

# VASHON PARK DISTRICT BOARD OF COMMISSIONERS

## MEETING MINUTES

Ober Park, Performance Room, 7:00 pm

**DATE: Tuesday, September 25, 2018**

Commissioners attending: Bob McMahon, Karen Gardner , Doug Ostrom, Hans Van Dusen (Abby Antonelis absent)

Staff attending: Jason Acosta, Elaine Ott

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
<b>Call to order &amp; agenda review</b>	The meeting was called to order at 7:00 PM by Doug Ostrom	
<b>Public Comment</b>		
<b>Commissioner Oath of Office</b>	Hans Van Dusen is sworn in as the 5 <sup>th</sup> commissioner on the Vashon Park District Board.	
<b>9.11.18 Minutes. 9.8.18-9.21.18 Preliminary Vouchers; August Vouchers</b>	<b>Bob: Move to approve minutes and vouchers</b> <b>Hans: Second</b> <b>Motion passed 4 - 0</b>	
<b>Financial Report August 2018</b>	<p><b>Financial Report – August</b></p> <p><u>Levy</u> – under by \$1700</p> <p><u>Admin</u>: \$1700 over budget.</p> <ul style="list-style-type: none"> <li>• Wages/Taxes/Benefits – over by \$15k due to the approved wage increases and category shuffle with the Ops Coordinator position.</li> <li>• Offset by odds and ends – pretty much under in all other categories.</li> </ul> <p><u>Maint</u>: Ahead \$47k.</p> <ul style="list-style-type: none"> <li>• Revenue ahead \$8k; \$4k of this is from Vashon Watersports.</li> <li>• Wages are tracking pretty much spot on. Payroll taxes down \$13k due to L&amp;I cut nearly in half.</li> <li>• Benefits under by \$6k due to my intentional over-budgeting there.</li> <li>• Materials is under \$13k due to intentionally over-budgeting topdressing needs.</li> <li>• Outside services ahead \$4500 also due to over-budgeting topdressing needs.</li> </ul> <p><u>Commons</u>: \$10k over budget.</p> <ul style="list-style-type: none"> <li>• Under \$3k in revenue (with the Stadium closed, all Lacrosse has been on our facilities)</li> <li>• Wages/taxes/benefits over \$4k.</li> <li>• \$2k – unbudgeted porta potty</li> </ul>	

	<ul style="list-style-type: none"> <li>• \$1k – unbudgeted telephone</li> </ul> <p><u>Programs:</u> \$4500 under budget – mostly due to over-budgeting the program guide costs. On B2A, the wage disparity is the timing on the grant for BARC.</p> <p><u>Pool:</u> Over budget \$18k. Remember, this is Ann’s first experience – been working hard with her on forecasting.</p> <ul style="list-style-type: none"> <li>• Revenue down \$3k</li> <li>• Payroll over \$10k – Ann feels this was the result of experimenting with various schedules to meet demand, not accounting for the variable loss of wages relative to revenue.</li> <li>• Supplies – over \$3k</li> <li>• Utilities – over \$2500</li> </ul> <p><u>Pt Rob:</u> Ahead \$8k</p> <ul style="list-style-type: none"> <li>• \$6k is revenue</li> <li>• Wages/Taxes/Benefits – tight to budget. All else odds and ends.</li> </ul> <p><u>Fern Cove:</u> Ahead \$8k</p> <ul style="list-style-type: none"> <li>• Revenue under \$5k.</li> <li>• Offset by wages/taxes/benefits under \$11k. All else is odds and ends.</li> </ul> <p><u>Debt Service:</u> over \$1570 – I thought the VES restroom payments were over in June, ended up having 2 more payments. Now paid in full.</p>	
<p><b>Board Votes-Motion to change dog policy at Lisabuela</b></p>	<p><b>Bob: Move to suspend rules</b>  <b>Karen: Second</b>  <b>4-0</b>  <b>Karen: Motion to change dog policy for Lisabuela, dogs must be on leads.</b>  <b>Bob: Second</b>  <b>4-0</b></p> <p>Doug: Fisher pond, Bill Fisher specifically did not want dogs there. It is also a preserve, no dogs on preserves.  Karen: Perhaps we can talk to the land trust about this issue.  Jason: Land trust manages, Park District maintains buildings and lawn area.  Doug: No restrooms at Fisher Pond  Karen: Discussion is an issue for restrooms and dog issues.</p>	<p><b>Bob: Move to suspend rules</b>  <b>Karen: Second</b>  <b>4-0</b>  <b>Karen: Motion to change dog policy for Lisabuela, dogs must be on leads.</b>  <b>Bob: Second</b>  <b>4-0</b></p> <p><b>Action Item</b></p>
<p><b>Staff reports</b></p>	<p><b>Staff Reports:</b></p> <ol style="list-style-type: none"> <li>1. <b>Lisabeula</b> – Jason – signs, gate</li> <li>2. <b>Sunrise Ridge Dog Park</b> – still no decision made. Greg Martin thinks it will come up at their next Board meeting. Issues against it: <ol style="list-style-type: none"> <li>a. Parking – is limited as it is “up top” for Food Bank and VYBS.</li> <li>b. Zoning</li> <li>c. Near-by neighborhood concerned about noise.</li> </ol> </li> </ol>	

