



Sacred Heart Parish and School
Mt. Kelly Cemetery
Dearborn, Michigan

Parish Life and Ministry Opportunities 2019

There are many opportunities for you to be involved in the life of Sacred Heart Parish and School and Mt. Kelly Cemetery as well as opportunities to grow in your life of faith and discipleship. All parishioners are invited and encouraged to share their time and talent with their parish community, building up the Body of Christ at Sacred Heart and through the wider Church.

Education	
<p style="text-align: center;">Education Commission Member</p> <p>Members promote the educational mission of the parish and school by developing, promoting and evaluating religious formation programs for all ages. Commitment: Monthly meetings, September through June. Contact: Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org</p>	<p style="text-align: center;">Fall through Spring Faith Formation*</p> <p>Fall through spring religious education (grades 1-8, September through April, Wednesday evenings) offers volunteers various roles: catechist; substitute catechist; classroom aide; Sunday preschool catechist; Sunday preschool aide. Commitment: Wednesdays, 6:15—7:30 p.m. or Sundays, 9:15-10:30 a.m., September through April. Contact: Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org</p>
<p style="text-align: center;">Marriage Preparation Ministry</p> <p>Married couples meet with engaged couples to assist in their preparation for marriage, reviewing a pre-marriage inventory with them. They may prepare and host other marriage enhancement programs throughout the year. Commitment: Varies. Contact: Susan Campbell at 313-278-5555; email: pastoralassociate@shparish.org</p>	<p style="text-align: center;">Summer Faith Formation*</p> <p>Summer religious education (grades 1-8, third week of June, 8:30 a.m. - 1:30 p.m.) offers volunteers various roles: catechist; classroom aide; large group activity assistant. Commitment: Third week of June, 8:30 a.m. until 1:30 p.m. Contact: Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org</p>
<p style="text-align: center;">Family Night Group Leaders*</p> <p>Volunteers assist with monthly family-oriented events including service nights, formation events, movie nights. Commitment: Varies. Contact: Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org</p>	<p style="text-align: center;">Rite of Christian Initiation of Adults (RCIA)*</p> <p>Volunteers assist in the process of welcoming new members (adults, teens, youth and children) into the Catholic church through the sacraments of initiation. The various roles to be filled require various amounts of time, including team members, sponsors, catechists, hospitality. For adults, Commitment: Varies. Contact: Susan Campbell at 313-278-5555; email: pastoralassociate@shparish.org For teens, youth and children, Commitment: Varies. Contact: Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org</p>
<p style="text-align: center;">Vacation Bible School*</p> <p>Adults and teens (grade 7 and up) volunteer in various roles during the fourth week of June working with children, kindergarten through grade 6, sharing our faith with them in a fun and relaxed environment. The location changes each year among vicariate parishes. Commitment: Fourth week of June. Contact: Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org</p>	<p style="text-align: center;">Sacramental Preparation*</p> <p>Volunteers assist with various aspects of sacramental (reconciliation, eucharist and confirmation) preparation. Sessions are usually held on Sundays for about 2 hours. Commitment: Monthly. Contact: Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org</p>
<p style="text-align: center;">Youth Ministry*</p> <p>Volunteers assist in a wide variety of roles associated with various grade levels (4-5 grade; 6-8 grade; high school), including leading meetings, participation in events, service projects, fundraising, and retreats. Commitment: Varies based on the availability, interests and level of involvement you choose. Contact: Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org</p>	<p style="text-align: center;">Young Adult Ministry*</p> <p>Volunteers assist with various aspects of young adult ministry (ages 18-35). Commitment: Varies. Contact: Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org</p>

***Indicates background check and participation in *Protecting God's Children* workshop required. *Protecting God's Children* will be offered at Sacred Heart on Thursday, September 12, 2019, at 5:30 p.m., in the parish hall. Formation (training) is required for many of the liturgical ministries listed.**

Worship

Worship Commission Member

Members promote and strengthen parish prayer, liturgical and devotional life and serve the parish in related areas. **Commitment:** Monthly meetings, September through June. **Contact:** Father Ken Chase at 313-278-5555; email: pastor@shparish.org

Environment and Art Committee

A committee of the Worship Commission responsible for enhancing the worship space for seasons of the church year, feasts and special occasions. Members may do planning or assist with the mechanics of decorating. **Commitment:** Seasonal and variable. **Contact:** Fran Helner at 313-562-6585; email: franhelner@gmail.com

