

**Light of Christ Catholic Schools of Excellence
Board of Directors**



Light of Christ Catholic Schools

April 25, 2019
Center for Pastoral Ministry
1:15 PM

I. Call to Order – Opening Prayer

Present: Msgr. Braaten, Fr. Johnson, Fr. Sattler, Fr. Vetter, Amber Smith-Heinert, Rob Koppinger

Absent: Fr. Becker, Cheryl Streifel

In attendance: Gerald Vetter, Mike Weisbeck, Tim McCaffrey

II. Approval of Agenda/Minutes

a. A motion was made to approve the April agenda.

Moved: Msgr. Braaten

Seconded: Fr. Vetter

The agenda was approved unanimously.

b. A motion was made to approve the March minutes.

Moved: Amber Smith-Heinert

Seconded: Rob Koppinger

The minutes were approved unanimously.

III. Monthly Reports

a. Finance Office

i. M. Weisbeck explained that the entire current fiscal year budget was thoroughly reviewed in April and adjusted for management's expected FYE projections.

b. Mission Advancement Office

i. Annual Fund Update

1. The total funds raised year to date for the Mission Advancement Office is \$872,655. The year to date budgeted amount raised is \$768,802. T. McCaffrey reported that his office has been preparing for the first annual "Saint's Ball", which will be held on May 3rd. Discussion took place regarding the best time of year for the "Saint's Ball" to be held.

***Note:** All approvals by the Light of Christ Board still need to be *confirmed* by the Bishop (the Board President). All approved contracts also need to be passed through Diocesan Legal Counsel and Catholic Mutual Group.

- ii. Capital Campaign Report
 - 1. T. McCaffrey updated the board on the progress of the capital campaign.
- c. President's Office
 - i. Management's Recommendations on restructuring of Bylaws
 - 1. The board was presented a first draft of a sample of potential committees to assist the board. The board discussed next steps in reviewing, updating and rewriting the Light of Christ Bylaws. The board will select 3-4 days in June to work on the Light of Christ organizational chart and bylaws.
 - ii. New Staff
 - 1. At the current time, the following positions are open for the 2019-2020 academic year: 5th Grade and Physical Education (Cathedral), 2nd Grade and 4th Grade (St. Mary's Grade School).
 - 2. Valerie Kuntz was hired to serve as the St. Mary's Grade School principal.
- IV. Existing Business
 - i. Finance Council reporting
 - 1. Fr. Vetter reported that the auditor would be in contact with him soon regarding our annual audit.
- V. New Business
 - i. Evaluation Process
 - 1. Evaluation of Light of Christ president, Gerald Vetter, will take place at the May Board of Directors meeting.
- VI. Closing Prayer – Adjournment
 - a. Next Meeting: May 23rd @ 1:15pm

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