jensen Point. We would contract with Rick's. They have an impound yard.</p> <p>Bob: What rules?</p> <p>Elaine: The VPD park rules. The rules are things like no fires, no fireworks, no horses at VES. I'll send it to you.</p> <p>Bob: I'm worried about somebody being a guest of one of the neighbors.</p> <p>Elaine: They need to let us know.</p> <p>Karen: Would we have signs up?</p> <p>Elaine: Yes, Rick's would provide signs.</p> <p>Robin: I open gates on weekends, and often people are sleeping in their cars.</p> <p>Elaine: You would need to call the police to have them removed.</p> <p>Scott: We're not a campground.</p> <p>Bob: So the sign would say cars left 48 hours or more would be towed? There needs to be lots of signs around.</p> <p>Doug: What if somebody goes away for the weekend and forgets their car?</p> <p>Karen: A park is not a place you would forget your car.</p> <p>Bob: If there are lots of signs around, I'm okay with it. So moved.</p> <p>Scott: I like 48 hours. Second.</p>	<p>Motion to adopt a new rule that states, "Any vehicle (to include boats) left of Park District properties for 48 hours will be towed at the owner's expense."</p>

Adjourn	Adjourned 7:45 p.m.	MOTION, SECOND TO ADJOURN. VOTE: 4-0 IN FAVOR.	
Next Meeting	January 9, 2018, 7:00 PM		