

## Using the Parish Record

The Parish Record was developed by the Diocese to help parishes track the catechetical certification progress of their staff and volunteers. It is set up in both Microsoft Word and Microsoft Excel. Catechetical leaders may choose the format they like best. When printed, the records are identical.

This form lists all of the required modules plus the various Methods modules. For each module, it lists each separate section and interview. A record may be made of each portion completed.

The Parish Record is for parish use only. It does not replace the various Module Forms. *It should not be sent to the Diocese in lieu of the signed Module Forms as part of an application.*

Catechetical leaders may request one or both versions of the Parish Record by emailing Kathy Drinkwine at [kdrinkwine@catholicdos.org](mailto:kdrinkwine@catholicdos.org).