



CORE Team Expectations, Roles & Responsibilities

Core Team Expectations:

- Love Jesus Christ, the Catholic Church, and children.
 - Strive to live an active faith through daily prayer and frequent reception of the Sacraments.
 - Be open and teachable to the Holy Spirit.
 - Discern and commit to your role in Basilikids!
 - Be safeguarded through Archdiocese of Milwaukee.
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Core Team Roles & Responsibilities:

Large Group Leaders (1 Leader per session):

- **Job Description:**
 - Large group leaders serve two roles during the weekly Basilikids sessions.
 - They “emcee” the week by introducing the lesson, facilitating transitions (from activity, to large group, to small group, etc.), and communicating any announcements. These individuals work closely with the program director to cultivate a unified heart for the message, tone, and mission of the session.
 - They lead the 10-15 minutes teaching on the given theme for the week.
- **Commitment:**
 - Discuss with program director regarding the weeks that you can commit to for the year. This can be as many as once a month or as little as once a year. Make sure to commit to the weeks for which you sign up.
- **Preparation:**
 - Lesson plan is provided for you.
 - Pray and read through lesson plan and learn material presented in the “proclaim” section well enough to articulate to group.
 - Be familiar enough with whole lesson plan to emcee the session.

Small Group Leaders (2 Leaders per small group):

● Job Description:

- Small group leaders will lead a group of 5 to 6, grade-level specific, children each week. Small group leaders are responsible for activity engaging the children (and their parents when applicable) and helping them learn about and develop a relationship with Jesus Christ and the Church. Ideally, there will be two leaders per group so in case one leader cannot be there, there will be another leader for the group.
- Small group leaders will be encouraged to journey with their small groups for the duration of their small group leader commitment (this can be anywhere from one year to six years following a group and will be discerned on a case to case basis with the program director).

● Commitment:

- Lead activity and facilitate discussion for your small group each week.
- Get to know children and parents in your small group.

● Preparation:

- Look over small group activities and questions ahead of time. Be familiar with lesson and theme of the week.
- Upon arrival, double check that all supplies for that week are in your small group bin. Make sure all supplies are returned to bin at end of session.

Small Group Helper:

● Job Description:

- 1 Helper per group. Typically high-school student OR adult who wants to “try out” leading a small group.

● Commitment:

- Every week, when available from September to April.

● Preparation:

- Show up for the week with a joyful heart to model excitement for the Gospel of Jesus Christ and the Catholic Church.

Substitute Small Group Leader/Floater:

● **Job Description:**

- As available, help with a small group or “float” around as needed by program director. This can include checking in on other grade levels, being an extra help during activities, being present in case a situation arises with a student or parent, etc.

● **Commitment:**

- Available every week (or when they are available).

● **Preparation:**

- Show up for the week with a joyful heart to model excitement for the Gospel of Jesus Christ and the Catholic Church.

Set-up/Take Down/Craft Ministers:

● **Job Description:**

- Available to set-up spaces the week before Basilikids! sessions
- Put together any craft projects a couple of weeks in advance
- Help assemble small group bins for upcoming Basilikids! sessions
- Assist with clean-up of large and small group spaces after weekly Basilikids! sessions

● **Commitment:**

- Really up to you, but follow through on agreed upon tasks.

● **Preparation:**

- Depends on task/project/craft.