

Saint Henry School

Aftercare Assistant Director

Saint Henry School is seeking an experienced, innovative, and passionate Assistant Director for our new Aftercare program. We are seeking applicants willing to work hard to ensure the students are provided supportive and nurturing care in an environment appropriate for after school hours. The Assistant Director will work closely with the Aftercare Director to perform administrative duties, ensure appropriate program scheduling and support staff in education and care of the students. They will work collaboratively with the administration and staff, as well as partner with parents to communicate student successes and areas of growth. The Assistant Director should be passionate about what they do, the students they teach and mentor, and the school community. Saint Henry School is an exciting, highly professional, and very engaging community.

REQUIREMENTS

- College Degree
- Experience in early childhood education and/or after school programs preferred
- Experience working with children in various developmental stages preferred
- Ability to follow the guidelines and policies provided
- Willing to incorporate the teachings of the Catholic faith
- Strong communication, collaboration, and organizational skills

INFORMATION/APPLICATION CONTACT

Please contact Christie El-Shishini at afterhours@sthenry.org.