

**APRIL 9, 2018 MINUTES  
MEETING OF THE BOARD OF DIRECTORS OF  
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 18**

A regular meeting of the Board of Directors of Travis County Water Control and Improvement District No. 18 was held on the 9<sup>th</sup> day of April 2018, beginning at 7:30 p.m. at the District's administrative office located at 1502 San Juan Drive, Austin, Texas. Notices of the time, place and the subject of the meeting, and the actions to be taken at the meeting, were posted at the places and for the time required by the laws of the State of Texas.

Agenda Item 1: Call to order

The meeting was called to order at 7:35 p.m. with the following directors present: President Paul Despres, Secretary Jennifer Sullivan and Assistant Secretary Ashley Troy. Vice-President Kim Kaufman and Director Brian Burns were absent. Also present were Anthony Corbett (District legal counsel); Taylor Kolmodin (District Bookkeeper); Robby Callegari and Lauren Barzilla of CMA Engineering (District Engineer); Mike Morin of Crossroads Utility Services, LLC (District operator); and members of the public.

Agenda Item 1: Public Comment

None.

Agenda Item 2: Approval of March 19, 2018 Meeting Minutes

Director Despres moved that the Board approve the March 19, 2018 meeting minutes as presented. Director Sullivan seconded the motion, which carried unanimously (3-0).

Agenda Item 3: Bookkeeper Report

Taylor Kolmodin presented the monthly Bookkeepers Report. After discussion, Director Sullivan moved that the Board approve the Bookkeepers Report and payment of bills and invoices (Check Nos. 2582 through 2617) as presented in the Bookkeeper Report and Supplemental Bookkeeper Report. Director Troy seconded the motion, which carried unanimously (3-0). A copy of the Bookkeepers Report is attached to these meeting minutes.

Agenda Item 4: Operation and Services Matters

Mike Morin presented his monthly operations and services report. Among other matters, he discussed the percentage water loss during the preceding month. He noted that a number of water leaks had been repaired, and that the quantity of lost water was less than the preceding monthly reporting period. Mr. Morin also summarized customer account adjustments and monthly repair and maintenance activities.

Agenda Item 5(a): Engineer's Status Report Regarding Pending Engineering Projects

Mr. Callegari provided a brief report regarding the status of ongoing engineering projects. He reported that he was still trying to schedule a meeting with the City of Austin regarding the chemical storage facility. He also reported that the preparation of the capital improvement was ongoing. Lauren Barzilla of CMA Engineering provided a status report regarding the status of development of the hydraulic water model. She noted that operational data had been put in the model and it is running, but she wanted to confirm the accuracy of the model.

Mr. Callegari and Mr. Morin also provided a report regarding discussions with a property owner regarding acquisition of an easement. Mr. Morin noted that the property owner was willing to grant an easement in return for a water service commitment to the property. The Board requested that Mr. Corbett proceed with preparation of a draft service commitment for future consideration by the Board.

#### Agenda Item 5(b): Emergency Water Supply Interconnect

Mr. Callegari summarized his meeting with representatives of the West Travis County Public Utility Agency relating to an emergency interconnect. He noted that the agency expressed support for such an interconnect but that the District would be responsible for the costs of construction of improvements required to make the interconnect. He noted that the next steps would be for the District to provide data to the Public Utility Agency. The Board expressed support for the project.

#### Agenda Item 5(c): Amendment to Engineering Services Agreement

Mr. Callegari presented a proposed increase in rates for engineering services. Director Sullivan moved that the Board approve the increase. Director Troy seconded the motion, which passed unanimously.

#### Agenda Item 6: Rules Governing Water Service

Mr. Corbett provided a brief update regarding the status of development of new rules relating to unauthorized multiple service connections. The Board took no action regarding the matter.

#### Agenda Item 7: District Website and Communication Matters

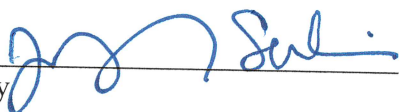
There was no discussion regarding this matter.

#### Agenda Item 8: Annexation Matters

Mr. Corbett provided a report regarding his communications with an out-of-District customer regarding potential annexation into the District. The Board took no action regarding the matter.

#### Agenda Item 9: Adjournment

At 9:03 p.m., Director Troy moved to adjourn the meeting. The motion was seconded by Director Sullivan and passed unanimously. The meeting adjourned at 9:03 p.m.

Secretary 

Date: 5/22/18