	<p>d. Expensive – grading and fencing will be needed.</p> <p>e. Rumor has it that a private company called “Bow-Wow” has purchased private property for a dog park.</p> <p>3. <b>Fire District Interlocal</b> – they don’t seem too thrilled but are reviewing. Did not answer my question about fires in the undeveloped properties.</p> <p>4. <b>Sport Group Leadership Meeting</b> - Met with sport leadership 9.10 to work on a deepening sense of partnership. Need to consider:</p> <p>a. Inviting user groups to come to meetings monthly for presentations.</p> <p>b. Increase Commons Committee meetings quarterly.</p> <p>5. <b>K2 Building</b> – Elaine: A couple of weeks ago, Abby and I attended a reception hosted by the new owners of the K2 property. They gave a presentation on what they envision: shops, businesses, etc around the sides with a “street” on the inside as common area (even a park? – they are open to ideas – build the cost into the other lessors’ rents).</p> <p>This is our opportunity to explore a community center. Average lease on Vashon is \$2/sf, but the K2 people said they are still considering this.</p> <p style="padding-left: 40px;">Regulation size gym = 80 x 100 = \$16,000</p> <p style="padding-left: 40px;">Office space = current Ober building is 3600 sf. = \$7200.</p> <p style="padding-left: 40px;">With your blessing, I want to explore this – gym, office, rec rooms. Any other thoughts?</p> <p>6. <b>Ober playground</b>- Jason: One of the poles is rusted out and will need some work or be replaced. Shut down equipment? Replace?</p> <p>Bob: Best approach is to replace in a quality effort now and wait for funding of the new ober park.</p>	
<p><b>Strategic Plan-First draft review</b></p>	<p><b>Strategic Plan</b></p> <p>Elaine: We originally had the dates from 2018 – 2024. Got condensed on the Gant Schedule to 2022. Reality is it will take to 2024 to do all the projects. Thoughts?</p> <p>Items you have voted on:</p> <p>8/7/17 – Motion to approve the Mission Statement</p> <p>9/26/17 – Motion to approve the Core Values</p> <p>10/10/17 – Motion to approve the Vision Statement</p> <p>2/13/18 - Motion to accept the list (the Strategic Priorities and Goals) as a way forward without the schedule at this point in time.</p> <p>Doug: Should we add a letter from chairman of board and other commissioners?</p> <p>Elaine: That is a good idea.</p> <p>Hans: I agree, let’s do it.</p>	

<p><b>Hospital District – VPD Levy</b></p>	<p><b>Hospital District/Levy</b>  Elaine: As you know, we need to run a levy in 2019 – Feb, Apr, Aug, or Nov. We need to start planning this. What rate? 4 or 6 years?  2018 Property Assessment = \$2,929,797,272  At today’s value:  2018 levy at \$.45 = \$1,330,025  2020 levy at \$.50 = \$1,464,898 +\$134,873  2020 levy at \$.60 = \$1,757,878 +\$427,853</p> <p>Assume 5% inflation next two years.  2020 Property Assessment = \$3,222,776,999  2020 levy at \$.45 = \$1,450,250 +\$120k  2020 levy at \$.50 = \$1,611,389 +\$281k  2020 levy at \$.60 = \$1,933,666 +\$600k</p> <p>Important consideration: much energy forming for a Hospital District – member of the formation board had quite a discussion with me about this. He knows what it will do to us.</p>	
<p><b>ADJOURN</b></p>	<p><b>9:00</b></p>	

Minutes by: Christopher Iannazzone