

**Official**  
Piqua Catholic School Board Minutes  
November 8, 2018

A. Call to Order:

Roll Call: George Atkinson, Patrick Galbreath, Sarah Hager, Sarah Kemmer, Cori Knapke, Lynn Sever, Mike Epperly, Brad Zimmerman, Christy Hayes, Father Dan Hunt

Absent: Rachael Crawford, Jessica Rank

B. Prayer: Fr. Dan led us in prayer

C. Approval of August minutes: Sarah Kemmer motioned to approve minutes. Cori Knapke seconded.

D. Reading of Communications: None

E. Hearing of the Public: None

F.a. Principal's Report: Brad Zimmerman offered updates on the following points:

- Enrollment is down 1 student (121) – student moved to Florida
- Pre-school enrollment at 51
- The following grants have been awarded
  - A grant for security cameras for the preschool (\$9,440)
  - A grant for robots and STEM classes (\$7,000)
  - A grant for ipads for admin to use with School App due to features of the app requiring ipads (\$2,468.97) – for purchase of 3 ipads
  - A grant for ukuleles and music books (\$2,000)
- The following grants were not awarded
  - A grant for a Gaga pit for playground (\$668.38)
    - Swingset will not be happening due to the overall cost for safety upgrades and requirements for space
- A grant was written to McDonalds for 20 chromebooks to be used in grades 5-8. (\$5,000). Still waiting on award status.
- Continued positive feedback with regards to cafeteria changes.
  - The cafeteria is now, as of November 1, is now subsidizing the cost of lunch for students who qualify for reduced lunch that are not affiliated with either Parish.
- Business partnership has currently received \$23,000 in pledges and \$19,000 has been collected.
  - \$367.05 has been spent on gym signage for major sponsors
- Brad met with Mary Connors of Connors Davis and Company International and has received a quote for help with our strategic plan. The rate quoted was \$2,500. The plan is to put together a team and have meetings before the end of the fiscal year to have a plan in place for the 2019-2020 school year.
- Piqua Catholic was able to accept \$4,200 of the \$8,600 awarded by the Archdiocese to families who qualify for tuition assistance. We were not able to accept the full amount due to qualifying families receiving other scholarships.
- Brad is working closely with CIA to launch a campaign to bring funds in to the tuition assistance fund already established at Piqua Catholic.
  - A flyer was printed up sharing ways to save via social media, the Piqua Catholic

website, through the mail or over the phone.

- Students and families have been working on service projects implementing Corporal Works of Mercy. Currently working on Thanksgiving Meal baskets for 6 identified families in need.
- 4<sup>th</sup> grade sent care package to Brad Wendelen, PC alum. Brad Z. shared the public thank you via Facebook.
- Since moving away from the one call now alert system PC is looking into using Option C, current data base system to alert parents to such things as emergencies. Parents will be able to decide how they want to receive alerts (call or text).

F.b. Director's Report: Christy had the following updates for the board:

- Enrollment is remained the same (lost 1, gained 1)
  - Pre-K full at 22, still room for 1 in 3 day preschool, and 7 in 2 day
- Approved for a grant to install security cameras throughout the building
  - Hoping to workin on a key fob system in Spring
- The superhero fun run was taken off the calendar. Instead, the pre-school is going to join PC k-8 at the walkathon on May 2 and their 5K in August.
- Friday, October 26 Parents Night Out was a success! Hosted 22 kids, with a max capacity of 24 and made \$230.
- Preschool Thanksgiving Feast will be in the Caserta Center on November 20.
- Still looking to go forward with Step Up To Quality Accreditation but goal is to apply in the fall, giving this year to get things lined up and collect evidence.

G. Committee Reports:

1. Governance: Mike will serve a 3 year term, ending in 2021.

2. Finance:

- George stated that he, Lynn and Brad met prior to the board meeting to brainstorm possible uses for the money being brought in by the business partnership grant. Some areas where they felt the funds could be utilized were as follows: chromebooks, Demascus camps, Gospel Weekly, SMART board, computer program through McGraw Hill (ALEKS) for students which provides students with individualized pathways based on strengths and weaknesses. No final decisions have been made.
- George reminded the board that we have asked for quarterly budget updates from Jessica and Brad.

3. Marketing: Cori Knapke summarized CIA's October meeting and shared the meeting minutes..

4. Strategic Planning: Brad met with Mary Connors on October 26 to see what she offers in regards to strategic planning and received a quote of \$2,500 for those services.

H. Comments from Members: Brad stated that without the leadership of Lynn and George that we would not have the Business Partnership program and that it would not be such a success!

I. Unfinished Business:

- We are looking for feedback both parishes on the idea of making it a standard benefit for employees for their children's tuition to be covered.
  - Lynn and George will be meeting with the Parish Council for St. Mary on December 6.
  - Jim Stamen had asked that Brad reach out to surrounding schools to see what their policies were. Brad reported back that some had no such programs, some were needs based, and St. Patrick in Troy was standard for all employees.

J. New Business:

- 1) The December board meeting will be Monday, December 10 in the school library at 7 pm. During this meeting we will go over the report for our audit/review.

K. Comments of the Chair: None

L. Next board meeting date and time: Monday, December 10, 2018 at 7 p.m. in library at North Street Campus.

M. Closing comments/Concluding prayer/Adjournment: Father Dan Hunt closed in prayer. Meeting was adjourned