Music Ministry

There are many opportunities to share your musical gifts with our parish family. Music is an important part of our worship experience, and the more people who are involved, the better it will be. The music ministry is not only a wonderful opportunity to develop and share your skills, it is also an opportunity to meet new people, learn new music, have fun, grow spiritually and deepen your faith. If you are interested, please consider getting involved in the following ways: • Sacred Heart Parish Choir • Contemporary Ensemble • Chamber Choir • Resurrection (Funeral) Choir • Sacred Heart Hand Bell Choir • Youth Choir (grades 2-5) • Advanced Youth Choir (grades 6-8) • Children's Hand Bell Choir (grades 4-8) • Cantors • Instrumentalists **Commitment:** Varies. **Contact:** Kelly Rizzo-McLain at 313-278-5555, extension 106; email: musicdirector@shparish.org

Wedding Rehearsal Consultant

Volunteers, in teams of two, lead the wedding party through the rehearsal and are present for the wedding liturgy to set-up, assist during the liturgy, and clean up. **Commitment:** Varies. **Contact:** Cindy Core at 313-218-0140 or Denise Daniel at 313-277-2509; email: ccore84@gmail.com or mrsd.daniel@gmail.com

Liturgy of the Word for Children*

Volunteers lead children in age-appropriate worship during the Liturgy of the Word at weekend Masses. This is not religious formation but rather the Liturgy of the Word adapted for children. Catechists and aides are both needed. **Commitment:** Once a month at either the 9:30 a.m. or 11:30 a.m. Mass. **Contact:** Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org

Altar Care

Volunteers care for sanctuary and church by dusting and cleaning, caring for sacristy laundry and vestments, tending holy water vessels and related tasks. **Commitment:** Thursday mornings and other times. **Contact:** Fran Helner at 313-562-6585; email: franhelner@gmail.com

Altar Servers

Servers assist the community at weekend and holy day Masses by serving at the altar. Open to boys and girls in fourth grade or above; formation is required. **Commitment:** Generally, once or twice each month. **Contact:** Susan Campbell at 313-278-5555; email: pastoralassociate@shparish.org

Eucharistic Ministers

Volunteers distribute the Eucharist at weekend Masses and special events (such as Confirmation, First Communion, and so on). Formation is required. **Commitment:** When needed at the Mass you attend **Contact:** Susan Campbell at 313-278-5555; email: pastoralassociate@shparish.org

Eucharistic Ministers to the Homebound*

Volunteers visit homebound members of the parish, praying with them and offering the Eucharist, including First Friday visits. Formation required. **Commitment:** Varies. **Contact:** Father Ken Chase at 313-278-5555; email: pastor@shparish.org

Adult Altar Servers (Weekdays, Holy Days, Funerals)

Adult volunteers, including men and women, serve Mass on weekdays, some holy days and at funeral liturgies. **Commitment:** According to an agreed on schedule or as necessary. **Contact:** Susan Campbell at 313-278-5555; email: pastoralassociate@shparish.org

Lectors: Weekends and Holy Days

Lectors proclaim the Word of God at weekend and holy day Masses and on other special occasions. Mass preferences are honored; formation is required. **Commitment:** Frequency TBD. **Contact:** Carla Girard at 313-929-5934; email: cg0927@gmail.com

Lectors: Weekdays

Lectors proclaim the Word of God at weekday Masses. Formation is required; scheduling is flexible. **Commitment:** Frequency TBD. **Contact:** Father Ken Chase at 313-278-5555; email pastor@shparish.org

Ushers: Ministry of Welcome*

Ushers serve parishioners and visitors with their friendly presence at worship celebrations by providing guidance and assistance. **Commitment:** Schedules vary by Mass preference. **Contact:** Charlotte Nichols at 313-561-8895; email: nicholschar@att.net

Bereavement Ministry

Volunteers lead prayer services (scripture service or rosary) at the funeral home and/or committal prayers at the cemetery on the day of burial. **Commitment:** Varies. **Contact:** Susan Campbell at 313-278-5555; email: pastoralassociate@shparish.org

Christian Service

Christian Service Commission Member

Individuals and organizations (Tabernacle Society, St. Vincent de Paul Society, and so on) provide resources to enable the parish to put Catholic social teaching into action as well as implement specific Christian service projects and programs. **Commitment:** Varies. **Contact:** Kathleen Brichta at 313-277-8879; email: kathtom@comcast.net

