



Welcome to our registration process! Thank you for entrusting us with your child(ren)'s Religious Education (RE). Please read carefully all information contained in this letter. The 2019-2020 calendar will be available on the main RE webpage by March 29, 2019.

The following program options for 2019-2020 are found below. Students are assigned based on grade placement as of September 2019.

Summer Intensive- June 24-28- 8:30am-3:00pm- 1st through 8th grades with after-care offered at an additional cost
Tuesday evening- 6:30-7:30pm- 1st through 8th grades, Heritage, Kennedy programs- start date- September 10, 2019
Sunday morning- 9:30-10:30am- 4-year-olds and Kindergarten- start date: September 15, 2019

The following information is provided for you and your family in order to make the best choice for your child(ren)'s needs. Please remember to request the Religious Education grade level that your child will be entering in September 2019. In order to receive the sacraments of Reconciliation/Eucharist or Confirmation, your child must have been in a Religious Education program or a Catholic School the year prior to the sacramental year.

To ensure that your child(ren) is(are) registered in a timely manner, complete the Registration Form on-line via this link: [Registration Form](#). A Form A must be submitted to the RE office and is located via this link: [Form A](#). Registrations are not complete until all forms are received for each child. Incomplete registrations are not eligible for placement. All forms are due by March 1. Any forms received after this date will be assigned based on program availability. Tuition payment is due May 1 for the summer program and August 1 for the academic year program.

All programs are in need of catechists and aides. If you are interested in serving for these program times, please contact the office via reled@sjbde.org so we can discuss your preferences.

NOTE: The Religious Education program is available only to actively participating parishioners of the St. John the Beloved Parish. This program is subsidized through the generosity of our parishioners' offertory gifts and/or involvement in our parish's many ministries. Every fall, according to Diocesan policy, the RE roster is compared with the list of registered parishioners based on Parish Soft. Non-active parishioners will be ineligible to participate in SJB sports.

Tuition costs for all program options are listed as follows:

For one child- \$205
For two children- \$230
For three or more children- \$255

The next page outlines our tuition options, after care costs, and reimbursement policy.

Thank you for your attention to the information provided. Your prompt response is critical for the registration process to run smoothly. You will be notified via email of your child(ren)'s placement in the program. Please contact the office with any questions or concerns.

With blessings and gratitude,

Dolores V. Ballintyn, MRE
Director of Religious Education

TUITION REMITTANCE OPTIONS

There are three options for payment of your child(ren)'s tuition for the 2019-2020 year as follows.

1. Pay by check made out to St. John the Beloved;
2. Pay by cash;
3. Electronic payment through Smart Tuition. This is a new option this year, which allows you to pay electronically. If you use a checking account to pay there is no additional fee, but if you use a debit card or credit card you will be charged a 3% fee. You may use this option by clicking on this link: [Tuition Options](#)

The after-care cost is \$20/child each day. This is a separate cost for each family that registers for this option and must be paid by check or cash. This fee is non-refundable and must be paid by May 1 as we need to secure additional staff to cover this program option.

If you choose to withdraw your child(ren) from the program, you will receive a 50% tuition reimbursement if the office is notified before May 1. No reimbursement for the summer program will be issued after June 1. For the Tuesday evening or Sunday morning program, you will receive a 50% tuition reimbursement if your request is received prior to August 1. After August 1, no tuition reimbursement will be allowed.

As a reminder, the tuition for this year is as follows:

For one child- \$205

For two children- \$230

For three or more children- \$255

Tuition is due by **May 1** for the summer program and **August 1** for the academic year program.

If you need to discuss payment options, please contact the office via reled@sjbde.org or call us at 302-994-7757 and we will be happy to assist you.