

**Official**  
Piqua Catholic School Board Minutes  
January 10, 2019

A. Call to Order:

Roll Call: George Atkinson, Patrick Galbreath, Sarah Hager, Cori Knapke, Lynn Sever, Mike Epperly, Brad Zimmerman, Father Dan Hunt, Rachael Crawford, Jessica Rank

Absent: Christy Hayes, Sarah Kemmer

B. Prayer: Fr. Dan led us in prayer

C. Approval of December minutes: Cori Knapke motioned to approve minutes with spelling corrections. Lynn Sever seconded.

D. Reading of Communications: None

E. Hearing of the Public: None

F.a. Principal's Report: Brad Zimmerman offered updates on the following points:

- K-8 current enrollment: 121
- Business partnership signs are hung in the gym, plaques are ready to be delivered and Brad sent hand written thank you cards to each donor
  - List of things proposed to use the money for: 20 chromebooks (\$5,000), interactive BrightLink Board (\$3,000), Monte Carlo Fundraiser (\$7,000), Demascus (\$1,000 for 20-21 school year), and Connors Davis and Company International for strategic planning (\$2,500).
    - It was motioned to use \$2,500 to pay the company fee for strategic planning and approved by a board vote
- Tuition assistance campaign raised \$10,200. A private donor matched \$10,000 for a grand total of \$20,200 raised.
- Judy Owen will take over for Dee Monnin as the Title 1 teacher. Dee will retain her position through the school as intervention specialist. Judy will take over the contract with Catapult for the title 1 duties.
- Strategic planning will begin as soon as February.
- Update on current budget

F.b. Director's Report: Christy had the following updates for the board via e-mail:

- Current enrollment: 54
  - Pre-K – full at 22
  - 2 day: 12, 3 day: full at 16, 5 day: full with 4
    - Still room for 4 in 2 day
- Preparing for open house
- Planning to start taking early registrations for 2019-2020 school year (already have 1)
  - Considering an incentive for registering early (e.g. a free tote bag for any child who registers during Catholic Schools Week)

G. Committee Reports:

1. Governance: none

## 2. Finance:

- Update on grants to offset loss of government food subsidy: grants have not been started, but plan to apply to the Piqua Community Foundation and the Miami County Foundation
- Proposes allocation of business partnership funds (see principal's report)
- Review of 2018-19 YTD actual vs. budget
- Review of PCS audit report and status update of the 6 issues identified in the report as well as general review/status update on the "Specific Items of Interest". Discussed the board's responsibility to randomly "spot check" the status and progress being made to address the 6 items identified in the audit findings.

3. Marketing: Cori Knapke summarized CIA's January meeting and shared the meeting minutes. She also shared the details of events planned for Catholic Schools Week.

- Community Events:
    - Open House and Student Art Show – Sunday, January 27 1-3 pm
    - Damascus Family Night – Thursday, January 31, 6:30-8:30 at St. Boniface (adoration and prayer service)
- Talent Show – Friday, February 1: 2 shows: 1:30 pm and 6:30 pm at the Caserta Center

## 4. Strategic Planning:

- Board approved \$2,500 to be spent on strategic planning fee for Connors Davis and Company – planning to begin as soon as February
- Reviewed planning documents provided by company

H. Comments from Members: None

## I. Unfinished Business:

- Meetings with Pastoral Councils about providing free tuition for employee children were postponed
  - St. Boniface – January 24
  - St. Mary – April 4

## J. New Business:

- 1) Sarah Hager will chair the February and March, 2019 School Board Meetings

K. Comments of the Chair: None

L. Next board meeting date and time: Thursday, February 14, 2019 in Parish Meeting Room at 7 pm.

M. Closing comments/Concluding prayer/Adjournment: Father Dan Hunt thanked the board for a great past year and closed in prayer. Meeting was adjourned