Tabernacle Society

Women of the parish gather for spiritual renewal, works of charity, building friendships and fundraising for particular projects to beautify the church. **Commitment:** Monthly meetings and special events and activities. **Contact:** Elaine Miles at 313-300-5773; **email:** elainemiles2@aol.com

Christian Outreach

Volunteers make cards, meals, and gifts and deliver them to seniors and the home bound; organize and promote donations of clothing, money, and household goods to Catholic parishes in Detroit and to nonprofit organizations serving the poor; collect and distribute holiday food baskets. **Commitment:** Varies according to the project or event. **Contact:** Kathleen Brichta at (313) 277-8879; email: kathtom@comcast.net

Capuchin Services Center Volunteer

Volunteers stock groceries, bag produce, hang clothing, and so on at the Capuchin Services Center. First Saturday of the month from September to June; most Thursday mornings year round. **Commitment:** Varies according to one's availability. **Contact:** Fran Helner at 313-562-6585; email: franhelner@gmail.com

St. Vincent de Paul Society*

Vincetians strive to be open to the needs of those who request help with food, rent, utilities and other kinds of assistance. Teams take turns making home visits. Some assist in projects such as clothing drives and holiday food basket preparation and distribution. **Commitment:** Monthly meetings; team home visits on a rotating basis; other projects as they arise. Individuals and couples welcome. **Contact:** Pamela Szyptman at 313-561-7566; email: shdc.svdp@gmail.com

Sacred Heart Catholic School

Science Olympiad*

Volunteers coach students in preparation for Science Olympiad events. **Commitment:** January - March, approximately 3 hours a week. **Contact:** Gabby Williams at 313-561-9192; email: science@shparish.org

Recess/Lunch Help*

Volunteers monitor students at recess/lunch, providing a safe environment for everyone. **Commitment:** One or more days a week, 11:50 a.m. - 12:45 p.m. **Contact:** School Office 313-561-9192

Grant Writing

Volunteers research and write grant applications which benefit Sacred Heart Catholic School. **Commitment:** Varies. **Contact:** School Office at 313-561-9192

Tutoring*

Tutors assist individual students in mastering standards or gaining competence in the English language. **Commitment:** Flexible; before, during or after school hours. **Contact:** Elizabeth Wolfenden at 313-561-9192; email: counselor@shparish.org

Bingo for Books Coordinator

One or two volunteers coordinate Bingo for Books once each in the fall and spring, 6:00 - 8:00 p.m. **Commitment:** About 10 hours for the year. **Contact:** Robert Lohmeier, PTO President, through the school office at 313-561-9192

Literacy Library Volunteer*

Volunteers assist teachers and students in using the literacy library. **Commitment:** Flexible. **Contact:** Mrs. Lambros at 313-561-9192

Academic Olympics*

Volunteers help prepare students for Academic Olympics, held at Saint Frances Cabrini Parish. **Commitment:** About 3 hours per week, December - January. **Contact:** Ms. Nash at 313-561-9192; email: ela@shparish.org

Marketing Committee

Committee members offer their passion and marketing expertise to promote Sacred Heart Catholic School and Parish. **Commitment:** 1st Wednesday of the month, 5:30 - 6:30 p.m., during the school year. **Contact:** School Office at 313-561-9192

School Volunteer*

Volunteers assist with school-related activities, such as reading to children, creating crafts with students, assisting teachers in various other capacities. **Commitment:** Varies. **Contact:** School Office at 313-561-9192

Friends of Sacred Heart Schools

A coordinator or a small committee would organize and oversee an association of alumni, friends and benefactors of our grade school and former high school, planning tours and other events during Catholic Schools Week, producing a newsletter and informing members of upcoming events. For more information or to discuss the idea, please call Mr. Yee at 313-561-9192.

