

St. Bernard Academy

Aftercare Counselor

St. Bernard Academy enjoys a rich 150-year history as a high-quality, Catholic, independent co-educational elementary school for Junior Kindergarten through 8th level students. Conveniently located near Hillsboro Village and Vanderbilt University, St. Bernard seeks an Aftercare Counselor. This is a part-time position providing care and supervision of students after school dismissal.

PRIMARY RESPONSIBILITIES

- Supervise large groups of children both inside and outside of the school building.
- Mediate interactions between the children, re-directing their behavior that is not in line with school rules.
- Perform cleaning duties in the Aftercare rooms.

REQUIREMENTS

- High school diploma or equivalent
- Communicate effectively in English
- Ability to speak to large groups
- Experience with behavioral management of children preferred
- Flexibility to work after normal and early dismissal of school

INFORMATION/APPLICATION CONTACT

Please send a cover letter stating your desire to work as an Aftercare Counselor at St. Bernard Academy and a resume with three references to Rebecca Nichols at RNichols@stbernard.org.