School Library Volunteer*

Volunteer(s) will be trained to electronically update library holdings. **Commitment:** Once a week during school hours. **Contact:** School Office at 313-561-9192

Parish Life

Parish Pastoral Council

Members of the Parish Pastoral Council act as a consultative body to the pastor and as the coordinating and unifying structure in the parish. The PPC helps to determine a vision for the future, setting goals and objectives for the parish. Nominations are solicited during the Easter season; at large members chosen by lottery on Pentecost and serve for 3 years. For information, contact Father Ken Chase at 313-278-5555; email: pastor@shparish.org

Parish Bakers

Volunteers provide baked goods (for example, cookies or cupcakes or sometimes savory items) for parish or school functions. **Commitment:** Varies. **Contact:** Parish Office at 313-278-5555; email: parishsecretary@shparish.org

Office Assistance

Volunteers provide assistance with office tasks, such as mailing, filing, data entry, copying and collating, and so on. Some tasks may be completed at home. **Commitment:** Varies. **Contact:** Parish Office at 313-278-5555; email: parishsecretary@shparish.org

Oktoberfest, September 20-22, 2019*

Many volunteers support this School, Parish, and community event in a variety of ways each September: food, entertainment, games, set up and clean up, planning, publicity, environment, and so on. A separate sign-up is held prior to the event. For information, contact Bob Mundt at mundt@comcast.net

Legacy Raffle and Corned Beef Dinner, March 15, 2020*

Raffle volunteers distribute tickets at weekend Masses, track sales, and promote the raffle in various ways. **Dinner volunteers** set up the hall, clear tables, and clean up following the event. **Commitment:** Flexible, September through March. **Contact:** School Office at 313-561-9192

Mt. Kelly Cemetery

Volunteers assist in the care of cemetery grounds: during the growing season, weeding, deadheading of flowers, removing invasive plants, trimming of bushes; October - December, raking of leaves. The Cemetery provides all equipment and supplies and makes disposal. **Commitment:** Varies. **Contact:** Elena Lovelace at 313-268-7957; email: lane10020@gmail.com

Evangelization Committee

Members plan and sponsor evangelization efforts to promote the mission of the parish and the greater church. **Commitment:** Monthly meetings and assistance at planning and sponsoring events. **Contact:** John Michalik at 313-643-1260; email: john.michalik@sbcglobal.net.

Parish Phone Ministry

Volunteers make calls from the parish office for specific parish events, projects or ministry efforts. **Commitment:** Varies. By project or event. **Contact:** Parish Office at 313-278-5555; email: parishsecretary@shparish.org

Thursday Evening Men's Fellowship

All men are invited to pray and discuss the Sunday readings. **Commitment:** 2nd and 4th Thursdays of the month, 8:00-9:30 p.m. **Contact:** Peter Paolini at 313-770-5103; email: peter9073@att.net

Eucharistic Adoration

A weekly opportunity (except for July) on Mondays from 9:30 a.m. until evening prayer and benediction at 5:30 p.m., for quiet and reflective prayer in the presence of the Blessed Sacrament. Time spent in adoration helps us grow in our relationship with the Lord. **Commitment:** Sign up for a specific time slot or come at any time you choose. **Contact:** Marcia Michalik at 313-401-4460; email: john.michalik@sbcglobal.net.

Grounds/Flower Beds

Volunteers maintain predetermined areas of the parish grounds, weeding and cleaning-up as needed throughout the growing season. **Commitment:** Varies. **Contact:** Dave Dunne at 313-278-5555; email: buildingsandgrounds@shparish.org

Facilities Maintenance

Members offer their time in their areas of expertise (such as painting, landscaping, electrical or plumbing work) to assist the parish maintenance staff in particular projects. **Commitment:** Varies. **Contact:** Dave Dunne at 313-278-5555; email: buildingsandgrounds@shparish.org

Sacred Heart High School Alumni Association

The Association promotes Catholic education as well as friendship among alumni and graduates. **Commitment:** Annual dues, \$5. **Contact:** Mary Beth Oravec at 313-274-2829; email: mbetho49@gmail.com

Stewardship

Stewardship Commission Member

Members educate the parish on all matters pertaining to Christian stewardship, encourage the sharing of time and talent, make recommendations regarding use of resources, coordinate and oversee fundraising efforts. **Commitment:** Monthly meetings, September through June. **Contact:** Maureen O'Reilly at 313-563-2221; email: maureenoreilly@comcast.net

To register for **Protecting God's Children** go to www.aod.org > Our Archdiocese > Protecting Children > Abuse Prevention Training > Training for Adults. **Protecting God's Children** will be offered at Sacred Heart on Thursday, September 12, 2019, at 5:30 p.m., in the parish hall, and at many other locations around the Archdiocese of Detroit.